

NPHPC Current Cashbook Summary 2018/19
(including earmarked reserves)

Opening Bank Balances 1/4/18	£78,180.51	
Plus, Income receipts	£61,786.86	Auto-Cell
	£139,967.37	
Less, payments previously approved	£43,346.61	Auto-Cell
Balance as already approved:	£96,620.76	A
Less, payments to be approved	£9,150.51	B
Expenditure for year to date:	£52,497.12	
Actual Balance as per cash book figures	£87,470.25	C (A - B)

Represented by: (see Bank reconciliation)		
Natwest Bank Plc - Current Account (SEP18)	£1,362.10	
Lloyds Bank Plc - Treasurers Account (SEP18)	£91,858.66	
Balance as per statements (SEP18)	£93,220.76	Recon.
Plus, Receipts not yet reconciled	£3,400.00	
Plus, any pre-payments made:		
Cash Assets held by Council	£96,620.76	
Less, payments not yet cleared		
Less, payments not yet approved (B)	-£9,150.51	B
	£87,470.25	C

Earmarked reserves as at (29/10/18)

Rev:	<i>(revised as per Fin.Comm. resolution 8.5.18)</i>	Spend By:	
	Venn Ottery Village Green	£5,000.00	n/a
	NPHPC Car Park Re-surfacing	£10,500.00	n/a
	NPHPC Neighbourhood Plan	£1,766.00	n/a
	Parishes Together D&D 2016/17	£153.95	30/09/2018
£5,171.06	Parishes Together AED 2017/18	£1,817.15	28/02/2019
	Community Events Fund	-£158.60	n/a
	Election Costs Reserve Fund	£1,500.00	n/a
£7,000.00	WC Refurbishment Fund	£22,000.00	n/a
	DCC HCMEF	£0.00	
	Western Power Tree Grant	£500.00	31/12/2018
£459.43	Allotment Reserve	£538.60	n/a
£3,000.00	Play Equipment Sinking Fund	£3,000.00	n/a
£3,000.00	MUGA Improvement Sinking Fund	£3,000.00	n/a
£500.00	IT capital fund	£500.00	n/a
	DCC Flood Resilience Grant	£17.84	
	NPHPC CIL receipts Fund (NWB)	£1,362.10	5 years f. 2017
	Sub-Total: Earmarked reserves	£51,497.04	D

Non-earmarked reserves (29/10/18)

£21,250.00	General Reserves	£18,650.00	Used for Loan
£450.00	P3 Working Reserves	£450.00	
	Sub-Total: Non-earmarked reserves	£19,100.00	E
	Total NPHPC reserves	£70,597.04	F (D + E)
	Available working funds:	£16,873.21	G (C - F)

Paul Hayward, RFO 29/10/2018 _____
Cllr. H Jeffery (Chair) 29/10/2018 _____

Annual Summary of Newton Poppleford and Harpford Parish Council accounts cashbook 2018/19

Income (see Receipts Tab)

Expenditure (see Category Tabs)

Month:	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.
Apr-18	£21,250.00	£140.00	£589.50			£3,464.00	£303.75	£31.04		£961.23	£486.24	£284.11		£138.00	£477.27	£909.72
May-18		£185.00	£90.00			£3,469.06				£887.85		£59.49	£59.49	£138.00	£720.68	£1,323.00
Jun-18				£625.00					£1,383.37	£922.05	£2,026.46		£139.77	£278.00	£445.00	£1,896.39
Jul-18		£45.00								£1,410.47	£18.58	£13.98	£153.00	£138.00	£487.50	£1,882.87
Aug-18		£944.00								£1,447.11	£364.39	£72.78	£422.00	£138.00	£523.26	£1,694.42
Sep-18	£21,250.00	£1,825.00		£625.00		£262.00			£1,905.14	£1,025.81	£49.15			£138.00	£580.00	£1,589.74
Oct-18								£3,400.00		£1,254.44	£737.40	£988.26		£138.00	£436.50	£1,665.35
Nov-18																
Dec-18																
Jan-19																
Feb-19																
Mar-19																
	£42,500.00	£3,139.00	£679.50	£1,250.00	£0.00	£7,195.06	£303.75	£3,431.04	£3,288.51	£7,908.96	£3,682.22	£1,418.62	£774.26	£1,106.00	£3,670.21	£10,961.49
	Precept	Cemetery	Allotm.	Surgery	PAV	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.

