

**Minutes of the Meeting of the Newton Poppleford and Harpford Parish Council held on
Monday 30th March 2015 in the Village Hall at 8.00pm**

Present: - Cllrs H Jeffery – Chairman, Cole – Vice Chairman, Cook, Clarke, D Jeffery, Pearce Tillotson & Slattery.

Apologies: - Cllrs Phillips & Cllr Ranger. (Away).

Absent: - Cllrs Salter.

In attendance: - D G Atkins (Clerk & RFO), Cllr Potter (DC), Channon (CC) and 11 members of the public.

Open Session

No comments or questions raised.

COUNCIL MEETING

10.13.133 Minutes of the meeting held on Monday 23rd February 2015 were approved and signed.

Proposed Cllr Cole.
Seconded Cllr Tillotson 6 – 0 – 2 Abs.

10.13.134 **Declarations of Interest** – None.

10.13.135 **Reports**

A) Chairman's

1. Police – Emailed report received. 1 crime in February 2015 as opposed to 6 last year. There have been two crimes reported to date 8th March 2015 as opposed to 9 last year. Noted.
2. Update on Neighbourhood Plan – Dr Coppell reported that due to no quorum being present for the last meeting, the meeting will be adjourned to the 14th May.
3. Current actions list reviewed and noted. Updated list for next meeting.

Provision of willows for Back Brook. 50 had been planted, supplied by Howard Hughes of Venn Ottery. Volunteers were thanked for their assistance in planting them. It was resolved to send a letter thanking Mr Hughes.

4. Cemetery Rules – Revised rules were noted by the meeting, these would now be provided to each undertaker. It was also agreed to review the charges to cover the maintenance of graves (Finance Committee). In respect of grave leveling it was agreed to allow six months for any observations to be considered from the notice of intention to level graves from the Parish Council.

It was also noted that a plan of the new cemetery at Venn Ottery Road was to be placed in a closed notice board for information, supplied by Woodley's Joinery as a donated board which is nearly complete.

Clerk to look into securing one contractor for grave digging for the Parish.

Cemetery rules for Venn Ottery Road Cemetery were noted and attached to main Minutes and provided to all undertakers.

5. Elections – The Chairman announced that due to some Cllrs not standing again there were vacancies and anyone interested could obtain information and nomination forms from the Clerk.

B) Clerks

1. Receipts and payments schedule to date of meeting were presented and questions answered. The RFO stated that there was now a further £600 approximately of payments to add to the schedule and as soon as the bank statement arrived a start could be made on the year end figures and internal audit production.
2. To note the contractor for grass cutting and ground maintenance was awarded to GCM Contractors in the sum of £7,775.00 plus VAT with conditions as agreed by the Finance Committee.
3. 106 Funding update. To consider further the funds held in the scheme and amounts which will be forthcoming in due course from developments under construction.

The Clerk advised that Cllr Phillips had left a detailed note on the position in the porch of the hall, but that this had not been found by the Chairman, to whom it had been addressed. Noted.

4. Venn Ottery Quarry – Water run off, further update to the clerks previous verbal report. Cllr Cole reported that the Quarry Manager was taking further remedial action to create a better settlement ponding system and other works to alleviate the problem of the Neighboring fields being washed out. A new pipe was to be placed under Green Lane where it had washed out. It was noted and agreed that the Quarry Liaison Group keep an eye on the matter.

In respect of the road from the quarry to the main road, DCC had been asked by the quarry to price up the works required and a work schedule as per their agreement with Devon County Council to pay for the repairs over the contract period.

5. To consider date and time of the next Council Meeting and to decide date of the Annual Parish Meeting and the Annual Parish Council Meeting. It was suggested that the next meeting be held in mid April subject to hall availability and that the APM and APCM be held in May.

3. In respect of the sale of the Knowle, this was agreed by Full District Council. It was a good move with Exmouth and Honiton being the new office provision.

He also reported that East Devon now had its 5 year land supply in place to the year 2031 and that build out was 950 homes per year, making the total for the area 17,100. A further 6 week consultation period would take place once the Inspector had viewed the amended Local Plan and added his question thereto.

Cllr Cook sought an answer to the parking problem at Meadow Drive, where she considered double yellow lines were needed. The reply given was that the cost of a traffic order was £3,000 to £5,000 and this could not be afforded. The Neighbourhood Plan could look at it.

E) Harpford Hall Update

1. Cllr Ranger not being present, the Clerk informed the meeting that he had met Mrs Lavendar that very morning who said that the funds promised and in the bank covered the purchase price and that they were now trying to raise the £10,000 for works to the building and legal fees. It was however to be noted that the Diocese was now causing further hold ups in moving forward.
2. Mr Swan re. P3 matters. It was noted that Mr Howard Hughes had agreed to donate 500 willows that will be planted at Hoppins Lane to help manage the Himalyan Balsam there.

10.13.136 Communications

1. Mrs Tweed
2. Mrs Pavitt

10.13.137 Matters raised by members

- a) Speed Sign
- b) Gate at Webber's Meadow

10.13.138 Planning

- a) Egress from roads in KAW
- b) Notice on kissing gate? – 'Pedestrians only'

10.13.139 Closure

The Chairman closed the meeting and thanked everyone for their attendance.

Chairman
Date