

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Council Clerk & Responsible Finance Officer: D G Atkins, Potters, Lypstone Hill, Exmouth,
Devon EX8 5AF. Tel: 01395 264003 E-mail: dga.potters@btinternet.com

6th December 2016

Councillors are summoned to the meeting of the Finance Committee of the Parish Council, which will be held at **19.30 on Tuesday 6th December 2016 in the Back room of the Village Hall, Newton Poppleford**. Members of the public are welcome and may speak in the Public Open Session to give their views. Meetings are audio recorded by the Parish Council.

A J Le Riche, Locum Clerk
D.G. Atkins Clerk.

AGENDA

1	Apologies
2	Minutes of the meeting held on 14 th November 2016– previously circulated
3	Declarations of Interest
4	Recent accounts
5	Review of Internal Controls
6	Review of Risk management
7	Quotes for play equipment repairs
8	Insurance review
9	Asset Management.
10	Heating in the doctors surgery
11	Toilets
12	Appointment of a part time maintenance individual

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