

# NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL

Minutes of the Parish Council meeting on Monday 25<sup>th</sup> July 2016, Village Hall at 20.00

		ACTIONS
1.	<p><b>Public Open Session</b> No issues raised.</p>	
	<p><b>Present</b> Cllrs Jeffery – Chairman, Burhop, Clarke, Coppell, Downen, Lipczynski, Ranger, Walker &amp; Zirker.</p>	
	<p><b>In attendance</b> Sgt Squires, approx. 10 members of the public</p>	
2.	<p><b>Apologies for absence</b> Cllrs Tillotson, Kemp</p>	
3.	<p><b>Minutes of previous meeting</b> Tuesday 5<sup>th</sup> July 2016 – correction made to the minutes – amount to be applied by Neighbourhood Planning for housing survey. Proposed DZ, 2<sup>nd</sup> JC, Vote unam.</p>	
4.	<p><b>Declarations of Interest</b> None.</p>	
5.	<p><b>Action List</b> Query on some of the progress updates. <b>Action: before September go through the actions list thoroughly, pursue actions and update the progress.</b> At September meeting go through the list and prioritise the actions.</p>	A
11b.	<p><b>Police Report</b> 18 incidents in the last month. Car park break-in on the common. Vehicle conditions police checks recently. Full report to be sent to Clerk.</p>	
7a.	<p>Report back on the School lane road safety meeting on 14<sup>th</sup> July, next meeting to be held in September to identify options. <b>Clerk to write to Chris Jenner of the FAb project re possible funding for road engineering and copy to Christine Channon</b></p>	A
7b.	<p>Cllr Burhop raised the issue of a gazebo in the playground and if this would attract antisocial behaviour. Sgt Squires thought this unlikely in Newton Poppleford. <b>Action: discuss Gazebo design in September.</b></p> <p><b>Traffic lights/pedestrian crossing in Newton Poppleford</b> The lights have failed several times in recent months. A resident had found out that DCC could install a remote monitoring system that would highlight when the lights are not working and flag immediate attention. Sgt Squires said that the police could support the case to move to remote monitoring. <b>Action: Clerk to write to DCC to request action and copy to Cllr Channon.</b></p>	A
6.	<p><b>Issues requiring decision</b></p> <p>a. <b>Surgery - Ottery Doctors rental review.</b> CMC had rejected the new lease suggested. <b>Action: Cllr Burhop to pursue the negotiation to agree a rent with the doctors.</b></p> <p>b. <b>Villages Plan consultation</b> Consultation deadline is 14<sup>th</sup> September. Council need to meet early September to discuss a response to the consultation. <b>Action: Clerk to arrange a meeting in early September before 14th. Action: Cllr Ranger to seek clarity on the BUAB &amp; SHLAA documents.</b></p> <p>c. <b>Viewpoint survey for EDDC</b> Cllr Ranger has a few responses from Councillors as input to the survey. <b>Action: all Cllrs to respond to Cllr Ranger by Monday 1 August.</b></p>	A  A A



	Site visit for Saturday morning to arrange – <b>action: Clerk</b>	
9.	<b>Council Committees</b> None.	
10.	<b>Financial Management Receipts, payments and balances to end June.</b> To note by-election charge of about £1400. Overall financial position is in good shape. More thorough analysis to be on the agenda for September.	
11.	<b>Reports</b>  b. <b>County Councillor Channon.</b> Report attached from Cllr Channon. Report read out to those present. c. <b>District Councillor Ranger.</b> Cllr Ranger going to the quarry liaison meeting. Several consultations from EDDC have deadlines over the summer period. EDDC undertaking a review of the number of district councillors to send their recommendations to the Local Government Boundary Committee for England in their electoral review. EDDC recommend that the number is 60, 1 more than at present d. <b>Pathways Co-ordinator (Mr Swan).</b> Mr Swan has been busy cutting paths due to vegetation growth. Path 28 from Back Lane to the orchards has been particularly overgrown. Hemlock near the river has been poisoned and cut back, and the edge of the meadow has been cut too.	
12.	<b>Communications</b>  Cllr Downen reported that the bus stop on the A3052 near Harpford is not very accessible due to overgrown path and new fencing. The bus shelter could be moved to Lower Way where the bus often stops anyway. It would be safer for passengers to get off there. A resident has contacted DCC concerning moving the bus stop. <b>Action: Cllr Downen to ask the resident who he contacted in DCC so the Parish Clerk could follow up to reinforce the request.</b> Cllr Downen also raised the issue of lack of visibility when turning out of Lower Way due to the new fence line and overgrown foliage. <b>Clerk to write to DCC to ask them to clarify if the PC can claim funds from them towards grass cutting in the parish??</b>	A A A
13.	<b>Exchange of information</b>  Cllr Ranger informed that the Community Infrastructure Levy training would be taking place at EDDC tomorrow. Once we have an adopted Neighbourhood Plan the parish council will receive 25% of CIL funds directly from EDDC. Cllr Coppell asked for clarification on the amount of funding for the Neighbourhood Plan group to request for the housing survey. Chair clarified that this should be for the amount that was needed (not the £5k stated in the minutes of 5 July 2015, which has been corrected).	
14.	Date of next meeting <b>Monday September 26<sup>th</sup> 2016, Village Hall</b> at 8pm	
	Signed by Chair:	Date: