

# NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

YET TO BE APPROVED

Minutes of the Annual Parish Meeting held on Monday  
30th April 2018 in Newton Poppleford Village Hall at 8.00pm

**ACTION by:**

	<p><b>Present</b> Cllrs. Jeffery, (Chair), Burhop, Coppell, Dalton, Downen, Lipczynski, Ranger, Tillotson, Walker &amp; Zirker. Clerk and 9 members of the public.</p>	
	<p><b>Meeting started at 8.00pm</b></p> <p><b>Fire Regulations read out.</b></p> <p>1) <b>Apologies for Absence:</b> Cllr. Kemp. PC. Steve Lee. DCC Cllr. Claire Wright.</p> <p>2) <b>To receive, and if thought fit, approve minutes of previous Annual Parish Meeting 22nd May 2017</b> Proposed(P) Chair. Seconded (S) Cllr. Burhop. Resolved Unan. So approved. Chair to sign as a true record.</p> <p>3) <b>To consider matters arising from those minutes.</b> i) Progress of ECO toilet at Allotments. Cllr. Tillotson updated meeting. ii) Car Park status at School Lane. Chair outlined negotiations at EDDC.</p> <p>4) <b>Report from Chairman of Council, Cllr. Hazel Jeffery</b> Report given via Powerpoint. Available via website or from Clerk in hard copy.</p> <p>5) <b>Report from Responsible Financial Officer, Paul Hayward</b> Written report provided. Available via website or from Clerk in hard copy. Annual return completed. Management and Financial accounts available via website.</p> <p>6) <b>Report from County Councillor, Claire Wright</b> Report unavailable but will follow shortly. To be available via website or from Clerk in hard copy.</p> <p>7) <b>Report from District Councillor, Val Ranger</b> Written report provided. Available via website or from Clerk in hard copy.</p> <p>8) <b>Report from Hon. Footpath warden, Ted Swan.</b> Report unavailable but will follow shortly. To be available via website or from Clerk in hard copy.</p>	

9)	<p><b>Report from Pavilion Operations Manager, Cllr. David Zirker</b> Report given verbally. Available via website or from Clerk in hard copy.</p>	
10)	<p><b>Police Report</b> PC Lee was unable to attend but provided an annual summary and monthly precis of crimes in the parish. Available via website or from Clerk in hard copy.</p>	
11)	<p><b>Report from Website Administrator, Paul Hayward</b> Website operating as planned. Content updated regularly. Chair mentioned that Council now used Facebook page to highlight issues and to publicise meetings.</p>	
12)	<p><b>Any other business to be considered</b> None raised.</p>	
13)	<p><b>Open Public Forum</b> i) Flooding at Seniors Farm ii) Information accessibility when no website access iii) Publication of more information in parish magazine each month</p> <p>No further matters raised under public forum.</p> <p><b>Date and Time of next meeting:</b> Provisionally scheduled for Monday 29th April 2019 but subject to further clarification regarding venue and timings and proximity to other meetings at the same time.</p>	
14)	<p>With no further business to be considered, Chairman closed meeting at 8.35pm.</p>	

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Chairman \_\_\_\_\_

Date \_\_\_\_\_