

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Draft Minutes – YET TO BE APPROVED

Minutes of the Annual Parish Meeting held on Monday
22nd May 2017 in Newton Popleford Village Hall at 7.30pm

ACTION by:

	<p>Present Cllrs. Jeffery, (Chair), Coppell, Dalton, Kemp, Tillotson, Walker & Zirker. Clerk and 9 members of the public. (PC Lee – off duty). Hon. Footpath Warden, Ted Swan.</p>	
	<p>Meeting started at 7.43pm (Cllr. Coppell arrived 7.55pm)</p> <p>Fire Regulations read out.</p>	
1)	<p>Apologies for Absence: Cllrs. Ranger, Burhop, Downen, Lipczynski, County Cllr. Wright</p>	
2)	<p>To receive, and if thought fit, approve minutes of previous Annual Parish Meeting 23rd May 2016 Proposed(P) Cllr. Zirker. Seconded (S) Cllr. Walker. 5/0/1 So approved. Chair to sign as a true record.</p>	
3)	<p>To consider matters arising from those minutes. None raised.</p>	
4)	<p>Report from Chairman of Council, Cllr. Hazel Jeffery Report made verbally. Available via website or from Clerk in hard copy.</p>	
5)	<p>Report from Responsible Financial Officer, Paul Hayward Report made verbally: Annual return completed. Management and Financial accounts available via website. Course recently undertaken regarding VAT compliance.</p>	
6)	<p>Report from County Councillor, Claire Wright Report made verbally by Chair in Cllr. Wright's absence. Available via website or from Clerk in hard copy.</p>	
7)	<p>Report from District Councillor, Val Ranger Report made verbally by Chair in Cllr. Wright's absence. Available via website or from Clerk in hard copy.</p>	
8)	<p>Report from Hon. Footpath warden, Ted Swan. Report made verbally. Available via website or from Clerk in hard copy.</p>	
9)	<p>Report from Pavilion Operations Manager, Cllr. David Zirker Report made verbally. Available via website or from Clerk in hard copy.</p>	
10)	<p>Police Report PC Lee provided an annual summary and monthly precis of crimes in the parish. Available via website or from Clerk in hard copy.</p>	

11)	<p>Report from Website Administrator, Paul Hayward Website operating as planned. Content updated regularly. Clerk asked parishioners to report any broken links. Clerk requested photographs for inclusion on website.</p>	
12)	<p>Any other business to be considered None raised.</p>	
13)	<p>Open Public Forum Jacqui Watson outlined the Veteran's project at the Allotments.</p> <p>Shan Merritt raised issue of Council Meeting recordings being available via website. Chair suggested that this matter be considered by council at a later date. Shan also raised matter of car park and possibility of NPHPC taking possession / ownership / responsibility back from EDDC. Clerk to Investigate options in conjunction with District Councillor Ranger.</p> <p>No further matters raised under public forum.</p>	
14)	<p>Date and Time of next meeting: Provisionally scheduled for Monday 21st May 2018 but subject to further clarification regarding venue and timings and proximity to other meetings at the same time.</p> <p>With no further business to be considered, Chairman closed meeting at 8.13pm.</p>	

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Annual Parish Meeting on
 Monday 22nd May 2017 in the Village Hall at 19.30hrs

Chairman _____

Date _____