

Newton Poppleford & Harpford Parish Council
Minutes of the Meeting of the Parish Council held on
25th January 2016 in the Village Hall at 8pm

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| Present: Cllrs: Jeffery – Chairman, Burhop, Clarke, Coppell, Kemp, Lipczynski, Ranger, Tillotson & Zirker. | Actions |
| Apologies: - Cllrs: Downen - previous engagement, Channon (CC) - Budleigh Salterton Town Council | |
| In attendance: - D G Atkins (Clerk & RFO) and PC Steve Lee. | |
| 1. Open Session <ul style="list-style-type: none"> • Mr Slade asked the Council about the works to trees on the Green. Response: the Clerk referred to the letter to all residents awaiting delivery setting out the position. • Barry Easter raised the matter of the last meeting of Ottery Health Care Forum which he had attended. He advised of the forthcoming meeting dates as 12 April, 5 July and 11 October 2016. • Shan Merritt asked about an update on the village car park and the parish council’s position. Noted a further meeting with EDDC was taking place on the 27 January 2016. | |
| 3. Minutes of the meeting held on 30 th November 2015 were approved and signed. Proposed Cllr D Zirker, Seconded Cllr J Clarke. Unan. Minutes of the meeting on 17 th December 2016 were approved and signed. Proposed Cllr C Burhop, Seconded Cllr M Coppell. Unan. | |
| 4. Declarations of Interest – None. | |
| 11a. Police Report - PC Steve Lee <ul style="list-style-type: none"> • November 2 crimes recorded and December 4 crimes recorded. During the year January – December 2015 a total of 29 crimes were recorded against 42 for the previous year, a reduction of 31%. Most crimes were criminal damage to parked cars and burglaries to sheds. Speed enforcement will be continued over the coming month. • Cllr Coppell referred to a collision in Aylesbeare. Shan Merritt re. padlocks availability. Sidmouth Police Station is staffed and there is a phone in a box outside: a member of staff would respond. Another matter raised referred to youths in cars and speed. • Mrs Cook wished to know where the 30mph started and could it be moved further up Exmouth Road. | |
| 5. Action List – To review and Update <ul style="list-style-type: none"> a. Ownership query of land adjacent to where parking takes place, at Turner Close. Clerk agreed to look into it to see if hedge could be removed. b. Graves and tree work in Cemetery, noted two lads are distributing the letters. c. School re-build. Cllr Channon investigating funds for pre-school through the EFA Building Schedule for 2016/17. d. Life Belt by River Otter agreed to refer to next meeting. e. Gypsy & Traveller re. Local Plan. Agreed to discuss further at next planning committee meeting. Noted landowners requested to put forward sites (nothing to date). | <p style="text-align: center;">A</p> <p style="text-align: center;">A</p> |

