

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council Monthly Ordinary meeting on
Monday 28th January 2019 in Newton Poppleford Village Hall at 20.00hrs

ACTION by:

	<p>Present: Cllrs. Jeffery, (Chair), Burhop, Dalton, Downen, Kemp, Lipczynski, Ranger, Tillotson, Walker and Zirker. Clerk, Paul Hayward. DCC Cllr. Claire Wright PCSO Steve Blanchford-Cox Hon. Footpath Warden, Ted Swan 4 members of the public</p>	
<p>Public Forum:</p>	<p>Fire Regulations were outlined to those in attendance.</p> <ul style="list-style-type: none"> a) Police Report provided by PCSO Blanchford-Cox. b) Cllr. Claire Wright gave a verbal report to Council. c) Cllr. Val Ranger presented her Ward Member report. d) P3 report represented by Ted Swan. Clerk: Please note action points and deal with accordingly. e) Representations from public re: littering and surface debris. Clerk: Please note action points and deal with accordingly. <p>No further questions or representations. Chair closed public forum session of the meeting.</p>	
<p>19/001</p>	<p>Apologies for absence: None. Chair advised Council that Cllr. Coppell had tendered his resignation. Clerk outlined Casual Vacancy procedure as advised by EDDC. Matter to be discussed at February ORD meeting and vacancy to be advertised via Social Media, Parish Magazine and Parish Noticeboards. Clerk: Please action accordingly. Please add to FEB agenda for further consideration.</p>	
<p>19/002</p>	<p>Declarations of Interest made: All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.</p>	
<p>19/003</p>	<p>To receive and, if thought fit, approve Minutes of previous Ordinary meeting held Monday 17th December 2018: Chair proposed approval of the Minutes of the Ordinary meeting held on 17th December 2018. Seconded Cllr. Zirker. Resolved unanimously and therefore approved. Chair signed minutes as a true record of that meeting <i>Matters arising from these minutes</i> i) Emergency Plan (adopted) publication and promotion. ii) Update on enhancement works to BT Kiosk iii) Update on WC lease via EDDC. Cllr. Ranger to chase them. iv) Appointment of new Internal Auditor.</p>	

19/004	<p>To receive and consider the minutes of the Finance Committee held Tuesday 15th January 2019:</p> <p>Recommendations and decisions of that Committee, as shown in the minutes, were noted. Matters arising clarified by Chair of that committee, Cllr. Burhop:</p> <ul style="list-style-type: none"> i) Cemetery wall repair update. Re-allocation of some Council reserves might be necessary to fund the repairs. ii) Funding arrangements for proposed DAAT Night Landing site on Back Lane Playing Fields. iii) Council's comprehensive Risk Assessment was completed as per requirements of Audit and Governance regulations. iv) Council's financial position was sound coming up to the end of the financial year and audit. 	
19/005	<p>To receive and consider the minutes of the Planning Committee held Friday 11th January 2019:</p> <p>Recommendations and decisions of that Committee, as shown in the minutes, were noted. No matters arising were raised.</p>	
19/006	<p>Chair's Announcements / Matters of Urgency:</p> <p>Chair raised the issue of a Street Trading Concession Licence application for Monday trading commencing 4/3/19 by Exe Valley Pizza, to be sited in School Lane Car Park. This matter will need to be formally considered and ratified at February ORD meeting. However, due to the time constraints applied by EDDC for response to the consultation, it was proposed by Chair, seconded by Cllr. Ranger, that Council support the application, espec. given the lack of alternative facilities of this nature, with a condition sought that trading did not start until 4.30pm to avoid school congestion and that an additional bin be provided by EDDC to mitigate risks of litter onsite. Resolved 9/0/1 absten.</p> <p>Clerk: Please pass Council's comments to EDDC by deadline. Please add to FEB Ordinary agenda for formal ratification of decision.</p>	
19/007	<p>Financial Matters:</p> <p><i>a) To consider payments to be approved for payment for January as per schedule previously circulated and published online.</i></p> <p>It was proposed by Chair, seconded by Cllr. Burhop, that payments for the sum of £2605.19 in January 2019 be approved. Resolved unanimously.</p> <p>Clerk: Please make payments for January accordingly.</p> <p><i>b) To consider expenditure made under Chair's / RFO's delegated powers as per adopted Financial Regulations (extant).</i></p> <p>None applicable.</p> <p><i>c) To consider and review the financial reports for January 2019 which had previously been published on the Council's public access website. Noted and accepted.</i></p> <p><i>d) Questions relating to financial reports and accounts.</i></p> <p>Cllr. Zirker raised a query regarding grant income and utility supply.</p>	

