

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council Monthly Ordinary meeting on
Monday 17th December 2018 in Newton Poppleford Village Hall at 20.00hrs

ACTION by:

	<p>Present: Cllrs. Jeffery, (Chair), Burhop, Dalton, Downen, Ranger, Tillotson, Walker and Zirker. Clerk, Paul Hayward. Hon. Footpath Warden, Ted Swan 0 members of the public</p>	
Public Forum:	<p>Fire Regulations were outlined to those present.</p> <p><i>Chair expressed condolences from Council to the family of Brian Webber.</i></p> <ul style="list-style-type: none"> a) No Police Report provided. b) No DCC Report available from Cllr. Claire Wright. c) No EDDC Report available from ward member, Cllr. Val Ranger. d) P3 report represented by Ted Swan. Arrangements made for completion of P3 Survey & grant funding forms. Clerk and Mr Swan to liaise. e) Public Questions and representations. <p>No questions or representations. Chair closed public forum session of the meeting.</p>	
18/153	<p>Apologies for absence: Cllrs. Kemp and Lipczynski (prior engagements) Noted and approved unanimously. County Cllr. Claire Wright also sent her apologies. Cllr. Coppell was not in attendance.</p>	
18/154	<p>Declarations of Interest made: All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Zirker declared a Pecuniary Interest in agenda item 18/164 as the organiser and Treasurer of the NP Lunch Club.</p>	
18/155	<p>To receive and, if thought fit, approve Minutes of previous Ordinary meeting held Monday 26th November 2018: Chair proposed approval of the Minutes of the Ordinary meeting held on 26th November 2018. Seconded Cllr. Walker. Resolved unanimously and therefore approved. Chair signed minutes as a true record of that meeting <i>Matters arising from these minutes</i> i) Matters relating to S.106 financial agreements. Clerk to chase EDDC Officer responsible and seek further updates on this long overdue matter. Clerk: Please note and action accordingly.</p>	

18/156	<p>To receive and consider the minutes of the Finance Committee held Tuesday 4th December 2018: Recommendations and decisions of that Committee, as shown in the minutes, were noted. Matters arising clarified by Chair of that committee, Cllr. Burhop:</p> <ul style="list-style-type: none"> i) Cemetery wall repair quotes required. ii) Arrangements for purchase of Gazebo. 	
18/157	<p>To receive and consider the minutes of the Planning Committee held Tuesday 4th December 2018: Recommendations and decisions of that Committee, as shown in the minutes, were noted. Matters arising clarified by Chair of that committee, Cllr. Jeffery:</p> <p>Cllr. Burhop highlighted further comments and submissions to EDDC by agent of the King Alfred Way development, Messrs. Bell Cornwell, and re-iterated Council's position in this matter especially with regards to promises made by applicant and other parties prior to approval of planning consent re: surgery building provision and affordable housing, a position echoed by other Councillors. Cllr. Burhop stated categorically that nothing had ever been made contingent on NHS England Funding at the planning stage, and that to use that argument now was both spurious and disingenuous.</p> <p>Cllr. Burhop proposed that a counter comment be submitted to EDDC as a matter of urgency. Seconded Chair. Resolved unanimously. Cllr. Burhop offered to draft the comment and would circulate to Council prior to submission for offline approval.</p> <p>It was also agreed that, when the matter was put before the DMC at EDDC, that Council would ensure that a representative was available to press Council's case and seek fulfilment of the offers made to the community beforehand.</p>	
18/158	<p>Chair's Announcements / Matters of Urgency: Chair thanked Cllrs. Dalton and Tillotson for their time and effort in arranging the NP Christmas Lunch event in the Village Hall and to all the other volunteers who assisted on the day. Chair also reminded those present that Cllr. Zirker (via the NP Lunch Club) was also hosting an Christmas Lunch event on Christmas Day at the Pavilion.</p>	
18/159	<p>Financial Matters: <i>a) To consider payments to be approved for payment for December 2018 as per schedule previously circulated and published online.</i> It was proposed by Chair, seconded by Cllr. Burhop, that payments for the sum of £6089.60 in December 2018 be approved. Resolved unanimously. Clerk: Please make payments for December accordingly. <i>b) To consider expenditure made under Chair's / RFO's delegated powers as per adopted Financial Regulations (extant).</i> It was proposed by Chair, seconded by Cllr. Burhop, that those payments shown on the schedule be noted and approved. Resolved unanimously.</p>	