Precept	£42,500.00	A
Other Receipts	£19,286.86	B

£61,786.86	A
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£61,786.86

Hall Hire	Grants paid	S.137 Grants	Loan to NPPFF	Loan Pymnts	Parish Events	CRWS/HMCEF	P/Togeth.	Flood Mitigation	P3 Exp.	NHP Exp.	Capital Projects	Chairs Allow.	VAT Incrrd	MNTH Total	V:	
				£901.16		£37.48							£192.46	£4,387.67	Apr-18	v
							£4,110.50						£1,086.70	£8,385.71	May-18	v
£108.00	£283.37					£918.57	£60.97	£1,482.16					£798.49	£9,359.23	Jun-18	v
			£5,100.00			£4.17	£166.75		£25.00			£28.09	£373.32	£9,801.73	Jul-18	v
							£132.76						£418.65	£5,213.37	Aug-18	v
£32.00		£250.00					£1,868.70						£665.50	£6,198.90	Sep-18	v
£48.00	£100.00			£901.16	£2,301.60				£22.16			£48.00	£509.64	£9,150.51	Oct-18	
														£0.00	Nov-18	
														£0.00	Dec-18	
														£0.00	Jan-19	
														£0.00	Feb-19	
														£0.00	Mar-19	
£188.00	£383.37	£250.00	£5,100.00	£1,802.32	£2,301.60	£960.22	£6,339.68	£1,482.16	£47.16	£0.00	£0.00	£76.09	£4,044.76	£52,497.12		
Hall Hire	Grants paid	S.137 Grants	Loan to NPPFF	Loan Pymnts	Parish Events	CRWS/HMCEF	P/Togeth.	Flood Mitigation	P3 Exp.	NHP Exp.	Capital Projects	Chairs Allow.	VAT Incrrd	£52,497.12		

B

Staff Costs	£7,908.96	A
Loan Repayment	£1,802.32	B
Other Expenditure	£42,785.84	C
	£52,497.12	

