

Newton Popleford and Harpford Parish Council

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Notice of a Finance Committee Meeting - 23rd September 2021

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Members of this Committee: *Cllrs. Walker (Chair), Burhop (VC), Tillotson and Tribble.*

Dear Councillors

You are summoned to a meeting of the Finance Committee on Thursday 23rd September at 20.00hrs (8pm) to be held at The Pavilion building, Back Lane, NP.

Paul Hayward, Clerk to the Council
17th September 2021



Public Forum

Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting other than by special invitation of the Chair) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Popleford and Harpford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- FC21/26 **To receive apologies for absence** (LGA 1972 S.85 (1))
- FC21/27 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- FC21/28 **To consider, review and, if thought fit, approve the minutes of Finance Committee meeting 26th August 2021, as previously circulated.**
i) To consider any matters arising from those minutes:

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|---------|---|----------------------|
| FC21/29 | Business to be considered: | Action By: |
| a) | To consider arrangements for the Annual Firework Event in November 2021; update i) Entrance Fee charges (linked to firework display costs) ii) Marshalling and volunteers; liaison with local community groups iii) Bar concession/Events Licensing update iv) Catering concessions to be invited (and licence fees payable) v) Other concessions / stalls / events to be considered as per requests vi) Other matters relating to event | <input type="text"/> |
| b) | To receive update on potential costs of a replacement pedestrian bridge on Venn Ottery Village Green; Clerk to provide update to committee. i) To consider whether bridge access should be temporarily restricted on risk grounds. | <input type="text"/> |
| c) | To consider quotes for repair/improvement to entrance splay at Back Lane Car Park to provide better amenity and safer access into car park. | <input type="text"/> |
| d) | To note receipt of External Auditor's Unqualified Assurance for Audit Year 2020-21 and to note publication of Notice of Conclusion of Audit as per legislation. | <input type="text"/> |
| e) | To consider correspondence from The Charity Commission re: historic endowment funds for Venn Ottery Village Green and to decide whether a resolution be passed to utilise Section 281 of the Charities Act 2011; to spend the endowment for the betterment of the Venn Ottery Village Green amenity. | <input type="text"/> |
| f) | To consider report from RFO regarding potential expenditure at allotment site for the improvement of amenity and to minimise future costs/enhance rental income. | <input type="text"/> |
| g) | To receive update on discussions re: Cemetery Memorial and plot maintenance and to receive update on correspondence with CWG * re: Service Personnel memorials <i>* Commonwealth War Graves Commission</i> | <input type="text"/> |
| h) | To receive update on provision and siting of planters around parish; Clerk to report i) To agree expenditure for initial planting programme. | <input type="text"/> |
| i) | To receive update on St. Luke's Cemetery wall repair. | <input type="text"/> |
| FC21/30 | Matters considered as urgent by presiding Chair for discussion only. | |
| FC21/31 | Date, time and venue of next meeting: <i>To be agreed by committee at this meeting</i> | |
| FC21/32 | <i>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</i> | |
| FC21/33 | Matters to be considered in Committee: i) To consider matters pertaining to the proposed re-opening of the WC amenity in Roberts Way Car Park (as resolved by Full Council 26/7) | |

With no further business to discuss, Chair will close the meeting

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