

**NPHPC Current Cashbook Summary 2019/20**  
**( including earmarked reserves )**

Opening Bank Balances 1/4/19	£75,181.66	
Lloyds Current	£23,222.87	
Lloyds 32day term	£50,007.20	
NWB CIL	£1,951.59	
<b>Plus, Income receipts</b>	<b>£35,761.33</b>	<i>Auto-Cell</i>
	<b>£110,942.99</b>	
<b>Less, payments previously approved</b>	<b>£34,939.47</b>	<i>Auto-Cell</i>
<b>Balance as already approved:</b>	<b>£76,003.52</b>	<b>A as at 31/7/19</b>
<b>Less, payments to be approved</b>	<b>£13,441.87</b>	<b>B</b>
<b>Expenditure for year to date:</b>	<b>£48,381.34</b>	
<b>Actual Balance as per cash book figures</b>	<b>£62,561.65</b>	<b>C ( A - B )</b>

Represented by: ( see Bank reconciliation )		
Natwest Bank Plc - Current Account (JUL19)	£3,166.59	
Lloyds Bank Plc - Treasurers Account (JUL19)	£22,702.08	
Lloyds Bank Plc - 32 day Notice Account (JUL19)	£50,134.85	
<b>Balance as per statements (JUL19)</b>	<b>£76,003.52</b>	<i>Recon.</i>
<i>Plus, Receipts not yet reconciled</i>		
<i>Plus, any pre-payments made:</i>		
<b>Cash Assets held by Council</b>	<b>£76,003.52</b>	
<b>Less, payments not yet cleared</b>		
<b>Less, payments not yet approved (B)</b>	<b>-£13,441.87</b>	<b>B</b>
	<b>£62,561.65</b>	<b>C</b>

**Earmarked reserves as at ( 31/07/19 )**

<b>Rev:</b>	<i>( revised as per Fin.Comm. resolution 8.5.18 )</i>	<b>Spend By:</b>	
	Venn Ottery Village Green	£5,000.00	n/a
<b>2000</b>	NPHPC Car Park Re-surfacing	£12,500.00	n/a
	NPHPC Neighbourhood Plan	£1,754.00	n/a
<b>£4,635.35</b>	Cemetery Wall Repair Fund	£4,635.35	n/a
	Parishes Together AED 2017/18	£0.00	
	Community Events Fund	£2,002.40	n/a
	Election Costs Reserve Fund	£1,500.00	n/a
	WC Refurbishment Fund	£19,725.20	n/a
<b>£1,000.00</b>	DAAT NLS Project	-£213.79	<b>31/03/2020</b>
	Allotment Reserve	£147.60	n/a
	Play Equipment Sinking Fund	£3,000.00	n/a
	MUGA Improvement Sinking Fund	£3,000.00	n/a
	IT capital fund	£500.00	n/a
	NPHPC CIL receipts Fund (NWB)	£3,166.59	5 years f. 2017
	<b>Sub-Total: Earmarked reserves</b>	<b>£56,717.35</b>	<b>D</b>

**Non-earmarked reserves ( 31/7/19 )**

<b>£550.00</b>	General Reserves	£8,116.00	<b>Used for Loan and Play</b>
	P3 Working Reserves	£852.84	
	<b>Sub-Total: Non-earmarked reserves</b>	<b>£8,968.84</b>	<b>E</b>
	<b>Total NPHPC reserves</b>	<b>£65,686.19</b>	<b>F ( D + E )</b>
	<b>Available working funds:</b>	<b>-£3,124.54</b>	<b>G ( C - F )</b>

Paul Hayward, RFO 19/08/2019 \_\_\_\_\_

Cllr. C Burhop (Chair) 19/08/2019 \_\_\_\_\_

**Annual Summary of Newton Poppleford and Harpford Parish Council accounts cashbook 2019/20**

Income ( see Receipts Tab )

Expenditure ( see Category Tabs )

Month:	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.
Apr-19	£23,750.00	£1,275.00				£3,476.57		£363.95		£1,155.28	£1,457.16	£370.96		£179.80	£320.00	£1,470.08
May-19						£1,500.00	£1,215.00	£45.08	£2,297.71	£1,105.52	£213.79			£118.00	£355.11	£2,740.10
Jun-19		£930.00	£108.00	£625.00				£94.69		£1,091.79	£1,973.89		£104.27	£113.25	£375.03	£1,614.16
Jul-19								£80.33		£1,290.95	£85.08			£78.87	£357.53	£2,019.90
Aug-19										£1,109.85	£125.16			£65.00	£556.06	£2,941.40
Sep-19																
Oct-19																
Nov-19																
Dec-19																
Jan-20																
Feb-20																
Mar-20																
	£23,750.00	£2,205.00	£108.00	£625.00	£0.00	£4,976.57	£1,215.00	£584.05	£2,297.71	£5,753.39	£3,855.08	£370.96	£104.27	£554.92	£1,963.73	£10,785.64
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.