Newton Poppleford and Harpford Parish Council

Payments to be approved by Council at October 2018 ORD meeting

Trans. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	Supplier:	Invoice Date	representing:	RECON#	
02/10/2018	Online	18/088	CEM	The Signmaker, South Molton	£1,185.91	£988.26	£197.65			New Hardwood noticeboard for STL Cem.		
02/10/2018	Online	18/089a	EVENTS	Rocketman Fireworks	£575.40	£575.40				25% deposit for firework event expenditure		
29/10/2018	Online	18/089b	EVENTS	Rocketman Fireworks	£1,726.20	£1,726.20				Balance (75%) for Firework event 2/11		
					£2,301.60							
29/10/2018	SO	18/090	SURG	Cleaning Contractor	£65.00	£65.00				Surgery Cleaning Contract OCT2018		
29/10/2018	DD	18/091	STAFF	NEST Pensions	£78.10	£78.10				NEST pension (Emplyr & Employee) OCT18		
29/10/2018	Online	18/092	WC	KMC (M Constantinou)	£420.00	£420.00				WC cleaning 1/10/18 to 31/10/18		
29/10/2018	Online	18/093	STAFF	Paul Hayward	£990.85	£990.85				Staff Pay Period 7		
29/10/2018	Online	18/094	STAFF	HMRC	£137.34	£137.34				PAYE / NI for OCT 2018		
29/10/2018	Online	18/095	HANDY	Silver Property Services	£175.56	£175.56				2 invoices from AUG &		
29/10/2018	DD	18/096	SURG	EDF Energy	£73.00	£73.00				Monthly Variable DD for OCT / Surgery		
29/10/2018	DD	18/097	WC	EDF Energy	£10.00	£10.00				Monthly Variable DD for OCT / WC		
29/10/2018	Online	18/098	MAINT.	Arccas (Midlands) Ltd	£1,527.60	£1,273.00	£254.60			Grounds Maintenance Invoices x 24 SEP		
29/10/2018	DD	18/099	LOAN	Public Works Loan Board	£901.16	£901.16				Half yearly PWLB repayment		
29/10/2018	Online	18/100	P3	Ted Swan	£26.59	£22.16	£4.43			P3 materials reimbursed		
29/10/2018	Online	18/101	HALL HIRE	NP Village Hall	£48.00	£48.00				Village Hall usage JUL-SEP18		
29/10/2018	Online	18/102	CHAIR ALLOW	NPPFF Pavilion	£57.60	£48.00	£9.60			Chairs Allowance used for rehearsals		
29/10/2018	Online	18/103	VAR.	Paul Hayward	£236.00	£232.84	£3.16			Various reimbursements as per schedule		
29/10/2018	Online	18/104	FEES	PropertySurveysDevon	£575.00	£575.00				Cemetery Wall Structural Survey and Sched. Works		
29/10/2018	Online	18/105	MAINT.	Blamphayne Sawmill Ltd	£241.20	£201.00	£40.20					
29/10/2018	CQ	18/106	GRANT	RBL Sidford & Sidbury	£100.00	£100.00				Grant award / donation for Poppy Appeal		
					£9,150.51	£8,640.87	£509.64	£9,150.51	Check			
					Gross Value	Net Value	Recoverable VAT					

Paul Hayward, RFO _____ 29/10/2018
 Auth. Signatory _____ 29/10/2018

Payments Made under Clerks / Chairmans Delegated Authority (ex-VAT)

To:	In respect of:	Value:	Date:	Cost Centre:
DALC via Reimbursement	Cilca Registration	£125.00	Oct-18	Training
NPPFF Pavilion	Rehearsal Space	£48.00	Oct-18	Chairs Allowance

