

NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council meeting on
Monday 30th January 2017 in the Village Hall at 20.00.

	Present Cllrs Burhop, (in the Chair), Kemp, Lipczynski, Ranger, Tillotson Walker & Zirker. Tony Le Riche (Locum Clerk), Paul Hayward, new Clerk, PC S. Lee and 6 members of the public.	
1	Apologies for absence Cllrs Jeffery (Chairman), Clarke, Coppell, Dowen, and County Councillor Channon.	
2	New Clerk, The Chairman introduced Mr Paul Hayward, the new Clerk and thanked Tony Le Riche for the excellent work and advice he had given whilst acting as Locum Clerk.	
3	Minutes Minutes of the meeting held on 20 th December 2016 were accepted and signed. Proposed Cllr Walker, seconded Cllr Zirker.	
4	Declarations of Interest There were no declarations at this point in the meeting.	
5	Police Report PC Lee was now back in the Parish. In the last month there had been 3 crimes which were either domestic or road rage type incidents. There had been further incidents of criminal damage in the public conveniences which would be followed up. The locum Clerk reported two further incidents of damage at the toilets. There had also been thefts from a motor vehicle. PC Lee warned that no items or cash should be left visible in a parked car as drug users would smash a window for very small amounts of money as this went towards their next fix. There had been 2 very serious accidents on the A3052, one being a double fatality and the other involving very serious injuries. One of these was not due to the condition of the road. The cause of the other was not yet known. Cllr. Zirker commented that speed was an issue at both entrance points to the village and suggested that there should be 'STOP' signs on the roundabout. Speed warning signs were also needed. The Clerk was asked to follow this up. PC Lee offered to undertake Speed Gun exercises in response to recent concerns regarding speeding in village.	
6	County Councillor's report County Councillor Channon was absent and had not sent in a report.	
7	District Councillor's report Cllr Ranger comments that the appeal regarding the land south of King Alfred Way had been well balanced and the Inspector had visited the site. On 4 th March 2017, there would be coaches going to London to join the protest about cuts to NHS services. There was to be a Parliamentary review of the effectiveness of Overview and Scrutiny Committees.	

Initial:

	<p>Many residents had asked for information about the move from Knowle but this had been withheld for some time. However, the information had now been made public.</p>	
8	<p>Neighbourhood Plan</p> <p>Emma Coppell reported that over 400 questionnaires had been returned and these were now with Devon Communities for analysis.</p> <p>The survey had also included a Housing Needs Survey and again the responses were being analysed.</p> <p>Once the analysis had been completed, the Group would consider how community wishes could be included in the Neighbourhood Plan and then there would be further consultation on this.</p> <p>In reply to Cllr Kemp she said that it was now too late for questionnaires to be returned. The Group was satisfied with the response and this would be backed up with further consultation.</p> <p>The proposed date for the public referendum to approve the Neighbourhood Plan was still scheduled for the end of June 2017.</p>	
9	<p>Footpaths</p> <p>Mr Swan reported that the annual survey was nearly complete. He thanked Cllr Kemp for her work on this.</p> <p>The Clerk was looking at expenditure but most of the work was minor and he had carried this out himself.</p> <p>There had been a large tree on the ground by FP12 for over 15 months. This had now been removed.</p> <p>Bridleway 37 at Venn Ottery was in poor condition. Heavy rain caused a stream to flow across the route and this was taking surface gravel away. Richard Spurway of DCC felt that a pipe or bridge was needed but DCC had no money for this. He wondered if the Quarry Liaison Group could offer any support.</p> <p>Cllr Ranger said that AI (Aggregate Industries) had historically offered help with this bridle path but frustratingly the offer was not taken up until very recently. It is more difficult for AI to help now as the site is no longer as heavily manned since extraction from the site ceased in December.</p> <p>Cllr Kemp agreed to approach the RSPB and Toby to see if they could help.</p> <p>The Locum Clerk suggested that Parishes Together might fund this as drainage works but would need costs.</p> <p>The new Clerk pointed out that the Council could apply for its whole allocation for drainage works and submit details later. It was agreed that this should be done.</p>	
10	<p>Public session</p> <p>Shan pointed out that recent agendas and next year's budget had not been posted on the website.</p> <p>The Chairman agreed that the Council should do better.</p> <p>Shan reminded the County Council boundary changed in May and suggested that a letter of thanks should be sent to Cllr Channon for all her hard work in the Parish. This was agreed. Chairman to prepare letter</p>	
11	<p>Issues requiring decision</p> <ul style="list-style-type: none"> a) Balsam pulling. The Finance Committee was recommending that this should be included in a Parishes Together funding application – This was AGREED subject to scheme parameters and criteria. b) S106 spending. The Locum Clerk reported that Cllr Jeffrey had had email correspondence about this. It was AGREED that this should be deferred to the next meeting. 	

