

NPHPC Current Cashbook Summary 2021/22
(including earmarked reserves)

Opening Bank Balances 1/4/2021	£111,151.02	
Lloyds Current	£43,568.10	
Lloyds 32day term	£0.00	
NWB CIL	£0.00	
UTB 1	£446.00	
UTB 2	£16,741.46	
UTB Deposit	£50,395.46	
Plus, Income receipts	£59,382.81	<i>Auto-Cell</i>
	£170,533.83	
Less, payments previously approved	£37,004.17	<i>Auto-Cell</i>
Balance as already approved:	£133,529.66	A 30/09/2021
Less, payments to be approved	£6,832.65	B
Expenditure for year to date:	£43,836.82	
Actual Balance as per cash book figures	£126,697.01	C (A - B)

Represented by: (see Bank reconciliation)		
Natwest Bank Plc - Current Account	Sep-21	£0.00
Unity Trust Bank (No. 1 Current Account)	Sep-21	£49,501.46
Unity Trust Bank (No. 2 Current Account)	Sep-21	£16,259.46
Unity Trust Bank (Instant Access Deposit)	Sep-21	£50,000.00
Lloyds Bank Plc - Treasurers Account	Sep-21	£16,744.74
Lloyds Bank Plc - 32 day Notice Account	Sep-21	£0.00
Balance as per statements	Sep-21	£132,505.66
<i>Plus, Receipts not yet reconciled</i>		<i>£1,024.00</i>
<i>Plus, any pre-payments made</i>		
Cash Assets held by Council		£133,529.66
Less, payments not yet cleared		
Less, payments not yet approved (B)	Oct-21	(£6,832.65)
		£126,697.01

Earmarked reserves as at (OCT. 2021)

Rev:			Spend By:
Apr-21	Venn Ottery Village Green Fund	£5,000.00	n/a
	NPHPC Amenity Repairs Fund	£14,500.00	n/a
	NPHPC Neighbourhood Plan	£1,682.50	n/a
	Cemetery Wall Repair Fund	£8,635.35	n/a
	Community Events Fund	£2,300.05	n/a
	Election Costs Reserve Fund	£2,700.00	n/a
	WC Refurbishment Fund	£26,135.20	n/a
	Allotment Reserve	£262.77	n/a
	Play Equipment Sinking Fund	£3,487.00	n/a
	MUGA Improvement Sinking Fund	£3,000.00	n/a
	IT capital fund	£100.00	n/a
	Defibrillators Sinking Fund (AED)	£506.00	n/a
	Night Landing Site Sinking Fund	£600.00	n/a
	Tree / CCED Reserve	£2,800.00	n/a
	CV-19 Resilience	£0.00	n/a
	Cemetery Reserve Fund	TBA	
	NPHPC CIL receipts Fund (UTB)	£16,295.46	5 years f. 2017
	Sub-Total: Earmarked reserves	£88,004.33	D
	Non-earmarked reserves (SEP. 2021)		
£4,600.00	General Reserves	£23,750.00	Set at 50% of current precept
£247.16	P3 (Footpath) Working Reserves	£989.44	
	Sub-Total: Non-earmarked reserves	£24,739.44	E
	Total NPHPC reserves	£112,743.77	F (D + E)
	Available working funds:	£13,953.24	G (C - F)

Paul Hayward, RFO 25/10/2021

Cllr. C Burhop (Chair) 25/10/2021

Annual Summary of Newton Poppleford and Harpford Parish Council accounts cashbook 2021/22