Paul Hayward, RFO _____ 29/10/2018
 Auth. Signatory _____ 29/10/2018

Newton Poppleford and Harpford Parish Council

Payments OUT report 2018/19

Chq. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT (claimed)	RECON#
APRIL								
30/04/2018	SO	18/001	SURG	Cleaning Contractor	£65.00	£65.00		Y
30/04/2018	DD	18/002	STAFF	NEST Pensions	£59.01	£59.01		Y
30/04/2018	Online	18/003	WC	KMC (M Constantinou)	£450.00	£450.00		Y
30/04/2018	DD	18/004	PWLB	Public Works Loan Board	£901.16	£901.16		Y
30/04/2018	Online	18/005	HANDY	Silver Property Services	£355.32	£355.32		Y
30/04/2018	Online	18/006	RATES	EDDC	£284.11	£284.11		Y
30/04/2018	50	18/007	Amenity	EDDC	£665.28	£554.40	£110.88	Y
30/04/2018	Online	18/008	SUBS	DALC / NALC	£476.83	£415.00	£61.83	Y
30/04/2018	DD	18/009	SURG	EDF Energy	£73.00	£73.00		Y
30/04/2018	DD	18/010	WC	EDF Energy	£27.27	£27.27		Y
30/04/2018	Online	18/011	STAFF	Paul Hayward	£792.44	£792.44		Y
30/04/2018	Online	18/012	STAFF	HMRC	£37.56	£37.56		Y
30/04/2018	Online	18/013	Various	Paul Hayward	£200.69	£180.94	£19.75	Y
MAY								
21/05/2018	SO	18/014	SURG	Cleaning Contractor	£65.00	£65.00		Y
21/05/2018	DD	18/015	STAFF	NEST Pensions	£59.01	£59.01		Y
21/05/2018	Online	18/016	WC	KMC (M Constantinou)	£673.50	£673.50		Y
21/05/2018	Online	18/017	MAINT	Arccas (Midlands) Ltd	£1,587.60	£1,323.00	£264.60	Y
21/05/2018	Online	18/018	P/TOGETH	MEDISAVE	£4,932.60	£4,110.50	£822.10	Y
21/05/2018	Online	18/019	STAFF	Paul Hayward	£792.44	£792.44		Y
21/05/2018	Online	18/020	STAFF	HMRC	£36.40	£36.40		Y
21/05/2018	Online	18/021	WC	South West Water	£37.18	£37.18		Y
21/05/2018	Online	18/022	ALLOT/CEM	South West Water	£118.98	£118.98		Y
15/05/2018	DD	18/023	SURG	EDF Energy	£73.00	£73.00		Y
15/05/2018	DD	18/024	WC	EDF Energy	£10.00	£10.00		Y
JUNE								
30/06/2018	SO	18/025	SURG	Cleaning Contractor	£65.00	£65.00		Y
30/06/2018	DD	18/026	STAFF	NEST Pensions	£59.01	£59.01		Y
30/06/2018	Online	18/027	WC	KMC (M Constantinou)	£435.00	£435.00		Y
30/06/2018	Online	18/028	Surgery	KMC (M Constantinou)	£140.00	£140.00		Y
30/06/2018	Online	18/029	MAINT	Arccas (Midlands) Ltd	£1,302.00	£1,085.00	£217.00	Y
30/06/2018	Online	18/030	MAINT	EDDC	£240.00	£200.00	£40.00	Y
30/06/2018	Online	18/031	STAFF	Paul Hayward	£792.44	£792.44		Y
30/06/2018	Online	18/032	STAFF	HMRC	£36.40	£36.40		Y
30/06/2018	Online	18/033	HANDY	Silver Property Services	£360.00	£360.00		Y
30/06/2018	Online	18/034	INSURN	Allied Westminster	£128.53	£128.53		Y
15/06/2018	DD	18/035	SURG	EDF Energy	£73.00	£73.00		Y
15/06/2018	DD	18/036	WC	EDF Energy	£10.00	£10.00		Y
30/06/2018	000051	18/037	MAINT	REIMBURSEMENT SB.	£53.00	£53.00		Y
30/06/2018	Online	18/038	GRANT	Exmouth Ring and Ride	£283.37	£283.37		Y
30/06/2018	Online	18/039	FLAG	Hampshire Flag Company	£38.39	£31.99	£6.40	Y
30/06/2018	Online	18/040	VARIOUS	Paul Hayward	£187.05	£161.57	£25.48	Y
30/06/2018	Online	18/041	HALLHIRE	Harpford Village Hall	£44.00	£44.00		Y
30/06/2018	Online	18/042	ALLOT	REIMBURSEMENT SS.	£167.72	£139.77	£27.95	Y
30/06/2018	Online	18/043	INSURN	WPS Insurance	£1,897.93	£1,897.93		Y
30/06/2018	Online	18/044a	FLOOD	Flood Mitigation equipment	£1,774.52	£1,482.16	£292.36	Y
30/06/2018	Online	18/044b	HWAYS	Highways Maintenance equipment	£1,087.87	£918.57	£169.30	Y
30/06/2018	Online	18/045	HALLHIRE	NP Village Hall	£64.00	£64.00		Y
30/06/2018	Online	18/046	VAS	Westcotec Ltd	£120.00	£100.00	£20.00	Y

