

**Newton Poppleford & Harpford Parish Council**  
**Minutes of the Meeting of the Parish Council held on 28<sup>th</sup> September 2015**  
**in the Village Hall at 8pm**

<b>Present: Cllrs:</b> Jeffery – Chairman, Burhop, Clarke, Coppell, Kemp, Lipczynski, Murchison, Ranger, Tillotson & Zirker.	<b>Actions</b>
<b>Apologies:</b> - Cllrs: - Downen (illness), Channon (CC)	
<b>In attendance:</b> - D G Atkins (Clerk & RFO), PCSO Steve Lee.	
<p><b>Open Session</b></p> <p>Mr Slade updated the meeting on the consideration by the PCC of the request for the inclusion on a monthly basis of notes from the Parish Council. It was noted this was able to be accommodated at no charge, but that extension to all parishioners could not, it was further noted 600 copies per month were sold. Closing date for contributions 15<sup>th</sup> of the month, also noted that Tipton Times partially cover that area. <i><b>It was resolved that Cllr Coppell would précis council matters.</b></i> Proposed Cllr Zirker, seconded Cllr Murchison. Unan.</p>	A
<p><b>Council Meeting</b></p> <p>1. <b>Minutes</b> of the meeting held on Monday 27<sup>th</sup> July 2015 were approved and signed. Proposed Cllr Burhop, seconded Cllr Tillotson, 9-0-1</p>	
<p>2. <b>Declarations of Interest</b> – Planning application at 2 Parsons Paddock = Cllrs Burhop &amp; Zirker personal, non pecuniary.</p>	
<p>3. <b>Actions List</b> – Noted, updated sheets received, amendments made.</p> <p><b>Specific items</b></p> <ul style="list-style-type: none"> <li>• Parking signs at Turner Close, not in place.</li> <li>• Red Bridge – check with CC</li> <li>• Letter to EA re. flooding meeting and emergency committee. <i><b>Resolved Cllr Coppell to contact Uplyme PC for info.</b></i></li> <li>• Noted a <i><b>Working Party meeting was required for flooding/emergencies.</b></i> Membership DZ, MC, HJ &amp; MT</li> <li>• <i><b>Agreed to seek meeting on 106 funds</b></i> with Sulina Tallack ASAP (Cllrs VR, MT &amp; Clerk)</li> <li>• Mr Swan raised the matter of the gate from Webber Meadow onto the A3052. Resolved to <i><b>request Chris Drake Contractor to fix.</b></i></li> </ul> <p><b>Police Report</b> - At this point the Police report was given PCSO Steve Lee (as per email). It was resolved to <i><b>obtain a padlock for the allotment gate.</b></i></p>	A A A A A
<p>4. <b>Decisions required</b></p> <p><b>Dog Poo bins - consideration of more</b></p> <p>It was discussed that one of the existing bins could be moved to Hunger Hill. It was further pointed out by Mrs Swan (public) that double wrapping allowed the placement in the normal rubbish bins. Costs for new bins £350 for bin, £300pa to empty it.</p> <p><i><b>Clerk to explore with EDDC if a bin could be placed on Hunger Hill and emptied by EDDC. Resolved to seek public opinion via consultation in the next magazine, the clerk to write up for inclusion.</b></i> Proposed Cllr Burhop, seconded Cllr Kemp.</p>	A A

<p><b>Grass verges</b> Cllr Burhop referred to the map provided by the Clerk noting areas previously cut by DCC. <b>Resolved to obtain a quote from the current PC Contractors. Build the extra work into next years budget.</b></p> <p><b>Funding for fireworks and decision to fund</b> Cllr Burhop explained the rational including costing road closure, use of the pavilion, and meeting with the firework providers for clarification of the site of the bonfire. The PC would work with the school PTFA on the event. The date was noted as 6<sup>th</sup> November Webber’s Meadow/Pavilion. <b>Council agreed to go ahead and to underwrite the event up to a maximum of £1500, though Council was keen to recoup some of the costs.</b> Proposed Cllr Burhop – Co-ordinator, Seconded Cllr Tillotson – 7-2-1. Noted estimated cost £1,000 for fireworks, £500 for insurance (note: cover obtained for £100 premium with Zurich Municipal the Council’s current Insurance Provider).</p> <p><b>Microphone system – decision to fund</b> Cllr Burhop reported meeting with two contractors, one viewed the current installation which was working. To update the current system would cost £1,365 to provide 6 microphones chain linked and one radio make for public use, including use as a portable system for use in other locations (the other was an all systems one at £5000.00). It was <b>resolved to establish what grants could be obtained and to proceed thereafter.</b> Proposed Cllr Burhop, seconded Cllr Zirker. Unan.</p> <p><b>Playing field play area rubbish bin</b> It was noted, a new waste bin was in place that needed fixing the ground. G Pearce to be asked if it could be done. <b>Members agreed that another bin was needed for recycling material</b>, which could be placed in the wheelie bin at the Pavilion. Cllr Kemp offered a recycling bin for such use. Frequency of emptying was a concern.</p> <p><b>Discussion Items</b> Speed sign – Cllr Coppell updated the meeting on the current position. He was awaiting a response from Mr Pitchford, the Officer concerned at Devon County Council. 3 Sites in the village are possible. <b>Cllr Coppell and the VAS group to bring back the full costed options for decision at the next PC meeting.</b></p> <p><b>BUAB Criteria comment</b> Cllr Ranger referred to the majority view expressed that the boundary stay as it is and this had been communicated to EDDC.</p>	<p>A</p> <p>A</p> <p>A</p> <p>A</p> <p>A</p>
<p><b>5. Planning Applications Received</b> <u>15/1778/FUL Otterdene, Venn Ottery</u> Proposal – Change of use and extension to outbuilding to create holiday let. Observations – Support provided the officer’s consider there to be no impact on the pebblebed heath or habitat regulation. Proposed Cllr Jeffery, seconded Cllr Kemp. 9-1. <u>15/2173/FUL 2 Parsons Paddock, Exeter Road</u> Proposal – Installation of 16 no. solar panels on south side. Observations – Support. Note – Members questioned the need for PP. (Answer provided by EDDC development Rights removed at outline planning stage). Proposed Cllr Kemp, seconded Cllr Lipczynski. Unan.</p>	

