

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P. Tribble
Kwetu
22 Lower Farthings
Newton Poppleford EX10 0HE

Clerk: Jacqui Baldwin
The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council

taking place at The Pavilion, Back Lane, Newton Poppleford at 7.15pm on Monday, 18th December 2023

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960

**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC
MEETINGS ARE RECORDED BY THE PARISH COUNCIL**

Chair of the meeting will outline Fire Regulations and Evacuation Procedure

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report:
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the Climate Change Group
- f) Questions and representations from residents/parishioners

The Public Forum provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda. If any subject raised during the Public Forum requires discussion by Council it will be placed on the agenda for the following Council meeting.

To consider the following business:

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| 23/068 | To consider apologies for absence and approve if accepted (LGA 1972 S.85(1)) |
| 23/069 | Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable) |
| | All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Annual Meeting of Council held on 22 nd May 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant. |

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| | | Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held on 27 th June 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery. |
| 23/070 | | To consider any matters listed on this Agenda that Councillors believe should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 other than those already listed at Agenda item 23/080. |
| 23/071 | | To consider any Matters Arising from the Minutes of the Council Meeting held on 27th November 2023 not dealt with elsewhere on this Agenda: |
| 23/072 | | To review the draft Minutes of Council's Finance Committee meeting held on 11th December 2023 and to note and, if thought fit ratify, recommendations made therein: a) Cllr. Lipczynski to be co-opted as a temporary member of the Finance Committee b) Cllr. Carpenter to become a full signatory to the Council's account with Lloyds Bank. |
| 23/073 | | Correspondence received: a) Clinton Devon Estates – Landscape Recovery Project |
| 23/074 | | Planning Matters: a) To consider planning applications received prior to publication: 23/2607 PIP – Land situated at the junction of Venn Ottery Road/Hunger Hill Permission in Principle to build 5 homes. b) Planning determinations/decisions advised: 23/1503/FUL – Minors, Venn Ottery – approved with conditions 23/1427/CPE – Court Place Farm, Harpford – refused 23/1985/FUL – Land south of Knapps Lane, Harpford - approved c) To note planning correspondence received: d) To consider Council's Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting. |
| 23/075 | | Financial Matters: a) To consider and review Financial Reports for November as per documents previously circulated to members and published on-line: b) To consider and, if thought fit, approve payments for December as previously circulated to members and published on-line: c) Questions to RFO from members of Council relating to these financial reports: d) To consider draft Budget and Precept calculations and recommendations from the Finance Committee meeting held 11 th December 2023: e) To note the return deadline for completed Precept forms: |
| 23/076 | | BUSINESS TO BE CONSIDERED: |
| | A | To consider recommendations of the Finance Committee relating to the award of the Parish Council's 3-year Grounds Maintenance Contract as a result of the competitive tender exercise: |
| | B | To review required actions relating to the Public WC in School Lane: |
| | C | To discuss matters pertaining to persistent flooding in Lower Way, Harpford: |
| | D | To note the outcome of the "Wild About Devon" Awards 2023: |
| 23/077 | | To consider matters viewed as urgent by presiding Chair for discussion only: |
| 23/078 | | Date of next Ordinary Meeting 7.15pm on Monday, 29 th January 2024 at The Pavilion, Back Lane, Newton Poppleford. |
| 23/079 | | It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed. |
| 23/080 | | Business to be considered in committee session: |

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| | | <ul style="list-style-type: none">a) To consider a proposed amendment to the draft Minutes of the Council meeting held on 27th November 2023.b) To review and, if thought fit, approve the Minutes of the Council meeting held on 27th November 2023 as previously circulated to members and published on-line. |
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With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 12th December 2023

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.