19/008	<p>Planning</p> <p>a) Applications received for consideration;</p> <p>i) 19/0053/AGR – Land at EX10 ODA (incorrectly marked as Benchams). Constr. of agricultural storage building <i>Cllr. Ranger outlined the apparent errors in the submission of the application and confirmed that she had spoken with EDDC Planning Team and been advised that the application needed to be re-submitted and a further consultation period allowed for.</i> <i>It was therefore proposed by Cllr. Burhop, seconded by Cllr. Ranger, that Council submit the comment as below.</i> <i>Resolved 9/0/1 absten. (VR)</i> <i>“ That Council does not support at the present time given the insufficient information before Councillors at this time but would welcome the opportunity to reconsider when further applications are submitted by the applicant in the usual manner “</i></p> <p>b) Determinations/Decisions; None advised at time of agenda publication.</p> <p>c) Tree Matters; None advised at time of agenda publication.</p> <p>d) Planning Correspondence;</p> <p>i) EDDC Landscape Character Assessment Consultation. Chair had circulated her thoughts to Councillors beforehand. Cllr. Ranger highlighted ambiguities in the consultation document and mentioned that several of the challenges mentioned had actually been created by EDDC Planning Policy. The failure of the LPA to properly consider the Glover Review made the importance attached to this consultation feel rather half-hearted. <i>There was no mention of where funding would come from to properly enforce the recommendations in the draft, nor any explanation of the role of the AONB Partnership to control development in the AONB’s or even strive to develop policy to mitigate against the same.</i> <i>In summary, Council felt that the document was based on a worthwhile principle, but that it did not carry the weight, nor the will, to take a lot of the recommendations through to fruition.</i> <i>Proposed by Chair, seconded by Cllr. Burhop to delegate to the Clerk to respond to EDDC Policy Team with Council’s views.</i> <i>Resolved unanimously.</i> Clerk: Please submit to LPA by published deadline.</p>	
	Business to be considered:	
19/009	<p>To consider play equipment maintenance quotation: <i>Cllr. Burhop proposed, seconded by Cllr. Kemp, that Clerk return to contractor and strive to seek a reduction in the charges which members thought were overly expensive. If this were not possible, repairs were to be authorised as quoted to minimise risks to play users in the parish. Resolved unanimously.</i> Clerk: Please note and action accordingly. Return to Councillors with response from contractor before proceeding.</p>	
19/010	<p>To consider request for additional field grass maintenance: <i>It was proposed by Cllr. Burhop, seconded by Cllr. Ranger, that this matter be referred to the next meeting of the Trustee Board of NPPFF as they would have to bear the costs by way of the extant reimbursement agreement. Resolved unanimously.</i> Clerk: Please note add to the NPPFF agenda for 12th February accordingly. Please liaise with Grounds Contractor for costs or feasibility of bringing forward one of next seasons cuts.</p>	

19/011	<p>To consider arrangements for cleaning of WC in Back Lane: After lengthy discussion, and debate, concerning cost to the parish taxpayers vs matters of cleanliness and reputation to the Council and the forthcoming refurbishment project which will reduce cleaning costs further due to smaller area and easier to clean fittings, it was proposed by Chair, seconded by Cllr. Ranger, that arrangements remain unaltered for the time being, and that a negotiation is undertaken with the contractor once the refurbishment is complete. Resolved 9 for / 1 against (Cllr. Zirker) / 0 abstentions.</p>	
19/012	<p>To consider proposed draft plans for WC refurbishment: It was agreed that Clerk should redraw the draft plans to reduce the disparity in size between the proposed male and female cubicles to attempt to provide a baby-changing unit in each so as to not discriminate between fathers and mothers who wished to use those facilities. The final draft to then be passed to EDDC for general approval and then to contractors for initial pricing. Cllr. Ranger will keep pressure on EDDC to prepare legal papers for the lease under which the works will be undertaken as per Heads of Terms doc. Clerk: Please note and revise plans accordingly.</p>	
19/013	<p>Correspondence received, not already circulated to members: Clerk presented plans and photos of the parish provided by EDDC having been discovered during the clearance of the Knowle prior to the switch of HQ buildings. It was agreed that Clerk would be delegated to arrange copies of the A0 plans and scan the photos and then the originals would be offered to the NP Historical Society for retention as part of the parish historical archive. Clerk: Please action accordingly. Letter of thanks received from British Legion in respect of Council's section 137 payment of £585 following the Armistice Centenary event.</p>	
	<p>Date and time of next ordinary meeting: The next meeting of council will be on Monday 25th February 2019, at 8.00pm at the Harpford Hall.</p>	
	<p><i>With no further business to discuss, Chair closed council meeting at 10.00pm.</i></p>	

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Signed as a true record of the meeting above:

Chair: _____ Date: _____