

Newton Poppleford and Harpford Parish Council

Notice of the Finance Sub-Committee Meeting - 23rd June 2017

All council meetings are open to members of the public and the press.

(Public Bodies[Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Dear Councillors

You are summoned to a meeting of the Finance Committee on Friday 23rd June 2017
at 1.00pm at Newton Poppleford Village Hall, Station Road, Newton Poppleford

Paul Hayward, Clerk to the Council

Date: 19th June 2017



Public Forum

- a) Fire Regulations
- b) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting other than by special invitation of the Chairman) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

1/5 **To receive apologies for absence (LGA 1972 S.85 (1))**

2/5 **To receive any declarations of interest relating to items outlined in this agenda**

(this does not preclude the duty to declare further interests as applicable)

3/6 **Business to be conducted:**

Action: By Date:

a) *To consider current banking arrangements and balance transfer.*

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b) *To consider appointment of RFO as Service Administrator (non-signat.)*

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c) *To consider payment of utility bills by variable direct debit*

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d) *To consider synchronisation of Council Insurance Policy renewals.*

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e) *To consider Report from Internal Auditor for financial year 2016/17*

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f) *To consider amended Expenses Policy (deferred from April)*

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g) *To consider Grant Award Policy, as previously circulated*

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h) *To consider update on Contract Monitoring / Invoice verification.*

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i) *To consider financial implications of recent NPPFF Trustee meeting*

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j) *To consider recent meeting of Otter/Exe group re: Parish Together fund*

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4/5 **Matters considered as urgent by presiding Chairman.**

5/5 **Date and Time of next meeting:** To be convened as required.

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public