

**NPHPC Current Cashbook Summary 2021/22**  
( including earmarked reserves )

Opening Bank Balances 1/4/2021	£111,151.02	
Lloyds Current	£43,568.10	
Lloyds 32day term	£0.00	
NWB CIL	£0.00	
UTB 1	£446.00	
UTB 2	£16,741.46	
UTB Deposit	£50,395.46	
<b>Plus, Income receipts</b>	<b>£25,621.34</b>	<i>Auto-Cell</i>
	<b>£136,772.36</b>	
<b>Less, payments previously approved</b>	<b>£5,572.46</b>	<i>Auto-Cell</i>
<b>Balance as already approved:</b>	<b>£131,199.90</b>	<b>A 31/03/2021</b>
<b>Less, payments to be approved</b>	<b>£4,389.75</b>	<b>B</b>
<b>Expenditure for year to date:</b>	<b>£9,962.21</b>	
<b>Actual Balance as per cash book figures</b>	<b>£126,810.15</b>	<b>C (A - B)</b>

Represented by: ( see Bank reconciliation )			
Natwest Bank Plc - Current Account	Mar-21	£0.00	(CIL)
Unity Trust Bank (No. 1 Current Account)	Mar-21	£24,196.00	
Unity Trust Bank (No. 2 Current Account)	Mar-21	£16,741.46	
Unity Trust Bank (Instant Access Deposit)	Mar-21	£50,395.46	
Lloyds Bank Plc - Treasurers Account	Mar-21	£38,866.98	
Lloyds Bank Plc - 32 day Notice Account	Mar-21	£0.00	
<b>Balance as per statements</b>	<b>Mar-21</b>	<b>£130,199.90</b>	<i>Recon.</i>
<i>Plus, Receipts not yet reconciled</i>		<i>£1,000.00</i>	
<i>Plus, any pre-payments made:</i>			
<b>Cash Assets held by Council</b>		<b>£131,199.90</b>	
<b>Less, payments not yet cleared</b>			
<b>Less, payments not yet approved (B)</b>		<b>(£4,389.75)</b>	<b>B</b>
		<b>£126,810.15</b>	<b>C</b>

**Earmarked reserves as at ( MAY. 2021 )**

<b>Rev:</b>			<b>Spend By:</b>
<b>Apr-21</b>	Venn Ottery Village Green Fund	£5,000.00	n/a
	NPHPC Amenity Repairs Fund	£14,500.00	n/a
	NPHPC Neighbourhood Plan	£1,682.50	n/a
	Cemetery Wall Repair Fund	£8,635.35	n/a
	Community Events Fund	£2,300.05	n/a
	Election Costs Reserve Fund	£2,700.00	n/a
	WC Refurbishment Fund	£26,135.20	n/a
	Allotment Reserve	£1,340.30	n/a
	Play Equipment Sinking Fund	£4,000.00	n/a
	MUGA Improvement Sinking Fund	£3,000.00	n/a
	IT capital fund	£500.00	n/a
	Defibrillators Sinking Fund (AED)	£600.00	n/a
	Night Landing Site Sinking Fund	£600.00	n/a
	Tree / CCED Reserve	£2,800.00	n/a
	CV-19 Resilience	£126.19	
	Cemetery Reserve Fund	TBA	
	<b>NPHPC CIL receipts Fund (UTB)</b>	<b>£16,295.46</b>	5 years f. 2017
	<b>Sub-Total: Earmarked reserves</b>	<b>£90,215.05</b>	<b>D</b>
	<b>Non-earmarked reserves ( MAY. 2021 )</b>		
<b>£4,600.00</b>	General Reserves	£23,750.00	Set at 50% of current precept
<b>£247.16</b>	P3 (Footpath) Working Reserves	£1,826.02	
	<b>Sub-Total: Non-earmarked reserves</b>	<b>£25,576.02</b>	<b>E</b>
	<b>Total NPHPC reserves</b>	<b>£115,791.07</b>	<b>F (D + E)</b>
	<b>Available working funds:</b>	<b>£11,019.08</b>	<b>G (C - F)</b>

