

# NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council meeting on  
Tuesday 20<sup>th</sup> December 2016 in the Harpford Hall at 20.00.

	<p><b>Public session.</b> There were no comments raised at this point in the meeting</p>	
	<p><b>Present</b> Cllrs Jeffery (Chairman), Burhop, Dowen, Kemp, Lipczynski, Ranger, Walker &amp; Zirker. Tony Le Riche (Locum Clerk), PC S. Lee and 2 members of the public.</p>	
1	<p><b>Apologies for absence</b> Cllrs Clarke, Coppell, Tillotson and, County Councillor Channon</p>	
2	<p><b>Minutes</b> Minutes of the meeting held on 28<sup>th</sup> November 2016 were accepted and signed. Proposed Cllr Burhop, seconded Cllr Walker.</p>	
3	<p><b>Declarations of Interest</b> There were no declarations at this point in the meeting.</p>	
4	<p><b>Police Report</b> PC Lee was still based at Middlemoor at the moment, due to an injury. In December, so far there had been two assaults, both domestic in nature and two incidents of criminal damage which were in the public conveniences. The two incidents may be linked and steps had been taken to deter these for the future.</p>	
5	<p><b>Action List</b> <b>VAS Poles:</b> The Clerk had found out that if the poles were more than 0.5m from the edge of the carriageway, then training would not be needed. He was advised that this was likely to be the case. He would follow this up and chase up progress of making the poles up with DCC. <b>Action:</b> Locum Clerk.</p> <p><b>Parishes Together.</b> Ditches at Harpford had been cleared down to Bridge End house and gaps had been created for surface water to flow into the ditch. Gulleys were blocked in Back lane and Venn Ottery road. DCC had a 3-year programme for this which was not sufficient. RESOLVED: that the grounds contractor be commissioned to carry out this work.</p> <p><b>Christmas Lunch.</b> This had been held earlier in the day when 29 people had attended. The tables were very well presented and everyone had had a good time. Unfortunately, the flooring in the kitchen had been damaged when the piano was moved.</p>	<p>A</p> <p>A</p>
6	<p><b>Issues requiring decision</b> a. Electrical works to the toilets. Quotes for the work prepared by P Wreyford after a full inspection were received. In view of the cost, The Locum Clerk was asked to get two more quotes and to investigate</p>	

	<p>funding to meet all or part of the cost.</p> <p>b. Feminine hygiene bins for the toilets. Two quotes were received. RESOLVED: that the quote submitted by South West Hygiene be accepted. (Locum Clerk)</p> <p>c. Beacon to commemorate the end of WWI in 2018. RESOLVED: 1 that the organisers be informed that the Parish Council will take part in this event. 2 that Sidmouth Town Council be requested to approve the siting of a beacon on Fire Beacon Hill</p> <p>d. Proposals for authorising payments etc. The Locum Clerk had described to the Finance Committee a system of paying invoices monthly after approval at a Council meeting. He submitted an example of a report which could show payments and a bank reconciliation. Another report could also include a budget monitoring report. RESOLVED: that this system be implemented from 1<sup>st</sup> January 2017.</p> <p>e. Community Composting. The Council were informed of a proposal by DCC to reduce the Community Composting Recycling Credit. Cllr Ranger's comments previously circulated. RESOLVED: that concern be expressed to DCC regarding the negative effects of this proposal.</p> <p>f. NHS - Your Future Care consultation on community services The Chairman has circulated comments. Cllr Ranger reported on views expressed at EDDC. RESOLVED: that the Chairman's comments be updated and sent to the NHS.</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p>
7	<p><b>Discussion</b></p> <p>a. Toilets, progress and refurbishment Members were clear that more work was needed in addition to electrical repairs. A full list and specification of works should be prepared. It was felt that all of the works should be done as one contract and three tenders should be invited. RESOLVED: that the Finance Committee be delegated to take this forward.</p> <p>b. EDDC had published a draft Planning Obligations SPD. The Parish Council is invited to make comments on the draft plan. This related to CIL and so members were also asked to suggest items that might be included in the list for EDDC. RESOLVED 1 that no comment be made in relation to the draft SPD. 2 that EDDC be informed that Leisure facilities, improvements to footpaths and traffic management measures to improve safety on School Lane and four Elms Hill should be included in the list of CIL projects. 3 that EDDC be informed that the Neighbourhood Plan is proceeding and that may throw up more infrastructure needs for the Parish.</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p>
6	<p><b>Planning Applications</b></p> <p>16/2738/ful Single storey side extension at The Burn, 72 Burrow Lane. SUPPORT</p> <p>Cllr Burhop informed the Council that he was not able to attend the appeal for the land to the south of King Alfred Way. It was AGREED that Cllr Zirker would attend and speak.</p>	

7	<p><b>Council Committees</b> RESOLVED: that the Minutes of the meeting of the Finance Committee held on 14<sup>th</sup> November 2016, having been previously circulated, be adopted.</p>	
8	<p><b>Financial Management</b> RESOLVED: that the Receipts, payments and balances to end November be approved.</p>	A
9	<p>a. County, Councillor Channon. Cty Cllr Channon had sent a report to the Chairman, which would be circulated.</p> <p>b. District, Councillor Ranger. At Venn ottery quarry, quarrying would finish on 16<sup>th</sup> December and it was hoped to do works to the bridleway before then. Aggregate Industries had offered materials and advice for the restoration of the bridleway but the material was not contained within shuttering and so was spreading off the bridleway. The managers were happy to organise a tour of the area when all traffic had left the site. No material was being sent to Blackhill Quarry for processing. It was expected that the Quarry Liaison Group would continue.</p> <p>c. Neighbourhood Plan. Responses were still being returned with about 40% in so far. These were being sent to the Devon RCC for analysis. Banners had been put up urging a response.</p> <p>d. Pathways Co-ordinator Mr Swan reported that DCC were conducting a survey in the New Year. The Parish Council would have to take part in order to qualify for funding.</p> <p>Cllr Ranger had contacted the EA regarding the Red Bridge and it was hoped that a site visit would be held</p> <p>Cllr Burhop asked if the Parish Council could help reduce Himalyan balsam. It was felt that working groups from various local groups might be able to help reduce the problem. Mr Swan said that Quarry staff had used their community action day to do this. When asked if an improvement was achievable, Mr Swan reported that this had been done to good effect elsewhere. It was not a job for a contractor as the plants were usually growing in awkward areas and could not be sprayed on or near water.</p> <p>RESOLVED: 1 that Clinton Devon Estates be informed that the Parish Council is supportive of their efforts to control this weed and requesting that they produce a local action plan which the Parish Council could support. 2 that an item be included in the next Parish magazine seeking volunteers to help remove plants. 3 that approaches be made to local Groups to form working parties to remove plants. 4 that this be included on the next agenda</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p>
10	Date of next meeting <b>Monday 30<sup>th</sup> January 2017 in the Village Hall at 8pm</b>	

Chairman