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| <p>6. Items requiring decision</p> <p>a. Budget – Noted agreed at £37,500 no changes.</p> <p>b. Meeting dates for 2016/17. Noted on web and copied to members and public.</p> <p>c. Business adverts on website – Cllr DZ to coordinate. Clerk to contact Ed Slattery for information on where this had got to.</p> <p>d. Councillor Vacancy – Harpford Ward due to resignation of Cllr Murchison. Resolved Clerk to write to thank him. Noted. Vacancy noted on main notice board and web.</p> <p>e. Royal Garden Party – 24th May 2016. Nomination. Resolved Cllr Jeffery be the Council’s nomination. Noted it now has to be a serving member.</p> | <p>A</p> <p>A</p> <p>A</p> |
| <p>7. Matters for discussion</p> <p>a. Queens Birthday Celebration in June 2016 – to take forward. Resolved a small committee of members agreed to formulate a proposed street party on the playing field and an evening dance. It was agreed that the fun day and the Birthday Celebration activities be combined for this year. Volunteers were Cllr Kemp, Matt and Emma Coppell, Tillotson, Zirker and the Chairman. It was suggested that we invite the WI to be involved. Report back in due course.</p> <p>b. VAS (Vehicle Activated Sign) Cllr Coppell gave a resume of the current position, he referred to 3 types of activation. Slow Down, What Speed Vehicle is Doing, Speed of an approaching vehicle and Data recording incorporation. Noted it would be battery powered. 3 sites agreed as possible by County Officers needing 3 poles. Chapter 8 Training for operatives, Cllr Coppell and Lipczynski offered their service. Cost estimate £2,625 plus cost of poles and fitting. Resolved to take forward. Proposed Cllr Burhop, Seconded Cllr Coppell, Unan.</p> <p>c. School Sign -This item had not been taken forward at this time but would be put to Cllr Channon for Officers to consider. Requirement for a flashing sign at the school.</p> <p>d. Flooding Meeting The Chairman reported on a meeting with Mr Snell. Resolved to arrange a further meeting with all parties seeking DCC Officers, Mr Hutchings to attend. Mr Swan had spoken with Mr Spurway (DCC). It was considered that a sand store could be needed. Cllr Ranger referred to a new type of material in larger bags which when wet swelled up and could be obtained from Ottery Garden Centre. Continue to work with DCC & EA. Sandbags to be held by Cllrs AK, MT, MC, JC. Note on web site.</p> <p>e. Surgery & Doctors Annual Inspection- Noted electrical certificate of works. Moss needs clearing off the path. 2 small leaks in roof being addressed.</p> <p>f. Car Park and other EDDC maintenance matters. Noted Chairman, Cllr Ranger and Clerk to meet with EDDC officer on 27th January to investigate. Toilet issues noted.</p> <p>g. Impact on EDDC moving to online planning applications. EDDC not keen for smaller Councils to ask EDDC to still print hard copies for them. Cllr DZ and Clerk to apply for a lottery grant for AV equipment to enable plans to be shown.</p> <p>h. Dog bins responses. The Clerk advised the one for Hunger Hill is ordered. 2 other needs were identified: a dog bin near Brook Cottage and a waste bin at Venn Ottery.</p> <p>i. Neighbourhood Plan – Emma Coppell updated on the current position in respect of the next survey etc, along with a time scale.</p> <p>j. Parishes Together Funding – Tipton had asked for a small donation to improve the scout hut (used by NP community). There were no other recommendations for using this funding and the deadline was soon, so the Council voted unanimously to support the scout hut with NP’s Parishes Together funding. (Cllr Jeffery abstained- personal)</p> | <p>A</p> |

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| <p>8. Planning applications A) 16/0011/TREE – Otter Dene, Venn Ottery Proposal: - T1 Holly – coppiced at ground level. Observations: - Support, provided Tree Officer supports. Unan. B) 15/2866/FUL – East Hill Pride Farm Shop, Four Elms, Harpford Proposal: - Construction of dwelling for an agricultural worker. Observations: - Support, business need, viability, agricultural activity, in AONB.</p> | |
| <p>9. Council Committee Finance - Cllr Burhop reported that the precept had been previously agreed at £37,500 with government grant support £1567.00 and that a small balance at year end was forecast with some extra items of expenditure included for 2016/17. Shan Merritt queried the financial information. Detailed financial information will be made available on request.</p> | |
| <p>10. Financial Management</p> <ul style="list-style-type: none"> • Receipts and Payments and balances to end of December. Noted the spreadsheet had been circulated to members and hard copies tabled with full details for November and December in summary form noted. • To note the underspend on this years grass cutting and maintenance contract. It was noted that the contractor was to carry out some verge cutting which the Devon County Council were not doing. £500.00 was the budget as a trial to establish time etc. • In respect of Webbers Meadow pathways the Clerk was to advise Chris Drake of the Councils requirement for the next season. | |
| <p>11. Reports County Cllr - Noted that if a Christmas lunch was to be considered she would contribute £500 towards the cost. She was also arranging a further meeting on flooding at Harpford, Red Bridge area. District Cllr - Cllr Ranger referred to the Local Plan that had been approved by the Inspector with some further tweaks. He had put back in the Plan the Industrial Estate at Sidford. An extraordinary Council meeting will review the Inspectors views. Pathways – Co-ordinator (Mr Swan) - It was noted that the FP surveys were under way to establish work of a capital nature that may be required. He also referred to the footpath to Red Bridge which had further deteriorated with another large hole appearing. FP3 needs urgent work. Clerk to liaise with Mr Swan and DCC to seek help. Harpford Hall - Noted this was now fully operational and coffee mornings are being held on Saturday morning to raise funds. Cllr Coppell referred to Community Funding through EDDC for 2017.</p> | |
| <p>12. Communications – None.</p> | |
| <p>13. Exchange of Information Christmas lunches noted helpers required. Cllr Kemp agreed as champion. Noted that the over 60 luncheon took place the week before Xmas. Agreed to consider further at the next meeting. Place article in next magazine.</p> | |
| <p>Closure – The meeting closed at 10:30pm. Date of the next meeting is 29th February 2016 at 8pm in the Village Hall.</p> | |
| <p>Chairman</p> | <p>Date</p> |