Paul Hayward, RFO 24/05/2021

Cllr. C Burhop (Chair) 24/05/2021

Annual Summary of Newton Popleford and Harpford Parish Council accounts cashbook 2021/22

Month:	Income ( see Receipts Tab )									Expenditure ( see Category Tabs )							
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.	
Apr-21	£23,750.00	£0.00	£840.30	£0.00	£0.00	£0.00	£0.00	£31.04	£0.00	£1,239.77	£628.64	£414.17	£0.00	£81.52	£22.50	£1,875.00	
May-21	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,221.77	£722.18	£0.00	£20.40	£79.40	£64.49	£1,421.40	
Jun-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Jul-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Aug-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Sep-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Oct-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Nov-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Dec-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Jan-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Feb-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
Mar-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	
	£23,750.00	£0.00	£840.30	£0.00	£0.00	£1,000.00	£0.00	£31.04	£0.00	£2,461.54	£1,350.82	£414.17	£20.40	£160.92	£86.99	£3,296.40	
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.	
	Precept	£23,750.00		A						£25,621.34	A (All these fields self-populate from data elsewhere in this sheet)						
	Other Receipts	£1,871.34		B													
			£25,621.34														

Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Chairs Allow.	VAT Incrrd	MNTH Total	Verified:	
				£901.16							£409.70	£5,572.46	Apr-21	Y
	£327.00					£18.77	£116.38				£397.96	£4,389.75	May-21	y
												£0.00	Jun-21	
												£0.00	Jul-21	
												£0.00	Aug-21	
												£0.00	Sep-21	
												£0.00	Oct-21	
												£0.00	Nov-21	
												£0.00	Dec-21	
												£0.00	Jan-22	
												£0.00	Feb-22	
												£0.00	Mar-22	
£0.00	£327.00	£0.00	£0.00	£901.16	£0.00	£18.77	£116.38	£0.00	£0.00	£0.00	£807.66	£9,962.21		
Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Chairs Allow.	VAT Incrrd	£9,962.21		
<b>B</b>														
												Staff Costs	£2,461.54	A
												Loan Repayment	£901.16	B
												Other Expenditure	£6,599.51	C
												£9,962.21		

## Newton Poppleford and Harpford Parish Council

### MAY 2021 Payments to be approved by Council at May 2021 ORD meeting

Trans. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	Supplier:	Invoice Date	representing:
27/05/2021	SO	21/015	SURG	Cleaning Contractor	£65.00	£65.00	£0.00			Surgery Cleaning Contract MAY2021
27/05/2021	DD	21/016	STAFF	NEST Pensions	£74.60	£74.60	£0.00			NEST pension ( Emplr & Emplée ) MAY2021
27/05/2021	Online	21/017	STAFF	Paul Hayward	£979.58	£979.58	£0.00			Staff Pay Period 2 - MAY2021
27/05/2021	Online	21/018	STAFF	HMRC	£88.79	£88.79	£0.00			PAYE / NI Period 2 for MAY2021
27/05/2021	Online	21/019	VAR.	Clerk reimbursement	£317.55	£296.08	£21.47			See schedule for breakdown.
27/05/2021	DD	21/020	BANK	Lloyds Bank Charges	£7.85	£7.85	£0.00			Charges for 10/3/2021 to 9/4/2021
27/05/2021	Online	21/021	MAINT	ARCCAS Maintenance	£1,446.00	£1,205.00	£241.00			April 2021 Maintenance charges billed in May
27/05/2021	Online	21/022	MAINT	Silver Property Services	£216.40	£216.40	£0.00			PMC Charges April 189 to 191
10/05/2021	DD	21/023	WC	British Gas	£36.01	£34.30	£1.71			Final WC charges for April (to 18/4)
27/05/2021	Online	21/024	FEES	Luxton Surveyors	£800.40	£667.00	£133.40			Professional Fees for Land Survey / Valuation
27/05/2021	DD	21/025	WC	South West Water	£22.50	£22.50	£0.00			Monthly Water Charges as assessed for DD
16/05/2021	DD	21/026	WC	Corona Energy	£8.07	£7.69	£0.38			WC energy supply from 19/4 onwards
27/05/2021	Online	21/027	GRANT	Exmouth R&R Group	£327.00	£327.00	£0.00			Grant award approved April 2021

