

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Draft – yet to be approved

Minutes of the Parish Council Monthly Ordinary meeting on
Monday 26th March 2018 in Newton Poppleford Village Hall at 20.00hrs

ACTION by:

	<p>Present Cllrs. Jeffery, (Chair), Burhop, Dalton, Kemp, Lipczynski, Tillotson, Walker and Zirker. Clerk, Paul Hayward. DCC Cllr. Claire Wright, Hon. Footpath Warden, Ted Swan Toby Russell, DAAT speaker.3 members of the public</p>	
Public Forum	<p>Fire Regulations were outlined to those present. Presentation by Toby Russell, Devon Air Ambulance on Night Landing Sites project. Toby outlined the principles, aims and costs of the scheme to provide multiple permanent night landing sites in Devon, with the necessary lighting, switch gear and access to allow after-dark landings. Details of external grant funding were outlined. Councillors were to discuss Parishes Together projects for 18/19 later on the agenda. Possible co-operation with adj. parishes. Clerk is in contact with Toby if any other questions / queries arise.</p> <p>Police Report PC Lee unable to attend due to pressures of work in area. March 2018 to date - 6 crimes recorded, nothing significant.</p> <p>Devon County Councillor Claire Wright <i>Issues raised / discussed:</i> HealthCare / Adult Social Care matters ongoing at DCC Winter pressures and ongoing STP consultations. Road Traffic accidents on Four Elms Hill; still ongoing via HATOC. Questions from public re: CCG and Cllr. attendance at meetings.</p> <p>East Devon District Councillor Val Ranger <i>Issues raised / discussed:</i> Cllr. Ranger was unable to attend meeting. Her written report had been circulated and published online.</p> <p>P3 / Footpath Warden report – Ted Swan Three matters for report: 1) FP1 closure at King Alfred Way. Clerk updated Council re: current situation at DCC / EDDC. No further progress. 2) Himalayan Balsam 2018 programme. Ted attended a meeting recently to discuss the district wide problem. More working parties required. Advertising needed. 3) Willow whip planting was not significantly affected by recent high river levels and flooding thankfully. Chair thanked Ted for all of his hard work and dedication.</p> <p>Village Hall Liaison report – Cllr. R Walker Cllr. Walker reported that the VH windows had been replaced and that VH committee were extremely thankful for the grant award. The room is noticeably warmer as a result. A meeting is still to be arranged with the other hall representatives.</p>	

	<p>Public Questions No question from those in attendance. <i>Toby Russell left the meeting at this point.</i></p>	
18/24	<p>Apologies for absence. Cllrs. Coppell, Downen & Ranger PC Steve Lee.</p>	
18/25	<p>Declarations of Interest made. All members present are, by definition, members of the NPPFF Trustee Board. Cllr. Burhop declared a personal interest in agenda item 18/28a). as he is acquainted with applicant.</p>	
18/26	<p>Minutes i) a) <i>Ordinary Meeting of Council 26th February 2018</i> Chair proposed adoption of the Minutes of the Ord. meeting held on 26th February 2018. Seconded Cllr. Burhop. 7/0/1. So resolved and approved. b) <i>Meeting of Finance Committee 20th March 2018</i> Chair proposed adoption of the Minutes of the Finance Committee held 20th March 2018. Seconded Cllr. Walker. Resolved unanimously. So approved. ii) <i>Matters arising from these minutes</i> Cllr. Lipczynski queried the details regarding the secondary bank account. Cllr. Burhop explained that this was going to be renamed as the CIL account as per good financial practice so as to ring-fence those monies from Council's other reserves. Clerk updated Council as to the adoption of the BT Kiosk on Church Green which is now legally complete. It was suggested that the future use and maintenance of this asset be delegated to the Fin.Comm. Agreed. Clerk: please note and add to next Fin.Comm. agenda.</p>	
18/27	<p>Chairman's Announcements / Matters of Urgency</p> <ol style="list-style-type: none"> 1) Chair updated Council as to recent meeting of the Otter to Exe Chair and Clerks meeting in Lympstone. Various issues discussed incl. E/Plans, Grit Bins, Planning and Parishes Together. It was reported that 11 projects for CIL funding had been submitted to EDDC for approval, but none had been agreed. NPHPC will host next meeting in June. Clerk: Please note and arrange venue and agenda. 2) The matter of Footpath 1 closure had already been discussed earlier but Council directed Clerk to make further enquiries and update Cllrs. with any developments. Clerk: Please note and action accordingly. 3) Cllr. Kemp raised the issue of waste bin provision at the Venn Ottery Rd. Cemetery. Clerk was directed to contact EDDC to make enquiries as to cost and availability. The matter was delegated to Fin.Comm for their consideration. Clerk: please note and add to next Fin.Comm. agenda. 	

18/30a)	<p>a) TO CONSIDER POSSIBLE PROJECTS FOR PARISHES TOGETHER (TAP) FUNDING 2018/19</p> <p>Following on from the earlier presentation by the DAAT representative, Council considered the feasibility of providing a Night Landing Site (NLS) within the parish utilising the TAP funding for the forthcoming financial year, approx. £1900 available. The possibility of using the funds for a previously discussed project to provide permanently available Marquee facilities for both NPHPC and neighbouring parish councils was also considered. It was suggested that this matter be referred to Fin.Comm. for its further deliberation and investigation, details to be circulated once done.</p> <p>Clerk: please note and action accordingly. Please liaise with other parish Councils via the usual network to gauge interest in the “marquee co-operative” project. Please circulate DAAT NLS tech.spec. to all Councillors for perusal and reference.</p>	Clerk
18/30b)	<p>b) TO CONSIDER SUMMER COMMUNITY EVENTS IN PARISH</p> <p>A community event has been provisionally arranged by the School at the Playing Field for the evening of the 29th June (FRI) likely finish time 8/9pm. It was agreed that Cllrs. Jeffery, Burhop and Zirker would liaise with school to ensure continuity / cooperation. It is a community event open to all, although Chair suggested that communication was key so that all groups gain a mutual benefit rather than competing against each other. The ultimate aim was to bring the community together and raise some money for good causes.</p> <p>Clerk: please invite school representative to next ORD meeting to establish lines of communication for the event. Add to APR agenda for further discussion.</p>	Clerk
18/31	<p>To review current Action Plan for 2018/19</p> <p>A revised version had been circulated to all members of Council for their reference. The Fin.Comm. will review the AP on each occasion it meets and items will be added and removed as required. Noted.</p>	
18/32	<p>Correspondence</p> <p>None received that had not already been circulated to members.</p>	
18/33	<p>Date and time of next ordinary meeting</p> <p>The next meeting of council will be on Monday April 30th 2018 at 8.30pm, venue Newton Poppleford Village Hall. Immediately preceded by the Annual Parish Meeting at 8.00pm.</p>	
	<p><i>With no further business to discuss, Chairman closed council meeting at 9.30pm.</i></p>	

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Signed as a true record of the meeting above:

Chairman: _____ Date: _____