

Newton Poppleford and Harpford Parish Council

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Notice of a Finance Committee Meeting - 26th August 2021

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Members of this Committee: *Cllrs. Walker (Chair), Burhop (VC), Dalton, Tillotson and Tribble.*

Dear Councillors

You are summoned to a meeting of the Finance Committee on Thursday 26th August 2021 at 19.00hrs (7pm) to be held at the Harpford Hall, Harpford

Paul Hayward, Clerk to the Council
19th August 2021



Public Forum

Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting other than by special invitation of the Chair) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- FC21/17 **To receive apologies for absence** (LGA 1972 S.85 (1))
- FC21/18 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- FC21/19 **To consider, review and, if thought fit, approve the minutes of Finance Committee meeting 15th July 2021, as previously circulated.**
i) To consider any matters arising from those minutes:

FC21/20	Business to be considered:	Action By:
a)	To consider arrangements for the Annual Firework Event in November 2021; update <i>i) Entrance Fee charges</i> <i>ii) Marshalling and volunteers</i> <i>iii) Bar concession - in house or contracted out? Licence requirements to be considered.</i> <i>iv) Catering concessions to be invited (and licence fees payable)</i> <i>v) Other concessions / stalls / events to be considered as per requests</i> <i>vi) Potential Hire costs from NPPFF to be taken into account</i> <i>vii) Other matters relating to event</i>	<input type="text"/>
b)	To receive update on potential costs of a replacement bridge on Venn Ottery Village Green; Clerk to report to committee.	<input type="text"/>
c)	To consider shared expenditure for upgrade of Clerk's laptop for use at meetings of the Parish Council (cost to be shared with two other local Parish Councils)	<input type="text"/>
d)	To consider continuation of 'Zoom' licence expenditure in light of cessation of shared costs by other Council's unwilling to continue using this technology.	<input type="text"/>
e)	To consider viring the residual balance from Council's CV19 Resilience Fund to another reserve fund, or to consider alternative use for these funds.	<input type="text"/>
f)	To consider pricing and availability of 2nd Eco-Toilet amenity at Allotment Site (deferred to Fin.Comm. by Full Council 26/07/2021)	<input type="text"/>
g)	To consider request for training expenditure for Clerk (shared with 2 other Councils) re: 2-day attendance at SLCC National Conference 2021 (Leicestershire).	<input type="text"/>
h)	To note outcome of Clerk's "Tip-Testing" exercise at St. Luke's Cemetery and to agree further action (if required).	<input type="text"/>
i)	To receive update on provision and siting of planters around parish; Clerk to report on recent meeting with DCC Highways Officer.	<input type="text"/>
j)	To consider expenditure on Christmas Illuminations on Greenbank; Costs / style / quantity / design / installation / location to be discussed.	<input type="text"/>
k)	To consider purchase of a "spare" combined Defibrillator electrode pad/battery pack for use in the parish to ensure 24/7 coverage of AED amenity across the 3 sites. Noting that the Adult PadPack in the Cannon AED will require replacement by 31/12/2021)	<input type="text"/>
l)	To receive update on St. Luke's Cemetery wall repair and to agree next steps	<input type="text"/>

FC21/21 To review and note payments for August 2021 (see resolution 21/039e - Full Council 26/07/2021)

FC21/22 Matters considered as urgent by presiding Chair for discussion only.

FC21/23 **Date, time and venue of next meeting:**
To be agreed by committee at this meeting

FC21/24 ***It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.***

FC21/25 **Matters to be considered in Committee:**
i) To consider quotations for deep-cleaning and routine daily cleaning of the reopened WC in Roberts Way Car Park (as resolved by Full Council 26/7)

With no further business to discuss, Chair will close the meeting

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