<p><b>6. Pavilion &amp; Playing Field report on Trustees Meeting</b></p> <p>Chairman reported that a Trustees meeting had taken place recently to discuss finances and future improvements to the Pavilion. The finances look healthy, and there will be ongoing discussion about the future of the Pavilion. Cllr Zirker reported a very successful day was held in respect of the fun day, £276 being received on food sales.</p>	
<p><b>7. Financial Report</b></p> <p>Grant Thornton external audit - noted this had been completed and signed off. No matters needing the attention of the Council. The RFO pointed out this year the Council had been subject to a greater in depth review of procedures as part of the national requirement of 5% of Councils per year to have this greater examination.</p> <p>Finance update –July &amp; August Figures of receipts and payments presented and noted. Further analysis was under way and would be presented to the Finance Committee at its next meeting. Consideration of dates to be forwarded to members in due course.</p>	
<p><b>8. Reports</b></p> <p><b>Neighbourhood Plans</b> update – Emma Coppell  Emma Coppell suggested we repeat the exercise next year. It was noted that matters were progressing and that the open day had been well attended and points raised. The next steps were a further questionnaire to all households, external help from CCD with another open event consultation well under way. It was also noted that the NP group could make a claim for further funding of £8,000 from Community funding nationally. The Dog Show had been a great success. The whole event was very well supported. Thanks was expressed to all concerned, especially responsible dog owners. The Chairman proposed a vote of thanks with applause.</p> <p><b>Chairmans</b>  Nothing to report.</p> <p><b>Police</b>  Presented above.</p> <p><b>Clerks</b></p> <ul style="list-style-type: none"> <li>• DALC AGM 15 October 2015. DGA was to attend on behalf of Lympstone Parish Council. Noted, agreed report back.</li> <li>• Licensing reviews, details on EDDC web for information and any comments.</li> <li>• Communities together – note take to finance committee.</li> <li>• Trees and hedges re. overgrowth of footpaths and roads. Land owner responsibility to trim or lay. DCC seeking PC’s co-operation to send letters to all owners where necessary.</li> </ul> <p><b>DCC</b> – not present  Cllr Channon had indicated to the Clerk in an email that Back Lane at Northmostown had been fully restored and a first class job had been done. This was confirmed.</p> <p><b>District Cllr Ranger</b> gave a brief overview of matters in respect of the District Council. She referred to her full written report delivered to all households. BUAB consideration,</p>	

<p>polling station review, training with particular reference to universal credit and planning. There was to be a tree survey meeting referring to NP. Air pollution survey. With respect to Harpford Hall difficulties over legal costs by the Diocese were causing completion delays. Costs had risen from £1,500 to £7,000 “thus everything is stalled”.</p> <p><b>Parish Paths Partnership</b> Mr Swan said he had carried out strimming on 3 paths and the County Council had been doing a second cut on most paths in the parish. In respect of FP16 (Red Bridge to Harpford) more soil had been washed away during recent heavy rain.</p>	
<p><b>9. Communications</b> Email and BUAB noted. Licensing letter re. Licensing of Pavilion and Village Hall along with the gambling act noted later life forums not presented (hard copy spoilt) present next meeting. Policy &amp; Personnel Committee meeting date noted.</p>	
<p><b>10. Exchange of Information</b> Next Agenda item: Bonfire Night.</p>	
<p><b>Closure</b> - The meeting concluded at 22:10pm and the Chairman thanked everyone for their attendance.</p> <p><b>Chairman</b></p> <p><b>Date</b></p>	