

# NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Council Clerk & Responsible Finance Officer: D G Atkins, Potters, Lypstone Hill, Exmouth, Devon EX8 5AF. Tel: 01395 264003 E-mail: [dga.potters@btinternet.com](mailto:dga.potters@btinternet.com)

17TH APRIL 2016

Councillors are summoned to the meeting of the Parish Council, which will be held at **20.00 on MONDAY 25<sup>TH</sup> APRIL 2016**. Members of the public are welcome and may speak in the Public Open Session to give their views. Meetings are audio recorded by the Parish Council.

1.	Public Open Session	Residents are invited to give their views and question the Parish Council on Agenda items, or raise issues for future consideration
2.	Apologies for absence	
3.	Minutes of previous meeting	THURSDAY 31 <sup>ST</sup> MARCH 2016. To be agreed and signed.
4.	Declarations of Interest	
5.	Action List	To review progress and update.
6.	Issues requiring decision	<ul style="list-style-type: none"> <li>a. Surgery – discuss rent negotiation &amp; agree the approach.</li> <li>b. Parish Council - May meetings (APM &amp; APCM) changed to Monday 23<sup>rd</sup> May 2016.</li> <li>c. Play equipment safety inspection report. Works required.</li> <li>d. AV equipment for planning - discussion needed with VH Management Committee. Finance received, from National Lottery Specifications and Quotes required. Conditions , must use their heading for publicity purposes on all occasions.</li> <li>e. Xmas Luncheon – decision on when this could be.</li> <li>f. Media skills for Cllrs. 25<sup>th</sup> June . £40-00 oer delegate. 10am -2pm.venue. Cranbrook.</li> <li>g. Audit 2016 (external review of requirements, etc</li> <li>h. Burial Headstone, re design.</li> <li>i. To review quorum of the council and planning committee.</li> </ul>
7.	Discussion	<ul style="list-style-type: none"> <li>a. Queen's Birthday Celebrations up-date</li> <li>b. Flooding issues</li> <li>c. Parishes to-gether fund ideas for this year.</li> </ul>
8.	Planning Applications	None. Recent decisions.received.
9.	Council Committees	a. No meetings held
10.	Financial Management	Receipts, payments and balances to end of February & March Financial Summary.
11.	Reports	<ul style="list-style-type: none"> <li>a. Police Report</li> <li>b. County Councillor Channon.</li> <li>c. District Councillor Ranger.</li> <li>d. Pathways Co-ordinator (Mr Swan).</li> <li>e. Neighbourhood Plan</li> </ul>
12.	Communications	
13.	Information Exchange	
14.	Date of next meeting	<b>Monday 23<sup>rd</sup> May APM &amp; APCM, 7-30PM VILLAGE HALL</b>

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

DECLARATIONS BY DISTRICT COUNCILLORS: To receive declarations by any Parish Councillors who are also District Councillors, regarding their participation in any debate or vote relating to planning applications.