

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council's Extraordinary meeting on
Monday 3rd June 2019 in Newton Poppleford Pavilion at 19.00hrs

ACTION by:

	<p>Present: Cllrs. Burhop (Chair), Bilenkyj, Dalton, Lee, Lipczynski, Tillotson and Walker. (Quorate) Clerk, Paul Hayward. 4 members of the public</p>	
	<p>Chair outlined fire safety and fire evacuation procedures. Chair opened Public Forum and invited questions and representations from those present. Chair closed the Public Forum.</p>	
EOM 19/01	<p>Apologies for absence: None</p>	
EOM 19/02	<p>Declarations of Interest made: All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.</p>	
EOM 19/03	<p>Chair's Announcements / Matters of Urgency: Council had received a request from field users for a temporary suspension of the Dog Prohibition Order for the Playing Field on the 3rd and 21st July to allow events where dogs would be present. There was a unanimous agreement that this be permitted on the understanding that the event organisers undertake to clear the field of any dog waste at the cessation of each event. The matter will be formally ratified at the ORD meeting on 24th June but Chair was duly delegated to convey this consensus of opinion to the organisers. <i>Clerk: Please add to 24/6 agenda for formal ratification.</i></p>	
EOM 19/04	<p>To consider co-option of members to the Parish Council: In accordance with the Representation of the People Act 1985 (s.21) Two nominations had been received and Clerk confirmed that both persons had answered the necessary qualifying questions. It was proposed by Chair, seconded by Cllr. Tillotson, that: Brian Carpenter, be co-opted as a member of the Council for Harpford Ward, and that Mark Chapman be co-opted as a member of the Council for Newton Poppleford Ward. Resolved unanimously. As two vacancies remain unfilled, Clerk was directed to initiate the formal Casual Vacancy process (CVP1/2) in liaison with EDDC and advertise accordingly. <i>Clerk: Please note and action accordingly.</i></p>	
EOM 19/05	<p>Planning</p> <p>a) Applications received for consideration;</p> <p>i) 19/0543/FUL – 3 Meadowside, Venn Ottery Rd., NP. EX10 0BU Constr. detached outbuilding. It was proposed by Chair, seconded by Cllr. Walker, that Council support the application. Resolved unanimously.</p> <p>ii) 19/0943/FUL – 26 King Alfred Way, NP. EX10 0DG Constr. 1 each of single and two storey extensions. <i>Cllrs. had undertaken a site visit beforehand.</i> It was proposed by Chair, seconded by Cllr. Walker, that Council support the application but with following points of action raised: Concern over pressure to existing on-street parking spaces. Regret that a smaller dwelling was being lost from housing stock. Request that construction be undertaken considerately. Resolved unanimously.</p>	

	<p>iii) 19/1036/FUL – La Rosetta, High Street, NP. EX10 0DW Conv. restaurant and 2 no. flats to 3 dwellings, partial demolition of rear extension, & carport, & constr. of another dwelling thereupon. <i>Cllrs. had undertaken a site visit beforehand.</i> Chair invited members of the public to make representations. After lengthy discussion and debate, it was proposed by Chair, seconded by Cllr. Tillotson, that Council did NOT support this application on the following grounds: <i>Impact on parking access and highway safety in the vicinity.</i> <i>Loss of amenity to the parish as the last purpose-built restaurant in the village.</i> <i>Potential risk to the viability of the remaining takeaway business as a direct consequence of the proposals ie loss of further amenity.</i> <i>Over-development of the site, espec. the single dwelling at rear.</i> <i>Loss of privacy and unnecessary overlooking to properties below.</i> <i>Likelihood of noise and odour nuisance to residents of new dwellings.</i> <i>No evidence provided that business has been adequately marketed.</i> <i>Proposals likely to harm the distinct character of the village centre.</i> Resolved unanimously.</p> <p>It was resolved to delegate the submission of consultee comments to the Chair and Clerk after consultation with members with a draft version of the proposed submission.</p> <p>iv) 19/1126/FUL – Fair View, High Street, NP. EX10 0ED Constr. single storey side extension and detached garage It was proposed by Chair, seconded by Cllr. Lipczynski, that Council support the application. Resolved unanimously.</p> <p>Clerk: Please submit decisions to Planning Officers at EDDC.</p> <p>b) Determinations/Decisions;</p> <p>19/0799/FUL - Approved Standard Time Limit. 18/2239/LBC – Refusal (contrary to Council's recommendation) 19/0778/FUL - Approved with conditions. 19/0713/PDR – Prior approval refused.</p> <p>c) Tree Matters; None advised to Council.</p> <p>d) Appeal Matters; None advised to Council.</p> <p>e) Planning Correspondence; It had been advised that application 18/2608/OUT was being considered by EDDC DMC on 11th June 2019 and that Chair of the Council, Cllr. Burhop, would attend to make a representation on behalf of Council to reinforce Council's opposition to the plans.</p>	
	<p>Business to be considered:</p>	
<p>EOM 19/06</p>	<p>To consider and review revised Grant Award Assessment and Award Policy (v6.) as circulated: <i>Cllr. Dalton declared a personal interest as a Trustee to both NP Village Hall and Harpford Hall. Cllr. Walker declared a personal interest as the PC Representative to the Village Hall.</i> Proposed by Chair, seconded Cllr. Tillotson. Resolved 8/0/1 Abst. LD. Clerk: Please note and publish online immediately.</p>	

