

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop
Half Acre
High Street
Newton Poppleford EX10 0ED

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford
at 7pm on Monday, 30th January 2023

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC

Chair will outline Fire Regulations and Evacuation Procedure

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the Allotment Management Committee
- f) Report from the Climate Change Group
- g) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

To consider the following business:

22/102	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
22/103	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable) All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.

	<p>Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>
22/104	<p>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 22/119</p>
22/105	<p>To consider and, if thought fit, approve the Minutes of the Council’s Ordinary Meeting held on 19th December 2022 as previously circulated to members.</p> <p>To consider any Matters Arising from those Minutes:</p> <ol style="list-style-type: none"> a) Webbers meadow footbridge repairs b) Venn Ottery footbridge installation c) Higher Way, Harpford road closure d) Submission of 2023/24 Precept Demand e) Submission of response to Local Plan consultation
22/106	<p>To consider and, if thought fit, approve the Minutes of the Council’s Extraordinary Meeting held on 5th January 2023 as previously circulated to members.</p> <p>To consider any matters arising from those Minutes:</p>
22/107	<p>To review the Minutes of the Council’s Finance Committee meeting held on 17th January 2023 as previously circulated to members.</p>
22/108	<p>To review the Minutes of the Council’s Policy and Personnel Committee held on 13th December 2022 and to note revisions to:</p> <ol style="list-style-type: none"> a) Expenses policy b) Cash handling policy c) Grant Handling and Applications policy
22/109	<p>Correspondence received: Letter from parishioner relating to the Seniors Citizens Christmas Tea</p>
22/110	<p>Chair’s announcements:</p>
22/111	<p>To consider matters pertaining to highways, speed reduction measures and road safety in the Parish:</p> <ol style="list-style-type: none"> a) Pelican crossing timings b) 20mph scheme – revised submission c) Safety concerns Four Elms Hill
22/112	<p>To consider matters pertaining to footpaths and public rights of way in the Parish:</p>
22/113	<p>Planning Matters:</p> <ol style="list-style-type: none"> a) To consider planning applications received prior to publication: 23/0004/FUL & 23/0010/FUL – Land north of Grange Farm, Southerton Installation of agricultural building, polytunnels, access track and compost toilet. Proposed temporary agricultural workers dwelling. 23/0063/FUL – Fairholme, Exeter Road, NP Conversion and extension of existing garage to provide a home office/studio. b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda) c) Planning determinations/decisions advised 22/1176/FUL - Rose Cottage, High Street, NP - approved with conditions 22/22502/FUL - Minors, Venn Ottery - approved 22/2779/PIP – Land at Down Close – decision due 27th January d) Planning correspondence received: Notification of adoption of Luppitt Neighbourhood Plan e) To note and respond to planning consultations received: EDDC Street Trading Policy consultation – closes 26th February 2023 f) To consider Council’s Neighbourhood Plan Monitoring Report:

		Update circulated to Councillors in advance of the meeting.
		g) Tree Matters:
22/114		Financial Matters:
		<ul style="list-style-type: none"> a) To consider and review Financial Reports to 16th January 2023 as per documents previously circulated to members and published on-line b) To note January payments approved by the Finance Committee as per documents circulated to members and published on-line. c) To consider an application for grant funding from Exmouth & District Community Transport. d) To consider an application for grant funding from Harpford Village Hall. e) To discuss the appointment of an Internal Auditor. f) To note the settlement of an insurance claim from the grounds maintenance contractor. g) Questions to RFO from members of Council relating to the financial reports.
22/115		BUSINESS TO BE CONSIDERED:
	A	To discuss EDDC notification of Community Assets Transfer Procedure as previously circulated
	B	To receive an update on the MUGA project and plans for its use and hire
	C	To consider the parish celebration of the Coronation in May 2023
	D	To discuss the future use of Village Halls for parish business
	E	To consider Council's policy with regard to the use of weedkillers/pesticides in the parish
	F	To receive and note the annual reminder of Councillor's obligations and duties in respect of NALC Legal Topic Note 30 (Defamation)
22/116		To consider matters viewed as urgent by presiding Chair for discussion only.
22/117		Date of next Ordinary Meeting Monday, 27 th February 2023 at The Pavilion, Back Lane, Newton Poppleford
22/118		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
22/119		Matters to be considered in committee session: <ul style="list-style-type: none"> a) Matters pertaining to the Surgery Building, Robert Way, Newton Poppleford b) Matters pertaining to the allotments and allotment tenancies

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 24th January 2023

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.