

Newton Poppleford and Harpford Parish Council

www.newtonpopplefordandharpford-pc.gov.uk

Notice of a Finance Committee Meeting - 23rd June 2020

All council meetings are open to members of the public and the press.

(Public Bodies [Admission to Meetings] Act 1960)

ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Members of this Committee:

Cllrs. Burhop (Chair), Walker (Vice-Chair), Dalton and Tillotson

Dear Councillors

You are summoned to a meeting of the Finance Committee on Tuesday 23rd June 2020 at 19.00hrs (7.00pm) to be held in remote session * via the Zoom Webinar IT platform

Meeting ID - 854 2498 0603 / Contact Clerk for meeting access password

This meeting will also be broadcast as a "livestream" on the Parish Council's Facebook Page.

* Convened and held in accordance with Clause 78 of the Coronavirus Act 2020

Paul Hayward, Clerk to the Council
18th June 2020



Public Forum

Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting other than by special invitation of the Chair) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish.

No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, please give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

- FC20/23 **To receive apologies for absence** (LGA 1972 S.85 (1))
- FC20/24 **To receive any declarations of interest relating to items outlined in this agenda**
(this does not preclude the duty to declare further interests as applicable)
- FC20/25 **To consider and, if thought fit, approve the minutes of Finance Committee meeting 26th May 2020, as previously circulated.**
i) To consider any matters arising from those minutes:

FC20/26	Business to be considered:	Action By:
a)	<i>To consider first quarter budget out-turn and financial reports for the Parish Council</i>	<input type="text"/>
b)	<i>To receive update from Clerk as to ongoing proposal to replace play equipment at Turner Close Play Area utilising Section 106 contributions (EDDC asset currently)</i>	<input type="text"/>
c)	<i>To consider matters pertaining to Grounds Maintenance Tender 2021-24 and to receive first draft of proposed tender document for consideration and review</i>	<input type="text"/>
d)	<i>To consider proposals to incur expenditure making repairs to the Back Brook footpath on land under the ownership of the Parish Council; Clerk to update members beforehand</i>	<input type="text"/>
e)	<i>To consider expenditure incurred by Community Garden volunteers at the Parish Council allotments; such expenditure to be reimbursed by grant funding already received, sum £385 net.</i>	<input type="text"/>
f)	<i>To receive update from Clerk in respect of recent resolution to start negotiations with EDDC to seek the transfer of the green space at Hillside, Burrow.</i>	<input type="text"/>
g)	<i>To consider proposal to make a payment of £185 to Devon County Council as the cost of the Highway Licence to permit works to the Back Lane Car Park entrance to commence.</i>	<input type="text"/>
h)	<i>To consider arrangements and costs for the following forthcoming community events: i) Fireworks and Bonfire event - 6th November 2020 ii) Remembrance Sunday - 8th November 2020; wreaths, additional poppies etc iii) Christmas Tree and village decoration - Winter 2020</i>	<input type="text"/>
i)	<i>To consider matters pertaining to the WC block in Roberts Way / School Lane car park; i) Update from Clerk as to changes to proposed refurbishment design post-CV19 crisis ii) Update from Clerk in respect of cleaning arrangements in accordance with HMG guidance iii) Update from Clerk as to refurbishment project generally.</i>	<input type="text"/>
j)	<i>To ratify recent decision under Chair's delegated authority to engage a contractor (at a cost of £120) to undertake licensed spraying of Japanese Knotweed on Webbers Meadow.</i>	<input type="text"/>

FC20/27 Matters considered as urgent by presiding Chair for discussion only.

FC20/28 Date, time and venue of next meeting:
To be agreed by committee.

allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public

FC20/29

This section of the meeting would not be open to the general public and broadcast via Facebook "Livestream" would be stopped at this point of the meeting. A separate Zoom invitation may be issued.

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

FC20/30 Matters to be considered in committee as considered confidential:
a) Employment matters.

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