

Newton Poppleford and Harpford Parish Council

Notice of the Finance Committee Meeting - 4th December 2018

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to a meeting of the Finance Committee on Tuesday 4th December 2018 at 19.00hrs (7.00pm) at Harpford Hall, Harpford

Paul Hayward, Clerk to the Council

Date: 27th November 2018



Public Forum

- a) Fire Regulations
- b) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting other than by special invitation of the Chair) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

FC18/60 **To receive apologies for absence** (LGA 1972 S.85 (1))

FC18/61 **To receive any declarations of interest relating to items outlined in this agenda**

(this does not preclude the duty to declare further interests as applicable)

FC18/62 **To consider and, if thought fit, approve the minutes of Finance Committee meeting 13th November 2018.**

To consider any matters arising from those minutes:

i) Defamation and Libel training courses

FC18/63 **Business to be considered:**

Action By:

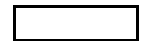
a) **To consider structural survey report on cemetery wall at St. Luke's Cemetery and schedule of works included:**

b) **To consider Council's 2018/2019/2020 Action Plan as circulated.**

c) **To continue consideration of Interim Risk Assessment for Parish Council 2018/19:**
(this matter was previously discussed at the Finance Committee meeting 16/10/18 & 13/11/18)
Clerk to circulate revised draft Risk Assessment for Fin. Comm. consideration.

d) **To consider proposals to purchase a second-hand 20m² gazebo for £100 for use by Council for community and parish council events in the future.**

e) **To review forecasted budget monitor for Q3 (October to December 2018)**



FC18/64 **Matters considered as urgent by presiding Chair for discussion only.**

FC18/65 **Date and Time of next meeting:**

To be arranged taking into account Christmas holiday period.

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public

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