Month:	Income (see Receipts Tab)									Expenditure (see Category Tabs)						
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.
Apr-21	£23,750.00	£0.00	£840.30	£0.00	£0.00	£0.00	£0.00	£31.04	£0.00	£1,142.97	£725.44	£414.17	£0.00	£81.52	£22.50	£1,875.00
May-21	£0.00	£518.00	£0.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£0.00	£1,142.97	£800.98	£0.00	£20.40	£79.40	£64.49	£1,421.40
Jun-21	£0.00	£25.00	£0.00	£625.00	£0.00	£0.00	£0.00	£422.31	£824.49	£1,158.12	£986.85	£0.00	£45.95	£133.95	£19.03	£1,785.20
Jul-21	£0.00	£312.00	£0.00	£0.00	£0.00	£750.00	£0.00	£0.00	£0.00	£1,208.97	£267.21	£0.00	£0.00	£95.83	£65.87	£2,971.24
Aug-21	£0.00	£3,150.00	£0.00	£0.00	£0.00	£0.00	£0.00	£87.87	£0.00	£2,302.94	£2,146.97	£43.20	£56.73	£81.93	£55.93	£2,538.67
Sep-21	£23,750.00	£0.00	£36.00	£625.00	£0.00	£0.00	£0.00	£0.00	£1,611.80	£1,682.93	£524.42	£28.80	£275.27	£94.04	£41.53	£2,068.50
Oct-21	£0.00	£120.00	£54.00	£0.00	£850.00	£0.00	£0.00	£0.00	£0.00	£1,682.93	£402.73	£84.87	£0.00	£65.00	£70.14	£2,426.59
Nov-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Dec-21	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Jan-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Feb-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Mar-22	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£47,500.00	£4,125.00	£930.30	£1,250.00	£850.00	£1,750.00	£0.00	£541.22	£2,436.29	£10,321.83	£5,854.60	£571.04	£398.35	£631.67	£339.49	£15,086.60
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.

Precept £47,500.00 A
 Other Receipts £11,882.81 B

£59,382.81

£59,382.81

A (All these fields self-populate from data elsewhere in this sheet)

Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Cllrs. Allow.	VAT Incrrd	MNTH Total	Verified:	
				£901.16							£409.70	£5,572.46	Apr-21	Y
	£327.00					£18.77	£116.38				£397.96	£4,389.75	May-21	y
£80.00						£836.58	£102.00			£61.09	£594.55	£5,803.32	Jun-21	y
£50.00										£264.63	£499.38	£5,423.13	Jul-21	y
	£500.00						£210.00		£94.00	£406.88	£459.26	£8,896.51	Aug-21	y
£50.00		£126.19						£1,216.66			£810.66	£6,919.00	Sep-21	y
£248.00		£50.00		£901.16		£12.29		£400.00			£488.94	£6,832.65	Oct-21	y
												£0.00	Nov-21	
												£0.00	Dec-21	
												£0.00	Jan-22	
												£0.00	Feb-22	
												£0.00	Mar-22	
£428.00	£827.00	£176.19	£0.00	£1,802.32	£0.00	£867.64	£428.38	£1,616.66	£94.00	£732.60	£3,660.45	£43,836.82		
Hall Hire	Grants paid	S.137 Expend.	Loan to NPPFF	PWLB Loan Pymnts	Parish Events	P3 Exp.	NHP Exp.	Asset Purchase	Capital Projects	Cllrs. Allow.	VAT Incrrd	£43,836.82		
B												Staff Costs	£10,321.83	A
												Loan Repayment	£1,802.32	B
												Other Expenditure	£31,712.67	C
												£43,836.82		