JULY								
31/07/2018	SO	18/047	SURG	Cleaning Contractor	£65.00	£65.00	Y	
31/07/2018	DD	18/048	STAFF	NEST Pensions	£87.75	£87.75	Y	
31/07/2018	Online	18/049	WC	KMC (M Constantinou)	£477.50	£477.50	Y	
31/07/2018	Online	18/050	PLAY	HAGS Uk Ltd	£192.72	£160.60	£32.12	Y
31/07/2018	Online	18/051	MAINT	Arccas (Midlands) Ltd	£1,710.00	£1,425.00	£285.00	Y
31/07/2018	Online	18/052	VAS	DCC - Highways	£100.57	£100.57		Y
31/07/2018	Online	18/053	STAFF	Paul Hayward	£1,137.22	£1,137.22		Y
31/07/2018	Online	18/054	STAFF	HMRC	£142.30	£142.30		Y
31/07/2018	Online	18/055	HANDY	Silver Property Services	£196.70	£196.70		Y
31/07/2018	Online	18/056	VARIOUS	Clerk Reimbursement	£483.97	£427.77	£56.20	Y
15/07/2018	DD	18/057	SURG	EDF Energy	£73.00	£73.00		Y
15/07/2018	DD	18/058	WC	EDF Energy	£10.00	£10.00		Y
31/07/2018	000052	18/059	MAINT	P3 REIMBURSEMENT TS.	£25.00	£25.00		Y
31/07/2018	Online	n/a	LOAN	NPPFF	£5,100.00	£5,100.00		Y
AUGUST								
28/08/2018	SO	18/060	SURG	Cleaning Contractor	£65.00	£65.00	Y	
28/08/2018	DD	18/061	STAFF	NEST Pensions	£92.21	£92.21	Y	
28/08/2018	Online	18/062	WC	KMC (M Constantinou)	£420.00	£420.00	Y	
28/08/2018	Online	18/063	STAFF	Paul Hayward	£1,129.16	£1,129.16	Y	
28/08/2018	Online	18/064	STAFF	HMRC	£220.34	£220.34	Y	
28/08/2018	Online	18/065	HANDY	Silver Property Services	£377.00	£377.00	Y	
28/08/2018	DD	18/066	SURG	EDF Energy	£73.00	£73.00	Y	
28/08/2018	DD	18/067	WC	EDF Energy	£10.00	£10.00	Y	
28/08/2018	Online	18/068	MAINT.	Arccas (Midlands) Ltd	£1,563.60	£1,303.00	£260.60	Y
28/08/2018	Online	18/069	ALLOT.	Westcrete Ltd	£397.32	£331.10	£66.22	Y
28/08/2018	Online	18/070	ALLOT.	South West Water	£70.91	£70.91	Y	
28/08/2018	Online	18/071	WC	South West Water	£93.26	£93.26	Y	
28/08/2018	Online	18/072	FEES.	PKF Littlejohn LLP	£360.00	£300.00	£60.00	Y
28/08/2018	Online	18/073	VAR.	Paul Hayward	£341.57	£309.74	£31.83	Y
SEPTEMBER								
28/09/2018	SO	18/074	SURG	Cleaning Contractor	£65.00	£65.00	Y	
28/09/2018	DD	18/075	STAFF	NEST Pensions	£64.21	£64.21	Y	
28/09/2018	Online	18/076	WC	KMC (M Constantinou)	£420.00	£420.00	Y	
28/09/2018	Online	18/077	STAFF	Paul Hayward	£861.96	£861.96	Y	
28/09/2018	Online	18/078	STAFF	HMRC	£48.34	£48.34	Y	
28/09/2018	Online	18/079	HANDY	Silver Property Services	£185.20	£185.20	Y	
28/09/2018	DD	18/080	SURG	EDF Energy	£73.00	£73.00	Y	
28/09/2018	DD	18/081	WC	EDF Energy	£10.00	£10.00	Y	
28/09/2018	Online	18/082	MAINT.	Arccas (Midlands) Ltd	£1,662.00	£1,385.00	£277.00	Y
28/09/2018	Online	18/083	HALL HIRE	Harpford Hall	£32.00	£32.00	Y	
28/09/2018	Online	18/084	WC	Drainmaster Sidmouth	£180.00	£150.00	£30.00	Y
28/09/2018	Online	18/085	PT D&D	Arccas (Midlands) Ltd	£2,101.50	£1,751.25	£350.25	Y
28/09/2018	Online	18/086	GRANT	RBL Poppy Appeal	£250.00	£250.00	Y	
28/09/2018	Online	18/087	VAR.	Paul Hayward	£245.69	£237.44	£8.25	Y
OCTOBER								
02/10/2018	Online	18/088	CEM	The Signmaker, South Molton	£1,185.91	£988.26	£197.65	
02/10/2018	Online	18/089a	EVENTS	Rocketman Fireworks	£575.40	£575.40		
29/10/2018	Online	18/089b	EVENTS	Rocketman Fireworks	£1,726.20	£1,726.20		
29/10/2018	SO	18/090	SURG	Cleaning Contractor	£65.00	£65.00		
29/10/2018	DD	18/091	STAFF	NEST Pensions	£78.10	£78.10		
29/10/2018	Online	18/092	WC	KMC (M Constantinou)	£420.00	£420.00		
29/10/2018	Online	18/093	STAFF	Paul Hayward	£990.85	£990.85		
29/10/2018	Online	18/094	STAFF	HMRC	£137.34	£137.34		
29/10/2018	Online	18/095	HANDY	Silver Property Services	£175.56	£175.56		
29/10/2018	DD	18/096	SURG	EDF Energy	£73.00	£73.00		
29/10/2018	DD	18/097	WC	EDF Energy	£10.00	£10.00		