£4,389.75	£3,991.79	£397.96	£4,389.75
Gross Value	Net Value	Recoverable VAT	Check

Paul Hayward, RFO

Auth. Signatory

#### Payments Made under Clerks / Chairman's Delegated Authority ( ex-VAT )

To:	In respect of:	Value:	Date:	Cost Centre:
NHP expenditure	Various	£116.38	May-21	NHP
MT	Equipment	£20.40	May-21	ALLOT
TS	Materials	£18.77	May-21	P3

Paul Hayward, RFO

Auth. Signatory

# Newton Popleford and Harford Parish Council

## Bank Receipts Report 2021/22

CR. Date	CR #	Receipt Folio	Coding	From:	Value	representing:
<i>These cells not included in auto-sum</i>						
<i>April</i>						
01/04/2021	BACS	1	PRECEPT	EDDC	£23,750.00	2021-22 precept 1st tranche
12/04/2021	Autodeposit	2	Wayleave	Western Power	£31.04	Wayleave 21-22
27/04/2021	Autodeposit	3	ALLOT	SWW	£840.30	Repayment of credit balance
<i>May</i>						
19/05/2021	BACS	4	P3	DCC / P3	£1,000.00	2021-22 P3 grant award
Total:					<u>£25,621.34</u>	
Of which PRECEPT					<u>£23,750.00</u>	
Thus, other income					<u>£1,871.34</u>	

RECON#


VAT STATUS				BUSINESS	NONBUS
TAXABLE			EXEMPT		
20%	5%	0%			
TAXABLE			EXEMPT		
BUSINESS				NONBUS	

### Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	<b>Online</b>	dated	<b>30/04/2021</b>	NWB	<b>£0.00</b>
Balance as per bank statement No.	<b>Online</b>	dated	<b>30/04/2021</b>	LLYDS	<b>£38,866.98</b>
Balance as per bank statement No.	<b>Online</b>	dated	<b>30/04/2021</b>	LLYDS	<b>£0.00</b>
Balance as per bank statement No.	<b>Online</b>	dated	<b>30/04/2021</b>	UTB1	<b>£24,196.00</b>
Balance as per bank statement No.	<b>Online</b>	dated	<b>30/04/2021</b>	UTB2	<b>£16,741.46</b>
Balance as per bank statement No.	<b>Online</b>	dated	<b>30/04/2021</b>	UTB IA	<b>£50,395.46</b>
				<b>TOTAL</b>	<b>£130,199.90</b>

Less, any unpresented cheques already issued and approved:

Cheque No.		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____

**Total: £0.00**

Plus, any payments received not yet reconciled £0.00 **£130,199.90**

Reconciled Bank Statements 30/04/2021 ( date ) **£130,199.90 (A)**

*The net balance shown reconciles to the Cash Book ( receipts and payments ) as follows:*

**Cash Book**

Opening Balance:		<b>£111,151.02</b>	
<b>Add: Receipts</b>	ADD	<b>£24,621.34</b>	
<b>Less: payments approved</b>	LESS	<b>£5,572.46</b>	
Current / Closing Balance:		<b>£130,199.90</b>	<b>(B)</b>

**Don't forget to circulate redacted bank statement(s) to corroborate!**

**(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return**

Prepared By : Paul Hayward, Clerk and RFO, Newton Poppleford and Harpford Parish Council  
 \_\_\_\_\_ Sign 24/05/2021 \_\_\_\_\_ Date

Approved By: \_\_\_\_\_  
 \_\_\_\_\_ Sign 24/05/2021 \_\_\_\_\_ Date