

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Minutes of a meeting of the Finance Committee held at 6.45pm on Monday 18th December, 2023 at The Pavilion, Back Lane, Newton Poppleford

Present: Cllrs. Walker (Chair), Carpenter, Lipczynski and Tribble
Jacqui Baldwin, Clerk and RFO

As there were no members of the public present a Public Forum was not held.

		Action:
FC23/55	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1)) No apologies for absence received.	
FC23/56	Declarations of interest from members / Dispensations afforded No declarations made or dispensations requested.	
FC23/57	BUSINESS TO BE CONSIDERED:	
A	To consider tender bid submissions for 2024-2027 Grounds Maintenance Contract: Clerk confirmed that three tenders had been submitted by the due date/time of 5pm on Friday 15 th December and all were eligible for consideration. Each contractor had submitted bids for 1, 2 and 3-year contract options. A cost comparison document had been circulated to Councillors prior to the meeting a copy of which is attached to these Minutes as Appendix 1. Councillors reviewed supporting documents provided by Contractors and the Clerk confirmed that Contractor Z had visited the parish and surveyed all the relevant maintenance areas. After reviewing the submissions in detail Chair proposed that, subject to receipt of appropriate references, a 3-year Grounds Maintenance Contract be awarded to Contractor Z based on the bid value submitted. Chair to put forward this recommendation for consideration by Full Council at the Ordinary meeting immediately following this meeting. Clerk to note and take the necessary actions.	Clerk
FC23/58	Matters considered as urgent by presiding Chair for discussion only: None raised.	
FC23/59	Date, time and venue of next meeting: 7.00pm on Monday, 15 th January 2024 at the Pavilion, Back Lane, Newton Poppleford	

With no further business to consider, the Chair declared the meeting closed at 7.15pm.