EOM 19/07a)	<p>To consider request for Grant Assistance from Exmouth Ring and Ride group: Chair proposed award of amount sought £293.86. Seconded Cllr. Dalton. Resolved unanimously. Clerk: Please note and make payment of grant award accordingly. Please convey Council's decision to applicant.</p>	
EOM 19/07b)	<p>To consider request for Grant Assistance from Otter Valley Association towards Himalayan Balsam project costs: Chair proposed deferral of the consideration of the request until such time as the requisite forms had been completed. So resolved. Clerk: Please note and make contact with the group Treasurer and provide a copy of the most recently adopted version of the Grant Policy document.</p>	
EOM 19/08	<p>To consider committee appointments for the forthcoming year: It was proposed by Chair that Council suspend the Planning Committee for the next 6 months, but seek to appoint the membership of the Finance and Personnel & Policy Committees at the meeting of the 24th June 2019, to allow members time to consider whether they wished to serve on those committees. Resolved unanimously. Clerk: Please note and action accordingly. Please email a copy of the Terms of reference to members.</p>	
EOM 19/09	<p>To consider amendments to the meeting dates calendar 2019: It was proposed by Chair that the following revisions be made to the dates calendar for 2019: June 2019 – unchanged from 24th. July 2019 – brought forward 1 week to 22nd July August 2019 – additional meeting convened 19th (venue t.b.d.) September 2019 – No meeting of Council October 2019 – brought forward 2 weeks to 14th October November 2019 – unchanged from 25th. Resolved unanimously. Clerk: Please note and amend calendar accordingly. Please publish on website and circulate to all members and both the District and County Councillors. Please publicise via Council's Facebook page and publish on Council's noticeboards.</p>	
EOM 19/10	<p>To consider provision of a community Christmas Tree in parish for December 2019: It was agreed to defer this matter until the ORD meeting on the 24th June whereupon it could be reconsidered in conjunction with the proposal to undertake grounds maintenance on the Greenbank. Clerk: Please note and diarise accordingly.</p>	
EOM 19/11	<p>To consider arrangements for community events 2019: Members discussed both the Summer event scheduled for 21/7 and the Firework event scheduled for 8/11. It was agreed that "Events" would be a standing item on the agenda until further notice. Both events were community orientated and should be well supported. Volunteers were sought to help man stalls, stands, games, concessions etc. Cllr. Dalton would circulate a list to members of roles unfilled so that any volunteers could come forward. Clerk: Add to Agendas as a standing item for consideration.</p>	

EOM 19/012	<p>To receive update as to Neighbourhood Plan: In view of the presentation to members by the Neighbourhood Plan Steering Group scheduled for after this meeting, the consideration of the draft NHP document was deferred until the ORD meeting on 24th June. Clerk: Please note and add to agenda accordingly</p>	
EOM 19/013	<p>Correspondence received, not already circulated to members: None.</p>	
	<p>Date and time of next meeting: The next meeting of council will be on Monday 24th June 2019, at 8.00pm at the Newton Poppleford Village Hall, this being the scheduled Ordinary Meeting of the Council.</p>	
	<p><i>With no further business to discuss, Chair closed council meeting at 8.22pm.</i></p>	

Minutes of the Parish Council's Extraordinary meeting on
Monday 3rd June 2019 in Newton Poppleford Pavilion at 19.00hrs

Signed as a true record of the meeting above:

Chair: _____ Date: _____