

# NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council Monthly Ordinary meeting on  
Monday 22<sup>nd</sup> July 2019 in Newton Poppleford Village Hall at 20.00hrs

**ACTION by:**

	<p><b>Present:</b></p> <p>Cllrs. Burhop (Chair), Dalton (Vice-Chair), Carpenter, Chapman, Lee, Lipczynski, Tillotson and Walker (Quorate) Hon. Footpath Warden, Ted Swan Police representative. 5 members of the public incl. co-option nominee, Michael Jeffries. Clerk, Paul Hayward.</p>	
	<p><b>Chair outlined fire regulations and highlighted emergency exists to public and members of Council.</b></p>	
	<p><b>Public Forum:</b></p> <p><b>a) Police Representatives.</b> Police report for June provided (also published online) 19 crimes vs 3 in June 2018. Chair commended local police team for apprehending suspects in relation to the recent surge in anti-social behaviour and petty vandalism but regretted the harm and distress they had caused in the parish. Chair also outlined recent developments at HATOC* re: Four Elms Hill speed limits and safety concerns and thanks PC Lee and his colleagues for their invaluable support in reaching this successful outcome. Anticipated timescale for delivery of measures – 12 months. Speedwatch programme was progressing through the administrative and legal paperwork. <i>* Highway and Traffic Orders Committee</i></p> <p><b>b) County Councillor Report</b> Cllr. Wright was not in attendance and had provide no report.</p> <p><b>c) District Councillor Report</b> Written copy provided and published online as Cllr. Ranger had sent apologies for absence as away on holiday. Chair outlined main topics and highlights.</p> <p><b>d) P3 / Hon. Footpath Warden</b> Mr. Swan outlined extraordinary growth of weeds and foliage on parish footpaths due to weather conditions recently. Confirmed effectiveness of Himalayan Balsam pulling programme and asked for further volunteers in the parish for future events. Chair asked about progress with Red Bridge and adjoining paths. Mr. Swan stated that progress was slow as no single party wished to take on responsibility (and cost). DCC were working with landowner to gain consent for access but even recent tragic events does not appear to create any real impetus for improvements. The eastern bank is eroding at an accelerated rate and this will pose future risks to the site and route. It was suggested that Clerk write to Cllrs. Ranger, Wright and to Sir Hugo Swire MP on Council's behalf to try and jumpstart the project. <b>Clerk: Please note and action accordingly.</b> Chair thanked Mr. Swan for his continued assistance and public service in relation to footpaths and rights of way in the parish.</p>	

	<p><b>e) Public Representations</b>  There was a public question regarding planning application 16/1988/FUL and the failure of EDDC to determine on the case. Clerk was unable to offer any further information at this time.  Clerk: Please contact EDDC Planning Central team to enquire as to the delay in the determination of this application. Please update website with planning case number and details.</p> <p>With no further representations, Chair closed the Public Forum.</p>	
19/116	<p><b>Apologies for absence:</b> Cllr. Bilenkyj (conflicting engagement)  Noted and absence approved.</p>	
19/117	<p><b>Declarations of Interest made / Dispensation Requests:</b>  All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.  Cllr. Tillotson requested a dispensation** to speak and vote on matters pertaining to parish allotments as per current legislation on the basis that c) it would be appropriate for grant such a dispensation due to her voluntary role as <i>de facto</i> Allotment Manager. Chair proposed that the dispensation be afforded to Cllr. Tillotson until May 2023. So Resolved (Cllr. Tillotson abstained).  Clerk: Please add this dispensation to all future agendas for public reference.</p> <p>** <i>Localism Act 2011 (s.33)</i></p>	
	<p><b>Chair proposed that agenda item 19/122 be brought forward for consideration. So resolved.</b></p>	
19/122	<p><b>To consider the co-option of members to the Parish Council to fill the casual vacancies currently outstanding:</b>  Council had received an application from Mr. Michael Jeffries to seek co-option to the casual vacancy in Newton Poppleford ward following the publication of the CVP4 notice. Clerk confirmed that Mr. Jeffries had demonstrated his eligibility to stand for co-option and was not disqualified from doing so as per the requirements set out in legislation.  Chair proposed that Mr. Jeffries be co-opted as a member of the Parish Council for Newton Poppleford ward. Seconded by Vice-Chair. Resolved unanimously.  Cllr. Jeffries joined Councillors at the table, having already been provided with a copy of the meeting agenda by the Clerk.  Cllr. Jeffries received a copy of the blank Register of Interests form, and signed his Declaration of Acceptance of Office form, witnessed by the Proper Officer.  Clerk: Please update website accordingly.</p>	
	<p><b>Chair proposed that agenda items 19/118 be considered as per published agenda. So resolved.</b></p>	
19/118	<p><b>To consider and, if thought fit, approve Minutes of previous Ordinary meeting held Monday 24<sup>th</sup> June 2019:</b>  Chair proposed approval of the Minutes of the Ordinary meeting held on 24<sup>th</sup> June 2019. Seconded Cllr. Chapman. Resolved 8/0/1 (Cllr. Jeffries abstained) and therefore approved.  Chair signed the minutes as a true record of that meeting</p>	

