

Minutes of the Annual Parish Council Meeting following the APM held in the Pavilion, Back Lane on Thursday 21st May 2015

Present: - Cllrs Jeffery, Burhop, Clarke, Coppell, Downen, Kemp, Murchison, Ranger, Tillotson, Zirker, Cllr Channon (CC) and 12 Members of the Public.

Apologies: - Cllr Lipczynski (Holiday)

1. Election of Chairman for the ensuring year – Cllr H Jeffery

Proposed	Cllr	Ranger	
Seconded	Cllr	Burhop	Unan.

2. Cllr Jeffery duly signed the Declaration of acceptance of office duly reading it to the meeting and was countersigned by the clerk as proper officer.

3. Election of Vice Chairman for the ensuing year – it was agreed to leave this in abeyance for the time being and take it in turns at each meeting.

4. Apologies Cllr Lipczynski

5. Election of Committees

- a) Planning: noted 10 members maximum. Members are: Cllrs Jeffery, Clarke, Coppell, Downen, Kemp, Murchison, Ranger, Tillotson. It was agreed to incorporate the Highways and Byways into this Committee. On big issues it was agreed that the Full Council would be called.
- b) Finance – Cllrs Burhop, Zirker, Tillotson and H Jeffery as Chairman aficio.
- c) Policy & Personnel – covering such matters as data protection and staff matters – Cllr Zirker, Ranger, Coppell and H Jeffery as Chairman of Council aficio.

6. Parish Council Response to King Alfred Way Reserved Matters Application

- The public were invited to put their points forward. The Chairman suggested that the focus is on points that have been missed. Cllr Ranger considered the open space was insufficient (not big enough) and appeared to be a token green space.
- Cllr Burhop considered the attenuation tank was not dug in enough, he also highlighted that no drainage plans were in the public domain (drawing missing).

- The Chairman pointed out that points raised previously had been placed on the web.
- It was noted that the estate was laid out on a curvature thus keeping vehicle speeds down.
- Cllr Burhop raised the question of the old surgery and could it be sold. The clerk explained the overall position and the fact of a covenant re use as a surgery. Cllr Zirker made the point covenant's can be removed if they are unenforceable.
- Ms Savage raised the matter of damage to the building, roads etc and considered compensation was a requirement. It was considered that these matters would be incorporated in the 106 Agreement and conditions applied.
- It was also noted that the lighting scheme did not appear to have been presented at this stage.
- It was also noted that an objection initially raised by the EA had been withdrawn.
- Mr Easter referred to the fact that a section plan through the site was now on file.
- It was finally agreed to collate responses and add to those previously forwarded and consider further at the planning meeting to be held on 1st June 2015 at 8pm in the Pavilion, along with other matters requested.
- Cllr Burhop and Coppell declared interests.

7. **Minutes of the Meeting** held on 20th April 2015 in the Village Hall to be approved and signed.

Proposed	Cllr	Tillotson	
Seconded	Cllr	Clarke	Nem-con (All new members abstained as not present)

8. **Reports**

A) Chairman's

1. Police referred to at APM.
2. Speed sign – The clerk referred to the county officer's paper setting out the rules re. siting etc. It was noted the Council was working with Colaton Raleigh in respect of Parishes Together Funding. It was noted that siting of the sign had to be agreed with the county council and that the parish

council paid the county to fix the sign/signs and added to their insurance policy as operatives had to be trained. It was resolved that Cllr Zirker, Coppell and Kemp would wish to share the duties; furthermore the Police had to be in agreement with the siting of the equipment.

3. Action Sheet Review – It was resolved that due to the need to take each item it would be placed on the next meeting Agenda i.e. 1st June Planning Meeting.

B) Clerks

1. Year end Accounts to March 31st 2014 referred to at APM.
2. Receipts and payments, balances for April 2015 tabled.
3. Year end accounts to March 31st 2015 and summary on green audit sheet (noted). File copy attached to main minutes, copies provided to members.
4. External Audit needs to be done by end June – delegate to Finance Committee
5. P3 Update – To note retirement of Mr Harding as the Parishes Co-ordinator and to support Mr Ted Swan in his stead. Thanks were expressed at this point for their co-operation.
6. Balsam Bashing 2015 – to consider and agree to carry on with the task of its removal. To agree Mr Swan to co-ordinate a group. Volunteers needed.

- C) District Cllr – Cllr Ranger referred to the ongoing induction process in respect of EDDC and reported that Down Close's Appeal Inspector had visited the site on Tuesday 19th May 2015.

9. Matters raised by members

Cllr Coppell and County Council Wards Boundary changes consultation. Cllr Channon spoke on the matter of the County Council Ward Boundary Review It is proposed that Exmouth and Broadclyst are two member wards.

County Cllr – Referred to in APM Cllr Channon said the County had always refused to have two member wards due to conflicts. There was to be a very large Broadclyst Ward which also had an impact on Cranbrook, it also had an impact on Ottery Rural Ward.

It was resolved to place this matter and other points notified by Cllr Coppell to the meeting on the 1st June re. Cllr responsibilities web review and communications and outside bodies.

It was also noted that in respect of sand and gravel quarrying, the Straitgate planning application was now with the County Council and would shortly be out for consideration. It also had to have a new application for processing at the Blackhill site as the original idea was to carry out this function at Rockbears but

the quarry had used up all its settlement areas and therefore they were proposing to carry on at Blackhill.

Mrs Swan once again stated that she would like to produce a hand painted information board to educate local people about the wildflowers that are growing in Webbers Meadow. This would require a display board - this has yet to be agreed by the Parish Council.

The Chairman closed the meeting at 10.20pm.