

# Newton Poppleford and Harford Parish Council

[www.newtonpopplefordandharford-pc.gov.uk](http://www.newtonpopplefordandharford-pc.gov.uk)

## Notice of a Finance Committee Meeting - 18th February 2021 \*

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

*Members of this Committee:*

*Cllrs. Burhop (Chair), Walker (Vice-Chair), Dalton and Tillotson*

**Dear Councillors**

You are summoned to a meeting of the Finance Committee on Thursday 18th February 2021 \*  
at 18.30hrs (6.30pm) to be held in remote session \* via the Zoom Webinar IT platform

Webinar ID - 891 3481 4027 / Access password 845876 / phone access via 0203 051 2874

<https://us02web.zoom.us/j/89134814027?pwd=T2U4bFF6RmVlaEw1bWpMYjRYb1BCdz09>

This meeting will also be broadcast as a "livestream" on the Parish Council's Facebook Page.

\* Convened and held in accordance with Clause 78 of the Coronavirus Act 2020

Paul Hayward, Clerk to the Council

11th February 2021



### Public Forum

Questions and Representations from residents / parishioners

This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting other than by special invitation of the Chair ) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

*Before speaking, please give your name and address to the Clerk.*

**No minutes will be produced for this part of the meeting.**

- FC20/61      **To receive apologies for absence** (LGA 1972 S.85 (1))
- FC20/62      **To receive any declarations of interest relating to items outlined in this agenda**  
(this does not preclude the duty to declare further interests as applicable)
- FC20/63      **To consider and review the minutes \* of Finance Committee meeting 14th January 2021, as previously circulated.**  
*i) To consider any matters arising from those minutes:*

FC20/64	<b>Business to be considered:</b>	Action By:
a)	<i>To consider matters pertaining to annual review of 2021/22 Cemetery Fees</i>	<input type="text"/>
b)	<i>To consider update on costs and arrangements to obtain Possessory Title at L/Reg. for the land incl. the Playing Field at Back Lane, Newton Poppleford.</i>	<input type="text"/>
c)	<i>To consider proposals for installation of permanent Christmas Tree on Greenbank with associated works to enable mains powered festive illuminations.</i>	<input type="text"/>
d)	<i>To consider request for purchase and installation of an additional dog waste bin in King Alfred Way to alleviate dog waste nuisance.</i>	<input type="text"/>
e)	<i>To consider expenditure for additional skip hire amenity at allotment site and to agree timetable for provision of the same.</i>	<input type="text"/>
f)	<i>To consider implementation of CyberProtection Insurance Policy as per broker recomm. ( This mater was previously deferred whilst RFO obtained additional quotations )</i>	<input type="text"/>
g)	<i>To consider costs and practicalities of installing planters at village gateway to both improve the appearance of the parish and to assist towards the Parish Council Climate Change action goals.</i>	<input type="text"/>
h)	<i>To consider request from resident for additional play equipment at the Back Lane site</i>	<input type="text"/>
i)	<i>To consider arrangements for progression of the Parish Emergency Plan.</i>	<input type="text"/>
j)	<i>To consider current status on WC refurbishment project and agree on next steps</i>	<input type="text"/>

FC20/65 **To consider matters pertaining to Risk Assessment and Internal Financial Controls:**  
*i) To review the draft Risk Assessment for 2021 (Part 1 of 3)*  
*ii) To consider and, if thought fit to approve the draft review of Internal Financial Controls*

FC20/66 **Matters considered as urgent by presiding Chair for discussion only.**

FC20/67 **Date, time and venue of next meeting:**  
*Date and time to be agreed*

FC20/68  
*This section of the meeting would not be open to the general public and broadcast via Facebook "Livestream" would be stopped at this point of the meeting. .*

***It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.***

FC20/69 **Matters to be considered in Committee:**  
*i) To consider further developments relating to Allotment amenities and related matters in light of recent correspondence from representative of a 3rd party already involved.*

***With no further business to discuss, Chair will close the meeting***

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