Precept                      £23,750.00      A  
 Other Receipts            £12,011.33      B

£35,761.33

A

£35,761.33

Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	CRWS/HMCEF	P/Togeth.	Flood Mitigation	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Chairs Allow.	VAT Incrrd	MNTH Total	V:
£39.50				£901.16										£493.36	£6,387.30	Apr-19 v
												£6,490.36		£1,779.67	£12,802.55	May-19 v
£90.75	£293.86													£270.33	£5,927.33	Jun-19 v
												£4,699.00		£1,290.96	£9,822.29	Jul-19 v
									£12.50			£6,735.00		£1,896.90	£13,441.87	Aug-19 v
															£0.00	Sep-19
															£0.00	Oct-19
															£0.00	Nov-19
															£0.00	Dec-19
															£0.00	Jan-20
															£0.00	Feb-20
															£0.00	Mar-20
£130.25	£293.86	£0.00	£0.00	£901.16	£0.00	£0.00	£0.00	£0.00	£12.50	£0.00	£0.00	£17,924.36	£0.00	£5,731.22	£48,381.34	
Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	CRWS/HMCEF	P/Togeth.	Flood Mitigation	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Chairs Allow.	VAT Incrrd	£48,381.34	

B

Staff Costs	£5,753.39	A
Loan Repayment	£901.16	B
Other Expenditure	£41,726.79	C
	<b>£48,381.34</b>	



## Newton Poppleford and Harpford Parish Council

### Payments OUT report 2019/20

Chq. Date	Cheque	Invoice	Coding	Payee:	Gross Value	Net Value	Recoverable	RECON#
	#	Folio					VAT (claimed)	
<b>APRIL</b>								
29/04/2019	SO	19/001	SURG	Cleaning Contractor	£65.00	£65.00	£0.00	Y
29/04/2019	DD	19/002	STAFF	NEST Pensions	£68.65	£68.65	£0.00	Y
29/04/2019	Online	19/003	WC	Cleaning Contractor	£252.00	£252.00	£0.00	Y
29/04/2019	Online	19/004	STAFF	Paul Hayward	£910.18	£910.18	£0.00	Y
29/04/2019	Online	19/005	STAFF	HMRC	£67.55	£67.55	£0.00	Y
29/04/2019	Online	19/006	HANDY	Silver Property Services	£336.00	£336.00	£0.00	Y
29/04/2019	DD	19/007	SURG	EDF Energy	£53.00	£53.00	£0.00	Y
29/04/2019	Online	19/008	VAR.	Clerk reimbursement	£276.03	£253.47	£22.56	Y
29/04/2019	Online	19/009	BANK	Lloyds Bank Charges	£6.50	£6.50	£0.00	Y
29/04/2019	Online	19/010	Hall Hire	NPPFF	£9.00	£7.50	£1.50	Y
29/04/2019	Online	19/011	MAINT	ARCCAS Maintenance	£1,160.40	£967.00	£193.40	Y
29/04/2019	Online	19/012	Hall Hire	NP Village Hall	£32.00	£32.00	£0.00	Y
29/04/2019	Online	19/013	SURG	K&S Fire Protection	£74.16	£61.80	£12.36	Y
29/04/2019	Online	19/014	FEES	Michelmores LLP	£1,200.00	£1,000.00	£200.00	Y
29/04/2019	Online	19/015	SUBS	DALC/NALC	£488.88	£425.34	£63.54	Y
29/04/2019	Online	19/016	CEM	EDDC	£319.71	£319.71	£0.00	Y
29/04/2019	DD	19/017	PWLB	Public Works Loan Board	£901.16	£901.16	£0.00	Y
29/04/2019	Online	19/018	VAS	DCC	£167.08	£167.08	£0.00	Y
<b>MAY</b>								
24/05/2019	Online	19/019	PROJ	MAT Electric	£7,788.43	£6,490.36	£1,298.07	Y
24/05/2019	Online	19/020	PLAY	HAGS SMP	£1,348.92	£1,124.10	£224.82	Y
24/05/2019	SO	19/021	SURG	Cleaning Contractor	£65.00	£65.00	£0.00	Y
24/05/2019	DD	19/022	STAFF	NEST Pensions	£69.45	£69.45	£0.00	Y
24/05/2019	Online	19/023	WC	Cleaning Contractor	£336.00	£336.00	£0.00	Y
24/05/2019	Online	19/024	STAFF	Paul Hayward	£919.69	£919.69	£0.00	Y
24/05/2019	Online	19/025	STAFF	HMRC	£70.48	£70.48	£0.00	Y
24/05/2019	DD	19/026	WC	EDF Energy	£20.97	£19.11	£1.86	Y
24/05/2019	Online	19/027	VAR.	Clerk reimbursement	£154.31	£150.59	£3.72	Y
24/05/2019	BACS	19/028	BANK	Lloyds Bank Charges	£9.10	£9.10	£0.00	Y
24/05/2019	Online	19/029	MAINT	ARCCAS Maintenance	£1,507.20	£1,256.00	£251.20	Y
24/05/2019	DD	19/030	SURG	EDF Energy	£53.00	£53.00	£0.00	Y