29/10/2018	Online	18/098	MAINT.	Arccas (Midlands) Ltd	£1,527.60	£1,273.00	£254.60	
29/10/2018	DD	18/099	LOAN	Public Works Loan Board	£901.16	£901.16		
29/10/2018	Online	18/100	P3	Ted Swan	£26.59	£22.16	£4.43	
29/10/2018	Online	18/101	HALL HIRE	NP Village Hall	£48.00	£48.00		
29/10/2018	Online	18/102	C/Allow.	NPPFF Pavilion Hire Charges	£57.60	£48.00	£9.60	
29/10/2018	Online	18/103	VAR.	Paul Hayward	£236.00	£232.84	£3.16	
29/10/2018	Online	18/104	FEES	PropertySurveysDevon	£575.00	£575.00		
29/10/2018	Online	18/105	MAINT.	Blamphayne Sawmill Ltd	£241.20	£201.00	£40.20	
29/10/2018	000053	18/106	GRANT	RBL Sidford & Sidbury	£100.00	£100.00		
SUMMARISED ANNUAL TOTALS					£52,497.12	£48,452.36	£4,044.76	£52,497.12
					Gross	Net	Recoverable	Check
					Value	Value	VAT	

Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	494	dated	30/04/2018	NWB	£1,362.10	No statement as unchanged
Balance as per bank statement No.	26	dated	30/09/2018	LLYDS	£91,858.66	
				TOTAL	£93,220.76	

Less, any unrepresented cheque already issued and approved:

Cheque No.					
		for:			
		for:			
		for:			
		for:			
		for:			
		for:			
		for:			
		for:			
		for:			
		for:			
		for:			

Total: £0.00

Plus, any payments received not yet reconciled

Reconciled Bank Statements 30/09/2018 (date) **£93,220.76** **(A)**

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance:		£78,180.51			
Add: Receipts	ADD	£58,386.86			
Less: payments approved	LESS	£43,346.61			
Current / Closing Balance:		£93,220.76		(B)	

Don't forget to circulate redacted bank statement(s) to corroborate!

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, Newton Popleford and Harford Parish Council

_____ Sign 29/10/2018 Date

Approved By: _____

_____ Sign 29/10/2018 Date