

Newton Poppleford and Harpford Parish Council

Notice of the Finance Committee Meeting - 14th August 2018

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to a meeting of the Finance Committee on Tuesday 14th August 2018 at 19.00hrs (7.00pm) at Harpford Hall, Harpford

The previous meeting scheduled for 17th July 2018 was cancelled due to lack of quorum.

Paul Hayward, Clerk to the Council

Date: 7th August 2018



Public Forum

- a) Fire Regulations
- b) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting other than by special invitation of the Chairman) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

FC18/34 To receive apologies for absence (LGA 1972 S.85 (1))

FC18/35 To receive any declarations of interest relating to items outlined in this agenda
(this does not preclude the duty to declare further interests as applicable)

FC18/36 To consider and, if thought fit, approve the minutes of Finance Comm. meeting 5th June 2018 which were previously considered by Full Council on 25th June 2018.

To consider any matters arising from those minutes:

i) Dog Waste Bin provision at Harpford Church / Harpford Woods vicinity: update.

ii) EDDC grounds maintenance reimbursement enquiry: update

FC18/37 To review financial reports / updates / budget monitor for period upto 30/7/18.

FC18/38 Action List 2018-19 review as previously circulated.

FC18/39 Business to be considered:

Action By:

a) To consider quotations for Cemetery Wall repair and consent arrangements

b) To consider other Cemetery expenditure:

i) Provision of noticeboard for notices, site plans etc

c) To consider cross-charging of Parish Council insurance premium to 3rd parties

d) To consider contracting in of Tree Surgery advice for Webbers Meadow
re: Tree Condition and re-planting project (grant funded)

e) **To consider Play Equipment expenditure following ROSPA report.**
i) Repairs to existing equipment recommended by ROSPA
ii) Repairs / replacement of bench top beams at Play Area / W. Meadow

f) **To consider interim security / safety measures at School Lane WC in light of recent discussions at Full Council re: continuing anti-Social behaviour**
i) Re-instatement of electrical supply to block to provide power for items below:
ii) Lighting interior and exterior (PIR controlled)
iii) Fitting of timer controlled maglocks / door closers to limit access to set periods.
iv) Signage to highlight the access periods in place.
v) Improvements to storage cupboard (shelving/security) to enable installation of;
vi) Exterior CCTV installation to monitor access and provide evidence if so required.
(possible location; SE corner of block by Gents door, on high cranked pole)

g) **To consider works required in conjunction with Parishes Together Ditches & Drainage Funding for 2016/17 (EDDC) in following areas:**
i) Southerton Brook - clearance of debris and foliage with riparian consent received.
ii) Venn Ottery Village Green - stream along northern perimeter w. shared riparian responsibility
iii) Back Lane brook from Chestnut Way to Tennis Courts; NPPFF riparian responsibility
iv) Venn Ottery embankment adj. to Carter Estates Land; Highway Flood prevention
v) Harpford Brook from A3052 to 1/2 Lower Way (shared riparian respons. With landowner)

h) **To consider Emergency Planning arrangements and policy / procedures.**

FC18/40 **Matters considered as urgent by presiding Chairman for discussion only.**

FC18/41 **Date and Time of next meeting:** to be convened as required

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public

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