

**Minutes of the Meeting of the Parish Council held in the Village Hall on  
Monday 26 October 2015 at 8pm**

Minutes	Actions
<p><b>Open Session</b> Mr Ward raised a matter of alleged no payment of an allotment rent by a holder whom he could not identify. It was agreed by the Chairman that the matter would be looked into (note: the clerk referred to two tenants who had not been requested to pay, as they had taken over allotments that were not in good order). Policy: allow one season free to clear the allotment.</p> <p>Shan Merritt spoke on the kitchen improvement proposed at the pavilion and available grants. Resolved to pass the relevant information to David Zirker.</p> <p><b>Open session closed.</b></p> <p><b>Present: - Cllrs: -</b> Jeffery, Burhop, Murchison, Zirker &amp; Kemp.</p>	A
<p><b>Apologies: - Cllrs: -</b> Cllr Ranger (away), Tillotson (bereavement), Clarke (illness), Downen (business), Lipczynski (illness). Noted Cllr Coppell sent an email re. non-attendance.</p>	
<p><b>In attendance: -</b> D G Atkins (Clerk &amp; RFO)</p>	
<p><b>3. Minutes of the previous meeting</b> were approved and signed. Proposed Cllr Burhop, seconded Cllr Zirker. Agreed.</p>	
<p><b>4. Declarations of Interest –</b> None.</p>	
<p><b>5. Actions -</b> The action list was reviewed.</p>	
<p><b>Police Report</b> At this point PCSO Steve Lee gave his report (to be emailed to clerk).</p>	<b>Awaited</b>
<p><b>6. Issues requiring decisions</b></p> <p><b>a. Dog Poo bins -</b> Response from EDDC awaited.</p> <p><b>b. Waste bins –</b> Bin in play area. Noted. Cllr Kemp had supplied a recycling bin.</p> <p><b>c. Firework evening.</b> Cllr Burhop gave a resume of the evening. He said that 190 tickets had already been sold. They had leafleted the whole parish via volunteer deliverers. There would be a road closure, restricted via cones and notices. It was hoped Steve Lee could attend.</p> <p><b>d. Representative from PC to Village Hall Committee.</b> It was resolved to put this item on the next meeting Agenda and to email all members to encourage one to come forward (Cllr Clarke has indicated her willingness to represent the Council on the Committee).</p> <p><b>e. Ring &amp; Ride Representative –</b> 7 parishioners use this service. Agreed as above.</p> <p><b>f. Tree works in Old Cemetery &amp; Village Green.</b> Resolved to pass to the Finance Committee meeting on Tuesday 27<sup>th</sup> October 2015 to make a decision.</p> <p><b>g. Remembrance Day.</b> Wreath laying resolved - the chairman would attend and place the wreaths on behalf of the Council. Chair to contact Mr Woodley.</p>	A A A A

<p><b>7. Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Queen's Birthday</b> – June 2016. Suggestion of tables in the playing field, live band, marquee, fun day. Cllrs Zirker, Kemp, Burhop interested in participating. Clerk to ask if Mr Woodley would like to organize. Check schedule of the Pavilion for the date.</li> <li>• <b>Ottery St Mary Community Health</b> - Mr Easter had previously attended this meeting. Parish Council need to seek a replacement to attend meetings. Resolved to send an email to all Councillors to seek a representative.</li> <li>• <b>Red Bridge.</b> It was noted that in the absence of key interested parties that Cllr Channon be asked for a further update on prevention work to the river Otter at the banks and protection to Lower Way at Harpford. Meeting date set for 19 November to discuss with Mr Moore of the Environment Agency. Invite Cllr Hughes &amp; Channon to this meeting.</li> </ul>	<p>A</p> <p>A</p> <p>A</p>
<p><b>8. Planning application 15/2413/lbc. Internal &amp; external alterations at The Dray, Venn Ottery. Supported.</b></p>	
<p><b>9. Council Committees</b></p> <ul style="list-style-type: none"> <li>a. <b>Finance Committee</b> – Noted meeting on the 27 October 2015. Recommendation on the next year's budget will be provided to Council at November Meeting.</li> <li>b. <b>Planning Committee</b> – 2 minor applications and the reserved matters planning application on site at KAW were discussed on 22 October 2015. PC comments to be submitted by 28 October. Date of DMC meeting is awaited.</li> <li>c. <b>Policies &amp; Personnel Committee</b> – met on 20 October 2015. Discussed records retention, cemetery – grave levelling, and Webber's Meadow. Suggest Council comes back with a few options for managing Webber's Meadow at the next meeting in order to consult with the community. Issue raised about installing a lifering near the river.</li> </ul>	<p>A</p> <p>A</p> <p>A</p>
<p><b>10. Financial Management</b> Receipts &amp; payments and balances to end of September 2015. Overview. Cllr Jeffery had prepared a summary sheet for the last 6 months. Cllr Burhop as Finance Chairman had used this information to prepare a further analysis for consideration at the Finance meeting on 27 October 2015.</p>	
<p><b>11. Reports</b></p> <ul style="list-style-type: none"> <li>• <b>Police</b> – see above item.</li> <li>• <b>Speed sign</b> – No update as Cllr Coppell not present.</li> <li>• <b>County Cllr</b> – Not present.</li> <li>• <b>District Cllr</b> – Not present.</li> <li>• <b>Pathway Co-ordinator Mr Swan</b> – Not present.</li> <li>• <b>Neighbourhood Plans</b> – See note on email.</li> </ul>	
<p><b>12. Communications</b> – None to hand.</p>	
<p><b>13. Exchange of Information – Youth Club</b> - A quorum of volunteers now exists to be able to run a Youth Club. On 26<sup>th</sup> November there will be an open session at The Cannon. Noted that Colaton Raleigh may be interested in the Youth Club.</p>	
<p><b>Closure</b> - The meeting concluded at 9.30pm and the Chairman thanked everyone for their attendance. Next meeting will be held on 30 November 2015 at 8pm in the Village Hall.</p>	