



# NEWTON POPPLEFORD & HARPFORD PARISH COUNCIL HEALTH AND SAFETY GENERAL POLICY



**Policy adopted by Council on 24<sup>th</sup> April 2017 – minute reference 249**

Newton Poppleford and Harpford Parish Council ('The Council') recognises its duties under health and safety legislation and associated regulations. The Council will endeavour to meet the prescribed requirements of this legislation and maintain a safe and healthy working environment. Councillors and employees are informed of their responsibilities to ensure that they take all reasonable precautions, to ensure the safety, health and welfare of those that are likely to be affected by the operation, business and work of the Council.

The Council recognises its duty to make regular assessments of the hazards and risks created in the course of Council's day to day business and undertakings.

The Council also recognises its duty, so far as is reasonably practicable:-

- To provide adequate control of the health and safety risks so identified
- To consult with our employees on matters affecting their health and safety
- To provide and maintain safe plant and equipment
- To ensure safe handling and use of substances in accordance with COSHH regulations
- To provide information, instruction and training where necessary for our employees and members
- To ensure that all councillors and employees are competent to carry out their duties
- To prevent workplace accidents and cases of work related ill health
- To maintain a safe and healthy working environment
- To actively manage and supervise health and safety at work
- To have access to competent advice
- To review, at least, annually and revise, as necessary, this policy, and
- To provide adequate resources for its implementation

The Council also recognises:

- Its duty to co-operate and work with other local authorities or employers when we attend at premises or sites under their control to ensure the continued health and safety of all those at work; and
- Its duty to co-operate and work with other local authorities, employers and their employees, when their employees or councillors come onto our premises or sites to do work for us, or visit us, to ensure the health and safety of everyone at work.

To help achieve its objectives and ensure its councillors and employees recognise their duties under health and safety legislation whilst at work, we will inform them of their duty to take reasonable care for themselves and for others who may be affected by their activities.

**This policy was adopted by Council at the ordinary meeting of 24<sup>th</sup> April 2017 under minute reference 249**