	<p><i>Matters arising from these minutes:</i>  Drainage clearance in parish with DCC.  CCTV quotations for prospective sites around village  Planning application at Meadow View, Burrow Lane  Neighbourhood Plan update  Possibility of cigarette butt disposal unit and emptying costs</p>	
19/119	<p><b>Chair's Announcements / Matters of Urgency:</b>  None</p>	
19/120	<p><b>Financial Matters</b>  <b>a) To consider and review Financial Reports for July 2019.</b>  Noted and reviewed. Chair outlined key areas of expenditure and explained larger transactions.  <b>b) Questions from members to RFO on these reports.</b>  No questions.  <b>c) To consider and, if thought fit, to approve payments for July 2019.</b>  It was proposed by Chair, seconded by Cllr. Carpenter, that payments in the sum of £9822.29 (as published online on the Council's website but subsequently revised) be approved for payment. Resolved unanimously.  RFO: Please arrange for these payments to be processed and duly authorised.  <b>d) To consider expenditure under delegated authority.</b>  RFO outlined 1 payment made as highlighted on the PTBA *** schedule as published.   *** <i>Payments to be approved</i></p>	
19/121	<p><b>Planning</b>  <b>a) Applications received for consideration;</b>  i) None received for consideration.   ii) To ratify decision for 19/1228/FUL - 2 Sunnyside, NP. EX10 0HA Constr. of side extn. and detached garage  A site visit had been undertaken by members as per resolution made at earlier Ordinary meeting in July.  It was proposed by Chair, seconded by Cllr. Tillotson, that Council supported this application. Resolved 5/0/4 abstentions.  Clerk: Please submit decision to Planning Officers at EDDC.   <b>b) Tree Matters;</b>  Clerk outlined current situation re: EDDC "landmark" tree offer.  Chair proposed that this matter be reconsidered at October's ORD meeting. Resolved.  Clerk: Please add to October's agenda accordingly.   <b>c) Determinations/Decisions;</b>  As per published agenda.   19/1126/FUL – Approved  <i>Details of this application can be found on Council's website.</i>   <b>d) Appeal Matters;</b>  18/2608/OUT – Land south of King Alfred Way, Newton Poppleford.   <b>Continued overleaf</b></p>	

	<p>Chair had prepared a letter to be sent to the local press outlining Council's position and sought approval to send this.  <b>Proposed by Chair, seconded by Cllr. Tillotson.</b>  <b>Resolved unanimously.</b></p> <p><b>e) Planning Correspondence:</b>  None other than relating to the appeal above which had already been circulated to Councillors.  Chair encouraged all members of Council, and the public, to submit written representations to the Planning Inspector by the deadline date of 9<sup>th</sup> August.</p>	
	<b>Business to be considered:</b>	
19/122	<p><b>To consider the co-option of members to the Parish Council to fill the casual vacancies currently outstanding:</b>  <i>This matter had been considered as above.</i></p>	
19/123	<p><b>To consider review of Council's Emergency Plan Policy and implementation arrangements:</b>  Amendments were proposed in light of recent parish council elections and change in Councillor details. The existing surgery building site was to be included, as were access codes for the Pavilion building. Consent was sought for Harpford Hall contacts to be included, together with Church representatives.  Annex 1: To include reference to hamlet of Hawkerland  Annex 2: To confirm date of previous traffic study and flooding event dates.  Clerk to revise as above and recirculate to Policy and Personnel Committee for further review.</p>	
19/124	<p><b>To consider Council's formal response to Devon and Somerset Fire Service Delivery consultation document:</b>  After significant discussion, and in light of the deadline date for comment submission in late September, <b>it was proposed by Chair, seconded Cllr. Chapman, that this matter be deferred to August's Ordinary meeting for further consideration. Resolved unanimously.</b>  Chair will invite a retired firefighter to speak at the meeting.  Clerk was directed to seek the attendance of a D&amp;S Fire Service representative to explain the necessity for the proposals.  Clerk: Please note and action accordingly. Please advertise the D&amp;S Consultation links on the website and social media pages.  Please contact D&amp;S Fire to invite a representative to attend.</p>	
19/125	<p><b>To consider matters pertaining to Highways, etc:</b>  Chair outlined several issues including some already discussed earlier in the meeting. Councillors raised concerns about "danger points" in the village and surrounding roads. The subject of speed cameras was raised, as were road re-modelling schemes, road markings, signage and speed limits across parish.  Chair suggested that he arrange to meet with the DCC Highways Officer, together with Cllrs. Ranger (EDDC) and Wright (DCC) to set out Council's concerns and to schedule remedial action where possible/economically feasible. So agreed.  Chair: Please update Council at next Ordinary meeting in August.</p>	

19/126	<p><b>To consider outcome of recent community event:</b>  Chair congratulated all those who had taken part and assisted with the organisation and delivery of the recent Summer Funday at Back Lane playing fields. An estimated £1500 had been raised towards Pavilion maintenance costs and repairs.  The next key event is Fireworks Night on 8/11 and Chair suggested that planning for that event start in early September.  Chair also thanked Anita and George Kemp for all of their efforts and help on the day.  Clerk: Add to August agenda for Fireworks Event planning.</p>	
19/127	<p><b>Correspondence received, not already circulated to members:</b>  None.</p>	
19/128	<p><b>Date and time of next meeting:</b>  The next meeting of council will be on Monday 19<sup>th</sup> August 2019, at 8.00pm at the Newton Poppleford Village Hall, this being an Ordinary Meeting of the Council. The meeting is held a week earlier than usual due to bank holiday on the 26<sup>th</sup> August.</p>	
	<p><b><i>With no further business to discuss, Chair closed council meeting at 9.30pm.</i></b></p>	

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*Signed as a true record of the meeting above:*

Chair: \_\_\_\_\_ Date: \_\_\_\_\_