Chq. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	RECON#
<b>JUNE</b>								
27/06/2019	Online	19/33	ALLOT	SWW	£104.27	£104.27	£0.00	Y
27/06/2019	DD	19/34	WC	British Gas Plc	£40.97	£39.03	£1.94	Y
27/06/2019	SO	19/35	SURG	Cleaning Contractor	£65.00	£65.00	£0.00	Y
27/06/2019	DD	19/36	STAFF	NEST Pensions	£70.19	£70.19	£0.00	Y
07/06/2019	SO	19/37a)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
14/06/2019	SO	19/37b)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
21/06/2019	SO	19/37c)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
28/06/2019	SO	19/37d)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
27/06/2019	Online	19/38	STAFF	Paul Hayward	£928.59	£928.59	£0.00	Y
27/06/2019	Online	19/39	STAFF	HMRC	£73.21	£73.21	£0.00	Y
27/06/2019	DD	19/40	SURG	EDF Energy	£13.57	£1.88	£11.69	Y
27/06/2019	Online	19/41	VAR.	Clerk reimbursement	£75.45	£66.62	£8.83	Y
27/06/2019	BACS	19/42	BANK	Lloyds Bank Charges	£7.80	£7.80	£0.00	Y
27/06/2019	Online	19/43	MAINT	ARCCAS Maintenance	£1,450.80	£1,209.00	£241.80	Y
27/06/2019	Online	19/44	GRANT	Exmouth Ring and Ride	£293.86	£293.86	£0.00	Y
27/06/2019	57	19/45	MAINT	S. Burge	£66.50	£66.50	£0.00	Y
27/06/2019	Online	19/46	HALL HIRE	Harpford Village Hall	£16.00	£16.00	£0.00	Y
27/06/2019	Online	19/47	HALL HIRE	NPPFF Pavilion	£22.50	£18.75	£3.75	Y
27/06/2019	Online	19/48	INSUR	WPS brokers	£1,952.93	£1,952.93	£0.00	Y
27/06/2019	Online	19/49	MAINT	Silver Property Services	£265.00	£265.00	£0.00	Y
27/06/2019	Online	19/50	HALL HIRE	NP Village Hall	£56.00	£56.00	£0.00	Y
30/06/2019	DD	19/51	SURG	British Gas Electricity	£48.69	£46.37	£2.32	Y
27/06/2019	Online	19/52	AUDIO	A P Brine	£40.00	£40.00	£0.00	Y
							(claimed)	
<b>JULY</b>								
29/07/2019	SO	19/53	SURG	Cleaning Contractor	£65.00	£65.00	£0.00	Y
29/07/2019	DD	19/54	STAFF	NEST Pensions	£68.09	£68.09	£0.00	Y
29/07/2019	SO	19/55	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
29/07/2019	SO	19/56	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
29/07/2019	SO	19/57	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
29/07/2019	SO	19/58	WC	Cleaning Contractor	£84.00	£84.00	£0.00	Y
29/07/2019	Online	19/59	STAFF	Paul Hayward	£903.39	£903.39	£0.00	Y
29/07/2019	Online	19/60	STAFF	HMRC	£65.47	£65.47	£0.00	Y
29/07/2019	Online	19/61	VAR.	Clerk reimbursement	£604.44	£546.48	£57.96	Y
29/07/2019	BACS	19/62	BANK	Lloyds Bank Charges	£6.50	£6.50	£0.00	Y
29/07/2019	Online	19/63	MAINT	ARCCAS Maintenance	£1,698.00	£1,415.00	£283.00	Y
29/07/2019	Online	19/64	MAINT	Silver Property Services	£240.00	£240.00	£0.00	Y
29/07/2019	DD	19/65	SURG	British Gas Electricity	£17.00	£13.87	£3.13	Y
29/07/2019	Online	19/66	TRAIN	DALC	£36.00	£30.00	£6.00	Y
31/07/2019	DD	19/67	WC	British Gas Plc	£22.60	£21.53	£1.07	Y
29/07/2019	Online	19/68	s.106	MORTI Sport and Play	£5,638.80	£4,699.00	£939.80	Y
29/07/2019	Online	19/69	Fees	All Saints Parish Council	£6.00	£6.00	£0.00	Y
29/07/2019	Online	19/70	Ptog.	Dan Churchill Electrical	£115.00	£115.00	£0.00	Y

