

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

**Chair:** Cllr. Hazel Jeffery  
The Stables  
Hoppins  
Southerton  
EX11 1SD

**Clerk:** Paul Hayward  
Plumtree  
Old North Street  
Axminster  
EX13 5QF

Dear Councillor,

You are summoned to the Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL**  
taking place in The Village Hall, Station Road, Newton Poppleford  
**on Monday 24th September 2018 at 8.00pm**

**All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.**

To consider the following business:

## **CHAIR TO OUTLINE FIRE REGULATIONS / EVACUATION PROCEDURE.**

### **Public Forum**

Written reports have been circulated to members beforehand, items a) to c):

- a) Police Representative
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners**

**This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Popleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.**

*Before speaking, kindly give your name and address to the Clerk.*

**No minutes will be produced for this part of the meeting.**

- 18/100 **To receive apologies for absence (LGA 1972 S.85 (1))**
- 18/101 **Declarations of interest from members.**  
**(this does not preclude the duty to declare further interests as applicable)**
- 18/102 **To receive and, if thought fit, approve minutes of previous Ordinary meeting held on Monday 30th July 2018 as previously circulated.**
  - i) To consider matters arising from those minutes.

- 18/103 **To receive and consider the minutes of the Planning Committee meeting held Thursday 23rd August 2018, as previously circulated.**  
i) To consider matters arising from those minutes.
- 18/104 **To receive and consider the minutes of the Finance Committee meeting held Thursday 11th September 2018, as previously circulated.**  
i) To consider matters arising from those minutes.
- 18/105 **Chair's announcements / Matters of urgency for report only**
- 18/106 **Financial Matters:**  
**a)** To consider and, if thought fit, approve Council's Accounts for Payment as previously circulated to members for September 2018 and to ratify the final schedule of payments for August 2018 as previously approved in principle at July's Ordinary Meeting.  
**b)** To consider expenditure authorised under Chair's / RFO's delegated powers as per Council's adopted Financial Regulations ( financial regulations extant )  
**c)** To consider and review the Quarter Two Financial Reports for July to September 2018 as previously published on Council's public access website. incl. Cashbook summary, budget monitor and bank reconciliations.  
**d)** Questions from Councillors relating to the financial accounts.
- 18/107 **Planning Matters:**  
**a)** To consider planning applications received  
i) 18/2016/FUL - Garden of Highlands, Capper Close, NP, EX10 OHD *Constr. 2 no. dwellings and formation of access, driveway and parking.*  
ii) 18/1988/FUL - Otter Bungalow, Back Lane, NP, EX10 OEY *Demolition of existing bungalow & constr. two storey house.*  
**b)** Determinations advised;  
**18/1866/CPL - Down Close Cottage, NP. Certificate of Lawfulness. Approved.**  
**18/0199/FUL - Former Coal Yard, Back Lane, NP. Demolition of redundant coal yard structures and constr. 2 dwellings & 1 no. B1 office unit (& raising levels) Approved with conditions.**  
*\* Denotes where decision varies with Council's views / comments*
- BUSINESS TO BE CONDUCTED:**
- 18/108 **To consider partial repayment of loan to NPPFF (charity 300848)**
- 18/109 **To consider Council's Management arrangements as Sole Trustee to NPPFF (Newton Poppleford Playing Field Foundation).**
- 18/110 **To consider proposed naming of road as "Beech Drive" as per recommendations of developers, Greendale Living.**
- 18/111 **To consider Council's participation in Devon Air Ambulance Night Landing Site project at Back Lane Playing Fields.**
- 18/112 **To consider matter of dog waste provision (and prevention) in the parish. Cllr. Ranger to speak on this matter.**
- 18/113 **To consider expenditure relating to WW1 Armistice Commemoration**

18/114 **Correspondence received - that not already circulated to members.**

i) DALC Annual Report and Commemorative Booklet.

ii) Exmouth Exterminator cycle event 20th October 2018 through Tipton St. John.

**Date of next Ordinary Meeting** - Monday 29th October 2018 - 8pm

**Venue** - Newton Poppleford Village Hall, Station Road.

18/115

*It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.*

18/116 **Matters to be considered in Committee:**

a) Staff Matters to be discussed.

b) Quotations received for CCTV installation at School Lane, WC.

c) Quotations received for electrical re-instatement at School Lane, WC.

d) To consider matters relating to Draft Heads of Terms (lease) document

e) Quotations received for structural survey on Cemetery Wall @ St. Luke's

**With no further business to attend to, the Chair will close the meeting**



**Paul Hayward**

**Clerk to the Parish Council**

18th September 2018

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chairman know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a closed session which is not open to the public*