Initial:

12	<p>Planning Applications</p> <p>16/3016/FUL Single storey extensions. - The Pavilion Newton Poppleford Playing Field, Back Lane, Newton Poppleford. The Chairman pointed out that the Parish Council was the applicant but this did not create any individual Interests. Cllr Zirker explained the proposals. Shan asked if the scheme was ambitious enough but Cllr Zirker said that the sports clubs were happy with the current scheme and did not require further accommodation at the moment and it was important that one hall did not expand too much to the detriment of the other two halls in the Parish.</p> <p>SUPPORT nb Cllr Ranger abstained from voting.</p> <p>17/0091/TRE T2, Scots Pine: Fell. - Littledown Nurseries, Exmouth Road, Newton Poppleford - SUPPORT but ask for replacement trees to be planted on the site.</p> <p>17/0159/FUL Retention of mobile home/log cabin for use as holiday letting unit - East Hill Pride Farm Shop, Four Elms Hill, Harpford - OBJECT (on the Chairman's casting vote) on the grounds set out in the previous refusal notice, that the building should be removed as a condition of a previous application which has been implemented and that approval could create a precedent for more buildings on this site.</p> <p>Clerk: Please submit comments to EDDC within timescales advised.</p>	
13	<p>TREE PRESERVATION ORDER</p> <p>TPO NO: 17/0005/TPO, Land at Luttrell House, Higher Way, Harpford, The Council noted that EDDC had made this Tree Preservation Order</p>	
14	<p>Council Committees</p> <p>RESOLVED: that the Minutes of the meeting of the Finance Committee held on 6th December 2016, having been previously circulated, be adopted.</p> <p>Cllr Ranger pointed out that she and Cllr Jeffrey would be meeting Officers of EDDC to discuss refurbishments.</p> <p>The new Clerk informed the meeting that he had previously carried out handyman work and would be more than happy to assist members of the relevant committee in creating a job description / person specification.</p>	
15	<p>Finance</p> <p>Receipts, payments and balances to end December. The Locum Clerk updates members on a number of payments.</p> <p>The Chairman declared an interest in payment no 420 – BFF for printing leaflets.</p> <p>RESOLVED that the payments as set out on the updated schedule for January be approved and the financial summary be noted.</p> <p>Shan asked about the terms of appointment of the new Clerk including his mileage allowance. The new Clerk said that this was still a matter of negotiation.</p> <p>Cllr Zirker asked about the charges for water at the cemetery. The Locum Clerk explained that the PCC were charged for sewerage on all the water and so had passed this on to the Parish Council. SWW said that the current water meter was not sufficient for them to separate out the water charge for the cemetery. It was AGREED that this should be referred to the Finance Committee to review for the future.</p>	

Initial:

16	<p>Communications</p> <p>The Locum Clerk undertook to get the draft minutes out by the end of the week.</p> <p>The Chairman asked for Councillors contact details to go in the Parish magazine. The Locum Clerk said there was room for these on the three notice boards that had doors. Clerk to produce a suitable display version.</p>	
17	<p>Information</p> <p>Cllr Zirker reported that he and Mr Swan had met with Clinton Devon Estates to discuss Balsam removal. They preferred three 'hits' during the season using large groups to cover the area in one go. This had proven to be effective elsewhere. The aim was to meet Groups and have an awareness session in June followed by balsam removal and then two further sessions</p>	
18	<p>Action List</p> <p>The Council went through the Action List</p> <p>VAS – The Locum Clerk said that the equipment could now be installed and set into use. Cllrs Kemp, Lipczynski and Zirker would set up a rota for changing the batteries.</p> <p>Flooding and the Red Bridge – Cllr Ranger would be meeting the Environment Agency to discuss this</p> <p>Dog Bins – The Council received information on emptying and ordering new bins</p> <p>RESOLVED</p> <p>1 that the situation regarding the bin at Webbers Meadow be monitored 2 that new bins be ordered for Hunger Hill, Brookfields and Venn Ottery.</p> <p>Life ring – EDDC would charge £115 for the supply and fitting of a life ring.</p> <p>RESOLVED That this be purchased.</p> <p>New School safety issues. The Chairman and Cllr Ranger had met with the Head and members of DCC, road safety officers, the police etc. to discuss what could be done at the site but this work was not part of the new school build policy.</p> <p>Tree works – Cllr Ranger agreed to send details of all the works to the new Clerk.</p> <p>Tree Wardens – Cllr Kemp reported that EDDC no longer provided Tree Warden training but there was a national organisation for this. She had contacted them for details.</p>	
19	<p>Date of next meeting Monday 27th February 2017 in the Village Hall at 8pm</p>	

Chairman _____

Date _____

Initial: