

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** *Cllr. Chris Burhop*  
*Half Acre*  
*High Street*  
*Newton Poppleford*  
*EX10 0ED*

**Clerk:** *Paul Hayward*  
*Plumtree*  
*Old North Street*  
*Axminster*  
*EX13 5QF*

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in The Village Hall, Newton Poppleford  
**on Monday 24th February 2020 at 8.00pm**

**All council meetings are open to members of the public and the press.**  
**(Public Bodies[Admission to Meetings] Act 1960)**  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

## FIRE REGULATIONS

### Public Forum

*Some reports may have been circulated beforehand and published online.*

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

*Before speaking, kindly give your name and address to the Clerk.*

No minutes will be produced for this part of the meeting.

To consider the following business:

20/014 **To consider apologies for absence and approve if accepted**  
(LGA 1972 S.85 (1))

20/015 **Declarations of interest from members / Dispensations afforded.**

(this does not preclude the duty to declare further interests during the meeting as applicable)

*Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/19. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.*

- 20/016 **To receive and, if thought fit, approve minutes of previous Ordinary Meeting held on Monday 20th January 2020 as previously circulated.**  
*To consider matters arising from those minutes.*
- 20/017 **To receive and consider minutes of previous Finance Committee Meeting held on Thursday 10th February 2020 as previously circulated.**  
*To consider matters arising from those minutes.*
- 20/018 **Chair's announcements / Matters of urgency for report only**
- 20/019 **To consider Casual Vacancy for Newton Poppleford ward following the resignation of Cllr. Lee on 13th February 2020.**
- 20/020 **To consider and, if thought fit, approve the draft Neighbourhood Plan for submission to East Devon District Council (revised version).**
- 20/021 **Planning Matters:**
- a) To consider planning applications received:
    - i) 20/0274/FUL - 8 Burrow Lane, Newton Poppleford, EX10 0BW Constr. single storey side and rear extensions.**
    - ii) 20/0171/FUL - Otter Bungalow, Back Lane, NP. EX10 0EY Demolition of existing bungalow and constr. two storey house.**
  - b) Tree Matters(Planning);  
*None advised*
  - c) Planning determinations / decisions advised;  
**19/2840/FUL - The Croft, Venn Ottery. EX11 1SA. Application WITHDRAWN.**  
*\* Denotes where decision varies with Council's views / comments*
  - d) Appeals.  
*None advised.*
  - e) Planning Correspondence received.  
*None received.*
- 20/022 **Financial Matters:**
- a) To consider and review Financial Reports for February 2020 as previously published online on Council's website.
  - b) Questions to RFO from members regarding financial reports.
  - c) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for February 2020
  - d) To consider expenditure authorised under Chair's and/or Clerk's delegated powers as per adopted Financial Regulations

- 20/023 **BUSINESS TO BE CONSIDERED:**
- a) **To receive report on Council's nascent Tree Action Plan / Tree Survey and to agree forward steps as a result.**
  - b) **To consider creation of a Climate Change Working Party and to agree Terms of Reference and decide upon dates for meetings etc.**
  - c) **To consider recommendations of Finance Committee regarding forward progress with WC refurbishment project.**
  - d) **To consider Council's attendance at Ottery Town Council Hospital Working Party meeting to be held week commencing 2nd March OSM.**
  - e) **To consider recommendations of Finance Committee regarding forward progress with village CCTV installation as a public safety measure.**
  - f) **To consider recommendations of Finance Committee regarding forward progress with proposed registration of land in Back Lane (Playing Field).**
  - g) **To receive further report from Clerk as to financial and administrative implications to Council of forthcoming website accessibility regulations.**
  - h) **To consider arrangements for, and organisation of, the proposed Parish Clean-Up day scheduled for Saturday March 28th.**

20/024 **Correspondence received - that not already circulated to members**

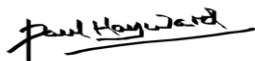
20/025 **Date of next Ordinary Meeting**  
30th March 2020 - 8pm NP Village Hall, Station Rd, Newton Poppleford

20/026 ***It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.***

20/027 **Matters to be considered in committee:**

- i) Matters pertaining to renewal of Council's service contracts in parish.

**With no further business to consider, Chair will declare meeting closed.**



**Paul Hayward**  
Clerk to the Parish Council  
17th February 2020

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.*