Newton Popleford and Harpford Parish Council

October 2021 Payments to be approved by Council at October 2021 ORD meeting

Trans. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	Supplier:	Invoice Date	representing:
22/10/2021	DD	21/101	PWLB	Public Works Loan Board	£901.16	£901.16	£0.00	PWLB	n/a	6m PWLB loan repayment
26/10/2021	Online	21/102	TRAIN	DALC	£72.00	£60.00	£12.00	DALC	20/10/2021	Training Costs for Planning Course attended
26/10/2021	SO	21/103	SURG	Cleaning Contractor	£65.00	£65.00	£0.00	Confidential	18/10/2021	Surgery Cleaning Contract OCT2021
26/10/2021	DD	21/104	STAFF	NEST Pensions	£210.99	£210.99	£0.00	NEST	08/10/2021	NEST pension (Emplry & Emplry) OCT2021
26/10/2021	Online	21/105	STAFF	Paul Hayward	£1,210.46	£1,210.46	£0.00	Confidential	26/10/2021	Staff Pay Period 7 - OCT2021
26/10/2021	Online	21/106	STAFF	HMRC	£261.48	£261.48	£0.00	HMRC	26/10/2021	PAYE / NI Period 7 for OCT2021
26/10/2021	Online	21/107	VAR.	Clerk reimbursement	£947.11	£849.76	£97.35	Various	26/10/2021	See schedule for breakdown.
26/10/2021	DD	21/108	BANK	Lloyds Bank Charges	£9.55	£9.55	£0.00	Lloyds	10/09/2021	Charges for 10/8/2021 to 9/9/2021
26/10/2021	Online	21/109	MAINT	ARCCAS Maintenance	£2,016.00	£1,680.00	£336.00	ARCCAS	30/09/2021	SEP 2021 Maintenance charges billed in October
26/10/2021	000070	21/110	P3	RES Reimbursement	£14.75	£12.29	£2.46	Confidential	20/09/2021	P3 expenses reimbursed
26/10/2021	Online	21/111	HALL HIRE	Harpford Hall	£48.00	£48.00	£0.00	Harpford Hall	01/08/2021	Harpford Hall charges 6/21 to 8/21
26/10/2021	Online	21/112	HALL HIRE	NPPFF	£240.00	£200.00	£40.00	NPPFF	21/10/2021	Hall Hire Charges, ORD and F/Comm OCT & NOV
26/10/2021	000071	21/113	s137	Poppy Appeal	£50.00	£50.00	£0.00	Poppy Appeal	20/10/2021	S.137 payment for Remembrance Wreaths
26/10/2021	Online	21/114	MAINT	LW Landscaping	£340.00	£340.00	£0.00	LW Landscaping	21/10/2021	Works on verges, hedges and overgrowth in parish
17/10/2021	DD	21/115	WC	Corona Energy	£23.65	£22.52	£1.13	Corona Energy	07/10/2021	WC energy supply 01/09 to 30/9
26/10/2021	Online	21/116	IT	Chardstock PC	£200.00	£200.00	£0.00	Chardstock PC	21/10/2021	Reimbursement of shared IT costs for laptop
26/10/2021	Online	21/117	IT	All Saints PC	£200.00	£200.00	£0.00	All Saints PC	21/10/2021	Reimbursement of shared IT costs for laptop
26/10/2021	DD	21/118	WC	South West Water	£22.50	£22.50	£0.00	SWW	n/a	OCT 2021 Water Billing DD claimed

£6,832.65	£6,343.71	£488.94	£6,832.65
Gross Value	Net Value	Recoverable VAT	Check

Paul Hayward, RFO _____
 Auth. Signatory _____

Payments Made under Clerks / Chairman's Delegated Authority (ex-VAT)

To:	In respect of:	Value:	Date:	Cost Centre:
Supplier	MAINT at CEM	£41.67	Oct-21	CEM
Supplier	VOVG Maint	£17.87	Oct-21	MAINT
Supplier	WC security	£23.32	Oct-21	WC

Paul Hayward, RFO _____
 Auth. Signatory _____

Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	Online	dated	30/09/2021	NWB	£0.00
Balance as per bank statement No.	Online	dated	30/09/2021	LLYDS	£16,744.74
Balance as per bank statement No.	Online	dated	30/09/2021	LLYDS	£0.00
Balance as per bank statement No.	Online	dated	30/09/2021	UTB1	£49,501.46
Balance as per bank statement No.	Online	dated	30/09/2021	UTB2	£16,259.46
Balance as per bank statement No.	Online	dated	30/09/2021	UTB IA	£50,000.00
				TOTAL	£132,505.66

Less, any unrepresented cheques already issued and approved:

Cheque No.		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
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		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____
		for:	_____

Total: £0.00

Plus, any payments received not yet reconciled	£0.00
Plus, any payments pre-paid not yet reconciled	£0.00
	£132,505.66

Reconciled Bank Statements 30/09/2021 (date) **£132,505.66** (A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book

Opening Balance:		£111,151.02
Add: Receipts	ADD	£58,358.81
Less: payments approved	LESS	£37,004.17
Current / Closing Balance:		£132,505.66 (B)

Don't forget to circulate redacted bank statement(s) to corroborate!

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, Newton Popleford and Harpford Parish Council
 _____ Sign 25/10/2021 Date

Approved By: _____
 _____ Sign 25/10/2021 Date