Chq. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	RECON#
<b>AUGUST</b>								
27/08/2019	SO	19/71	SURG	Cleaning Contractor	£65.00	£65.00	£0.00	
27/08/2019	DD	19/72	STAFF	NEST Pensions	£68.09	£68.09	£0.00	
02/08/2019	SO	19/73	WC	Cleaning Contractor	£84.00	£84.00	£0.00	
09/08/2019	SO	19/73b)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	
16/08/2019	SO	19/73c)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	
23/08/2019	SO	19/73d)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	
30/08/2019	SO	19/73e)	WC	Cleaning Contractor	£84.00	£84.00	£0.00	
27/08/2019	Online	19/74	STAFF	Paul Hayward	£903.39	£903.39	£0.00	
27/08/2019	Online	19/75	STAFF	HMRC	£65.47	£65.47	£0.00	
27/08/2019	Online	19/76	VAR.	Clerk reimbursement	£102.96	£100.96	£2.00	
27/08/2019	BACS	19/77	BANK	Lloyds Bank Charges	£0.00	£0.00	£0.00	
27/08/2019	Online	19/78	MAINT	ARCCAS Maintenance	£1,940.40	£1,617.00	£323.40	
27/08/2019	Online	19/79	MAINT	Silver Property Services	£300.00	£300.00	£0.00	
27/08/2019	DD	19/80	SURG	British Gas Electricity	£0.00	£0.00	£0.00	
27/08/2019	DD	19/81	WC	British Gas Plc	£0.00	£0.00	£0.00	
27/08/2019	Online	19/82	TRAIN	DALC	£132.00	£110.00	£22.00	
27/08/2019	Online	19/83	P3	Mr. E Swan	£15.00	£12.50	£2.50	
27/08/2019	Online	19/84	MAINT.	EDDC	£1,200.00	£1,000.00	£200.00	
27/08/2019	Online	19/85	TRAIN	B Carpenter	£11.50	£11.50	£0.00	
27/08/2019	Online	19/86	WC	SWW	£136.06	£136.06	£0.00	
27/08/2019	Online	19/87	s.106/PLAY	Creative Play Ltd	£8,082.00	£6,735.00	£1,347.00	



### Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	<b>498</b>	dated	<b>31/05/2019</b>	NWB	<b>£3,166.59</b>
Balance as per bank statement No.	<b>53</b>	dated	<b>31/07/2019</b>	LLYDS	<b>£22,702.08</b>
Balance as per bank statement No.	<b>Statement</b>	dated	<b>01/08/2019</b>	LLYDS	<b>£50,134.85</b>
				<b>TOTAL</b>	<b>£76,003.52</b>

Less, any unrepresented cheque already issued and approved:

Cheque No.		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____
		for: _____

**Total: £0.00**

Plus, any payments received not yet reconciled **£0.00**

Reconciled Bank Statements 31/07/2019 ( date ) **£76,003.52** (A)

*The net balance shown reconciles to the Cash Book ( receipts and payments ) as follows:*

**Cash Book**

Opening Balance:		<b>£75,181.66</b>	
<b>Add: Receipts</b>	ADD	<b>£35,761.33</b>	
<b>Less: payments approved</b>	LESS	<b>£34,939.47</b>	
 Current / Closing Balance:		<b>£76,003.52</b>	<b>(B)</b>

**Don't forget to circulate redacted bank statement(s) to corroborate!**

**(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return**

Prepared By : Paul Hayward, Clerk and RFO, Newton Popleford and Harford Parish Council  
 \_\_\_\_\_ Sign 19/08/2019 Date

Approved By: \_\_\_\_\_  
 \_\_\_\_\_ Sign 19/08/2019 Date