

# Newton Poppleford and Harpford Parish Council

## Notice of the Finance Sub-Committee Meeting - 12th September 2017

All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to a meeting of the Finance Sub-Committee on Tuesday 12th September 2017 at 7.00pm at Harpford Village Hall, Harpford

Paul Hayward, Clerk to the Council  
Date: 6th September 2017



### Public Forum

- a) Fire Regulations
- b) Questions and Representations from residents / parishioners

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting other than by special invitation of the Chairman ) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

**Before speaking, please give your name and address to the Clerk.**

**No minutes will be produced for this part of the meeting.**

- 1/6 **To receive apologies for absence** (LGA 1972 S.85 (1))
- 2/6 **To receive any declarations of interest relating to items outlined in this agenda**  
(this does not preclude the duty to declare further interests as applicable)
- 3/6 **To consider minutes of Finance Sub-Committee meeting 1st August 2017**  
These minutes are only in draft and would usually be ratified by FULL council on 25/9/17
- 4/6 **Business to be considered:**
  - a) *To review online banking arrangements.*
  - b) *To consider revised Surgery Insurance quotation pending ratification at Full Council*
  - c) *To consider Grant Award policy revisions as per policy previously circulated*
  - d) *To consider Parishes Together co-funding options & possible parish council contribution*
  - e) *To consider Section 106 capital funding figures*
  - f) *To consider financial implications of Community Events post-PopStock*
  - g) *To consider draft Risk Assessment and Internal Controls review*
  - h) *To consider asset transfer considerations for WC refurbishments / renovations*
  - i) *To review Action List 17/18*
  - j) *To consider timetable for parish service maintenance contract renewals*
  - k) *To consider proposed costs relating to play area / equipment in Back Lane.*
  - l) *To consider provision of waste bin in Venn Ottery hamlet plus future charges*
  - m) *To consider timetable for budget setting and precept discussions*
- 5/6 **Matters considered as urgent by presiding Chairman.**
- 6/6 **Date and Time of next meeting:** To be convened as required.

Action:

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*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public*