

**Newton Poppleford & Harpford Parish Council**  
**Minutes of the Meeting of the Parish Council held Monday 25<sup>th</sup> April 2016**  
**in the Village Hall at 8pm**

| <b>Present: Cllrs:</b> Jeffery – Chairman, Burhop, Clarke, Downen, Kemp, Lipczynski, Ranger, Tillotson, Walker & Zirker.  | <b>Actions</b> |
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| <b>Apologies:</b> - Cllrs: - Coppell & County Cllr Channon  |                |
| <b>In attendance:</b> - D G Atkins (Clerk & RFO), PCSO Steve Lee & 5 members of the public.   |                |
| <p><b>Open Session</b></p> <p>Mr Swan raised the matter of the Willow planted last year, 80% of which were shooting fresh growth. Mrs Swan had offered to prune them. Members accepted this kind offer. In respect of Hopins Field smaller ones had been overcome by dry condition &amp; grass growth, the bigger ones were established.</p>  |                |
| <p><b>Council Meeting</b></p> <p>1. <b>Minutes</b> of the previous meeting were accepted &amp; signed.<br/>Proposed Cllr DZ 2<sup>nd</sup> Cllr M.D 7-0-2 not present.</p>  |                |
| <p>2. <b>Declarations of Interest</b>– None at this point</p>   |                |
| <p><b>3. Actions List</b></p> <p>The Chairman advised the meeting that in respect of the 106 funds, school children had put forward the request for some shaded item on the play area. The matter was referred to the next finance meeting, there being approximately £1000 in the fund which should be claimed. The Chairman hoped a local person might be able to assist in its creation.</p> <p>The new school development. The arranged open day had to be cancelled at short notice; a fresh date was to be notified shortly.</p> <p>Surgery rental review was noted as ongoing. Doctors request for information before meeting &amp; also the matter of the spare room at Stowford practice.</p> <p>Date of next meeting r.e APM &amp; APCM noted 23<sup>rd</sup> May 2016 in the village hall at 7.30pm.</p> <p>Play area safety report. Works were required &amp; Joey Taylor had offered his assistance to carry out some repairs, awaiting his overview. Agreed to take to the next meeting @ PFF meeting (all members to receive the report by email).</p> <p>Audio video Equipment. DZ outlined the requirement for each building it being agreed that the chairman of the village hall management committee to be invited to attend with DZ when suppliers were on hand for advice and tendering. It was agreed to send a letter to the management trustees requesting permission on the matter pointing out that the parish council would insure &amp; maintain the equipment which could benefit others when provided permission was sought through the Clerk. Noted that the lottery logo must be used on all publicity letters etc.</p> <p>Xmas Lunch. DZ reviewed the position &amp; the previous discussion on the matter. Cllr Kemp responded saying she had considered that it did not have to take place on Xmas day, but during the days before. It was again noted it would be by invitation only by ticket. Free to all attendees. It was resolved to create a separate group to take the matter forward. Cllr Kemp to be the lead. The chairman proposed &amp; Cllr Kemp 2<sup>nd</sup>ed. It was noted Lorne Dallion, Judith</p> |                |