18/159 (continued)	<p>c) To consider and review the financial reports for December 2018 which had previously been published on the Council's public access website. Noted and accepted.</p> <p>d) Questions relating to financial reports and accounts.</p> <p>No matters raised by Councillors.</p>	
18/160	<p>Planning</p> <p>a) Applications received for consideration;</p> <p>i) 18/2684/VAR – Old Southerton House, Southerton. Variation of Condition 5 of planning consent 07/2922/COU Council was concerned that the information available on the EDDC Planning website was insufficient to allow proper consideration of the proposals and therefore, <i>it was proposed by Chair, seconded by Cllr. Ranger, that Council submit a neutral comment to that effect. Resolved unanimously.</i></p> <p>b) Determinations/Decisions;</p> <p>None advised at time of agenda publication.</p> <p>c) Tree Matters;</p> <p>Councillor Burhop declared a Personal Interest in the matter of 18/2689/TRE (Parsons Close) as a close friend of the applicant and left the room during the debate.</p> <p>i) 18/0135/TPO. Noted by Council.</p> <p>ii) 18/2689/TRE – 2 Parsons Close. Pruning and Crowning of T1 Oak tree. Council noted that no pictures were submitted to gauge / justify works proposed / necessary. After discussion, <i>it was proposed by Chair, seconded by Cllr. Zirker, that Council support the proposed tree works but with a condition attached to the approval that the overall health and well-being of the tree be maintained, that the works were carried out by a certified tree surgeon and under the guidance and direction of the EDDC Tree Officer given the significance and importance of this tree to the village.</i> 4 for / 0 against / 4 abstentions. Resolved Nem. Con. with 4 abstentions. <i>Cllr. Burhop re-joined the meeting.</i></p> <p>d) Planning Correspondence;</p> <p>i) Draft Heritage Strategy Consultation. Consideration of this matter was deferred to the next Planning Committee meeting due in early January 2019.</p> <p>ii) Landscapes (National Parks and AONB) "Glover" Review. Cllr. Ranger, as Ward member for EDDC, gave a presentation and report to Council. Concerns were aired regarding the lack of any significant publicity for this important review and it was felt that perhaps the District Council wished to limit any challenge or dissent to their own established views on this matter. After discussion, it was agreed that Council would submit a response covering the areas of concern including: <i>Independence of the AONB Partnership boards Scope and breadth of review Funding issues that might affect delivery of proposals. Synergy between the AONBP and EDDC Issues re: public engagement and publicity for the review. Potential conflicts of interest that might stymie progress Suppression of support at District level for the creation of new National "Jurassic Coast" Park</i> Proposed by Chair, seconded by Cllr. Tillotson. Resolved unanimously. Clerk: Please submit to LPA by published deadline.</p>	

	Business to be considered:	
18/161	<p>To consider adoption of Council's Emergency Plan: Having been reviewed and revised by Finance Committee, <i>Chair proposed adoption of the final version, seconded by Cllr. Burhop. Resolved unanimously.</i> An interim review date of June 2019 was agreed upon to take into account possible changes to Council composition after the election. <i>Clerk: Please note and diarise accordingly.</i> Document to be published on Council's website and publicised via Parish magazine, social media etc.</p>	
18/162	<p>To consider proposals for future use of adopted BT kiosk: <i>It was proposed by Cllr. Burhop, seconded by Chair, that the top half of the back board be set out as a community bulletin board with cork backing for pins etc. and the lower half used to create a book exchange. Chair offered some books to start the ball rolling. Retained handyperson to be asked to build as required. Resolved unanimously.</i> <i>Clerk: Please note and make arrangements accordingly. Once created, please publicise as much as possible and monitor for signs of abuse / damage.</i></p>	
18/163	<p>To consider proposed wording from EDDC for WC Lease Heads of Terms doc.: After lengthy discussion, and consideration of email correspondence between EDDC, Cllr. Ranger and Clerk, <i>it was proposed by Chair, seconded by Cllr. Burhop, that NPHPC accept the wording proposed and ask EDDC to commence legal arrangements for preparation of lease as negotiated. Resolved unanimously.</i> <i>Clerk: Please note and liaise with EDDC Property Team accordingly.</i> During the discussion, two other matters relating to the WC's were raised, and these are to be tabled for discussion in January</p>	
18/164	<p>To consider financial arrangements for Pavilion Christmas Lunch event.: <i>Cllr. Zirker had previously declared his pecuniary interest in this matter as the organiser and treasurer of NP Lunch Club. It was proposed by Chair, seconded by Cllr. Burhop, that Council would underwrite the cost of the venue hire charges (£61) by way of a payment under the Chair's Allowance. For 7 / 0 against / 1 abstention. So Resolved.</i> <i>Clerk: Please note and action accordingly as directed.</i> Chair wished all involved the very best and thanked them for arranging this community event.</p>	
18/165	<p>Correspondence received, not already circulated to members: None.</p>	
	<p>Date and time of next ordinary meeting: The next meeting of council will be on Monday 28th January 2019, at 8.00pm at the Village Hall.</p>	

18/166	<p>It was proposed that, under the provisions of the Public Bodies (Admission to meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. Proposed by Chair, seconded by Cllr. Burhop. Resolved unanimously.</p> <p><i>All members of the public left the room at this point.</i></p>	
18/167	<p>Matters to be considered in confidential committee:</p> <p>a) To consider arrangements for staff leave; Council noted Clerk's request for holiday leave in 2018. Approved.</p> <p>b) To consider matters relating to NPPFF where Council acts as sole management trustee: It was agreed that Cllr. Zirker will liaise with the Internal Auditor to deliver the accounts for 2017/18 and supporting documents for the purposes of the internal audit previously approved by the Trustee Board of the NPPFF. Clerk: Please liaise with Cllr. Zirker to provide contact details for Ms. Webb, the internal auditor.</p>	
	<p><i>With no further business to discuss, Chair closed council meeting at 9.30pm and wished all Councillors a very merry Christmas and a happy, healthy, prosperous New Year.</i></p>	

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Signed as a true record of the meeting above:

Chair: _____ Date: _____