

# Newton Poppleford and Harpford Parish Council

## Notice of the Finance Committee Meeting - 10th February 2020

All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Members of this Committee:

Cllrs. Burhop (Chair), Walker (Vice-Chair), Dalton, Lee and Tilotson

Dear Councillors

You are summoned to a meeting of the Finance Committee on Monday 10th February 2020 at 19.00hrs (7.00pm) at Harpford Hall, Harpford

Paul Hayward, Clerk to the Council  
Date: 4th February 2020



### Public Forum

- a) Fire Regulations
- b) Questions and Representations from residents / parishioners

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting other than by special invitation of the Chair ) to participate prior to the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

**Before speaking, please give your name and address to the Clerk. No minutes will be produced for this part of the meeting.**

FC20/09 To receive apologies for absence (LGA 1972 S.85 (1))

FC20/10 To receive any declarations of interest relating to items outlined in this agenda  
(this does not preclude the duty to declare further interests as applicable)

FC20/11 To consider and, if thought fit, approve the minutes of Finance Committee meeting 16th January 2020, as previously circulated.  
i) To consider any matters arising from those minutes:

FC20/12 Business to be considered:

Action By:

- a) To consider Council's Action Plan for 2020/21 (revised)
- b) To receive updated report on current s.106 funds and potential projects across parish and consider recommendations to full council following EDDC advice.
- c) To consider current progress with WC refurbishment project and to agree next steps going forward.
- d) To consider proposal for installation of CCTV in public areas of village.
- e) To consider financial implications of Council's recent Climate Change Emergency declaration.
- f) To consider potential costs relating to project to determine Possessory Title of land known as The Playing Fields (and buildings thereon) at Back Lane (Council currently holds these in trust for the Playing Field Foundation) and to agree actions to progress this matter to conclusion.
- g) To consider matters pertaining to Council's annual Risk Assessment (part 2/3)
- h) To agree content and format of Chair's Annual Budget and Precept statement (Mar.)
- i) To consider expansion of Parish Handyman contract and additional maintenance
- j) To approve expenditure relating to Fire Equipment servicing at Surgery & Pavilion

FC20/13 Matters considered as urgent by presiding Chair for discussion only.

FC20/14 Date, time and venue of next meeting:  
To be agreed by committee.

FC20/15

**It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.**

FC20/16 Matters to be considered in committee as considered confidential:  
a) Employment matters relating to Clerk's Terms and Conditions of Employment  
b) To consider matters pertaining to Cleaning Contracts currently operating in parish

*allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public*

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