

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P. Tribble  
Kwetu  
22 Lower Farthings  
Newton Poppleford EX10 0HE

Clerk: Jacqui Baldwin  
c/o The Pavilion  
Back Lane  
Newton Poppleford EX10 0EZ

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Dear Councillor,

You are summoned to an Ordinary Meeting of  
**Newton Poppleford and Harpford Parish Council**  
taking place at The Pavilion, Back Lane, Newton Poppleford  
at 7.15pm on Monday, 25<sup>th</sup> March 2024

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**  
**ALL MEETINGS ARE RECORDED BY THE PARISH COUNCIL**

**Chair will outline Fire Regulations and Evacuation Procedure**

## Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the Climate Change Group
- f) Report from the MUGA Working Party
- g) Questions and representations from residents/parishioners

The Public Forum provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda. If any subject raised during the Public Forum requires discussion by Council it will be placed on the agenda for the following Council meeting.

**To consider the following business:**

23/109	<b>To consider apologies for absence and approve if accepted: (LGA 1972 S.85(1))</b>
23/110	<b>Declarations of interest from members / Dispensations afforded:</b> (this does not preclude the duty to declare further interests during the meeting as applicable) All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.  Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Annual Meeting of Council held on 22 <sup>nd</sup> May 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

	Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held on 27 <sup>th</sup> June 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
23/111	<b>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960:</b>
23/112	<b>To consider and, if thought fit, approve the Minutes of the Council's Ordinary Meeting held on 26<sup>th</sup> February 2024 as previously circulated to members:</b> To consider any matters arising from those Minutes: a) Devon Air Ambulance – Lighting Column b) Annual Parish Tree Survey
23/113	<b>To review the Minutes of the Council's Finance Committee meeting held on 19<sup>th</sup> March 2024 as previously circulated to members and, if thought fit, ratify recommendations made therein:</b> a) To review and, if thought fit, approve the revised Annual Risk Assessment as recommended by the Finance Committee:
23/114	<b>To review the Minutes of the Council's Policies &amp; Personnel Committee meeting held on 18<sup>th</sup> March 2024 as previously circulated to members and, if thought fit, ratify recommendations made therein:</b> a) If thought fit, to adopt a Council Recordings Policy as previously circulated to members.
23/115	<b>Correspondence received (not previously circulated):</b>
23/116	<b>To consider matters pertaining to footpaths and public rights of way in the Parish:</b> a) Red Bridge b) Footpath 1 and Footpath 3 c) Annual Parish Footpath Survey
23/117	<b>To consider matters pertaining to flooding and flood prevention measures in the Parish:</b> a) Burrow – flood modelling exercise and drop-in event b) Harpford - natural flood management c) Back Brook – de-silting
23/118	<b>Planning Matters:</b>
	<b>a) To consider planning applications received prior to publication:</b> 24/0455/FUL – 6 Parsons Close, NP Construction of a single storey garden building 24/0316/FUL – Fen Equestrian, Venn Ottery Dog day care business and associated building 24/0371/FUL – Bridgend, Newton Poppleford Removal of caravan and conversion of barn to dwelling 24/0525/COU – Land opposite Grange Farm, Southerton Change of Use of Agricultural Land to Residential Garden
	<b>b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)</b>
	<b>c) Planning determinations/decisions advised:</b> 22/1812/FUL - Podbury's Cottage, Harpford - refused 23/2429/FUL – Brookside Cottage, NP – approved with conditions
	<b>d) To note and respond to Planning Consultations received:</b> Clyst Honiton Neighbourhood Plan Consultation
	<b>e) To consider Council's Neighbourhood Plan Monitoring Report:</b> Update circulated to Councillors in advance of the meeting
23/119	<b>Financial Matters:</b>
	a) To consider and review Financial Reports to the end of February 2024 as per documents previously circulated to members and published on-line. b) To consider and, if thought fit, approve payments for March as per documents previously circulated to members and published on-line. c) Questions to RFO from members of Council relating to the financial reports.
23/120	<b>BUSINESS TO BE CONSIDERED:</b>
A	<b>To receive an update on matters pertaining to the Public WC:</b>

	B	To consider and, if thought fit, approve Tree and Hedge Planting proposals submitted by the Climate Change Group:
	C	To consider a request from the Ward Councillor that Council should express support for the Otter Trail Project and write to EDDC asking that CiL and S106 funds held by EDDC (not ordinarily available to NPHPC) be put towards this project:
	D	To consider and, if thought fit, approve advertising and sponsorship proposals submitted by the MUGA Working Party:
	E	To discuss arrangements for the Annual Parish Meeting – 29 <sup>th</sup> April 2024:
23/121		To consider matters viewed as urgent by presiding Chair for discussion only:
23/122		<b>Date of next Ordinary Meeting:</b> Monday, 29 <sup>th</sup> April 2024 at The Pavilion, Back Lane, Newton Poppleford immediately following the Annual Parish Meeting.
23/123		<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>

With no further business to consider, the Chair will declare the meeting closed.



**Jacqui Baldwin, Clerk to the Parish Council, 19<sup>th</sup> March 2024**

**Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.**