

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Notice of a meeting of the Finance Committee – Monday, 11<sup>th</sup> April 2022

Members of this Committee: Cllrs. Walker (Chair), Burhop (VC), Dalton, Tillotson and Tribble

Dear Councillor,

You are summoned to a Meeting of the Finance Committee taking place at The Pavilion, Back Lane, Newton Poppleford at 7pm on Monday, 11<sup>th</sup> April 2022

All council meetings are open to the public and the press  
Public Bodies (Admission to Meetings) Act 1960  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**

Chair will outline Fire Regulations and evacuation procedure

## Public Forum

### Questions and Representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda. No Minutes will be produced for this part of the meeting.

Before speaking please give your name and address to the Clerk.

To consider the following business:

FC22/01	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
FC21/02	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board.  Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager and an allotment tenant.  Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

FC22/03	<b>To consider and, if thought fit, approve the Minutes of the Finance Committee of the Council held on 14<sup>th</sup> March as previously circulated</b> To consider Matters Arising from those Minutes.
FC22/04	<b>BUSINESS TO BE CONSIDERED:</b>
A	<b>To consider and review Financial Year 2021/22 reports and use of year end surplus</b>
B	<b>To note arrangements for End of Year Audit and Governance Return</b> i) <b>To carry out the annual review of Internal Financial Controls</b> ii) <b>To review the Fixed Asset Register</b>
C	<b>To consider a revised quotation for repairs to Play Equipment</b>
D	<b>To consider a grant application from VOSRA</b>
E	<b>To consider an application for match funding from the Climate Change Group</b>
F	<b>To authorise changes to the Lloyds Bank Mandate</b>
G	<b>To receive an update on matters pertaining to the Surgery building</b>
H	<b>To receive an update on the replacement of the VOVG footbridge</b>
FC22/05	<b>To review and note payments for April 2022</b>
FC22/06	<b>To review the draft Risk Assessment 2022 in respect of Financial Risks</b>
FC22/07	<b>Matters considered as urgent by presiding Chair for discussion only</b>
FC22/08	<b>To agree date, time and venue of next meeting</b>
FC22/09	<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>
FC22/10	<b>Matters to be considered in committee session:</b>

With no further business to consider, the Chair will declare the meeting closed.

Jacqui Baldwin, Clerk to the Parish Council  
5<sup>th</sup> April 2022