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| <p>Cullip, D Zirjer Makala Tillitson &amp; Mark Downen offered their assistance. It was also considered that disabled persons might be able to use the ring &amp; ride facility.<br/> Media Course to be held by X (no takers). Noted cosmic us prepared to provide training on social media skills. Cllr Ranger to be the lead.<br/> External Audit takes place after 26<sup>th</sup> June 2016.<br/> Head stone memorial r.e Lambie in new cemetery. Resolved provided copy of insurance certificate is forwarded to the Clerk the memorial is acceptable. Proposed Cllr Kemp 2nded Cllr Burlop 7-0-2<br/> Review of standing order r.e quorum council &amp; planning resolved to increase council to 6 members &amp; planning committee to 5. Proposed Cllr Jeffery 2nded Cllr Burhop 7-1-1</p>   |  |
| <p><b>4. Decisions required</b></p> <p><b>Discussion Items</b></p> <p>A. Queens Birthday, Cllr DZ gave an update on arrangement all going well, adding a dance floor had been hired at a cost of approximate £300.00. Resolved to agree an underwritten addition of £1500.00. Note the last operational minutes of the committee sent by Email to all PC member for info.</p> <p>B. Flooding issues. The chairman reported on a meeting with DCC officer r.e the red bridge which it was noted was reaching the end of its life. A scheme of works to the area under P3 East Devon Way was being formulated costing over £200,000. Resolved Mr Swan to seek new warning notices to be placed on the pathway.</p> <p>C. Parishes together. Noted ideas needed having the year supported Ottery St Mary scout hut (to be next meeting).</p>  |  |
| <p><b>5. Planning Applications Received</b><br/> No applications received. (Decisions emailed to members) noted.</p>   |  |
| <p>Council committee. No meeting held.</p>   |  |
| <p><b>6. Financial Report</b><br/> Financial Management. Receipts, payment and balance to end of February &amp; March Cllr Burhop analysis presented financial summary noted year and balance \$57,045. Noted the council tax had remained the same &amp; that this figure was a healthy balance to take forward.</p>  |  |
| <p><b>7. Reports</b><br/> <b>Police Report-</b> PC Lee reported little activity over the last 55 days. Only one crime being reported. 2 Road Traffic Incidents &amp; 2 lots of sheep on the roads.<br/> Questions were raised &amp; answered. Cllr Ranger: 2 or 3 people had been knocked down on Four Elms Hill, due perhaps to the dark areas.<br/> Cllr Kemp had had a report of motor cyclists on Green Lane, it appeared to be an organized group who were very threatening, and also trial bikes were noted.<br/> PC Lee said that the police were watching and 2 cars had been advised &amp; pamphlets given out. In respect of the urinating individual he would again keep an eye out, especially as the care assistants were with the offender.<br/> <b>County Cllr-</b> Nothing to report<br/> <b>Deputy Cllr Ranger-</b> Noted she had provided full noted on the health meeting held at Ottery St Mary<br/> <b>CIL (Community Infrastructure Levy)-</b>would commence in September 2016. Broadband &amp; cabinets were working. Devolution discussion continuing with other bodies.<br/> <b>Planning enforcement-</b>Noted this relied on the public reporting on such matters.</p> |  |

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| <p>Cllr Kemp raised the matter of the garage block in Bock Lane, in respect in height. It had been checked &amp; was within tolerances.</p> <p>P3 Mr Swan. Path 12 Harpford Woods trees in the ownership of CDE (John Wilding notified twice). Tree on path Beside Hoppins Farm. Neighbors had cut out a large section &amp; these had been laid on the mud &amp; were able to be use to walk on.</p> <p>Balsom. In respect of the matter, whilst it had started off well with many volunteers, they had not been forthcoming last season, Therefore he was not prepared to continue. New people wanted. Keep on next Agenda. Clubs &amp; school to be alerted.</p> <p><b>Neighborhood Plan.</b> No report, had noted questionnaires are in the process of being produced b y Martin Parkes.</p> |  |
| <p><b>1. Communications</b></p> <p>Noted letter in regret of FAB &amp; the proposal for 2 pair’s 5” cables coming up the Ottery Valley from France to Broadclyst. ( Full overview forwarded to all members by E-mail)</p>  |  |
| <p><b>Exchange of information</b></p> <ul style="list-style-type: none"> <li>A. Noted Mr Howard Hughes wishes to be informed of VO matter for the future as chair of VOSRA.</li> <li>B. Cllr Zirker raised the matter of the outside toilets at the pavilion where no natural light was available, he suggest installation of light worked by PV.</li> </ul>   |  |
| <p><b>Closure</b> - The meeting concluded at 10.20 pm.</p> <p><b>Chairman</b></p> <p><b>Date</b></p>   |  |