

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P. Tribble
Kwetu
22 Lower Farthings
Newton Poppleford EX10 0HE

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of
Newton Poppleford and Harpford Parish Council
taking place at The Pavilion, Back Lane, Newton Poppleford
at 7.15pm on Monday, 29th January 2024

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC
ALL MEETINGS ARE RECORDED BY THE PARISH COUNCIL

Chair will outline Fire Regulations and Evacuation Procedure

Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the MUGA Working Party: Mark Burdus
- f) Report from the Climate Change Group
- g) Questions and representations from residents/parishioners

The Public Forum provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda. If any subject raised during the Public Forum requires discussion by Council it will be placed on the agenda for the following Council meeting.

To consider the following business:

23/081	To consider apologies for absence and approve if accepted: (LGA 1972 S.85(1))
23/082	Declarations of interest from members / Dispensations afforded: (this does not preclude the duty to declare further interests during the meeting as applicable) All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Annual Meeting of Council held on 22 nd May 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.

		Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held on 27 th June 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
23/083		To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 23/096
23/084		To consider and, if thought fit, approve the revised Minutes of the Council’s Ordinary Meeting held on 27th November 2023 as previously circulated to members:
23/085		To consider and, if thought fit, approve the Minutes of the Council’s Ordinary Meeting held on 18th December 2023 as previously circulated to members: To consider any matters arising from those Minutes: a) Lower Way, Harpford - Flooding
23/086		To review the Minutes of the Council’s Finance Committee meeting held on 15th January 2024 as previously circulated to members and, if thought fit, ratify recommendations made therein: a) Review of Cemetery Fees
23/087		Correspondence received (not previously circulated): a) Invitation to the Official Launch of the Honiton Police Enquiry Office.
23/088		To consider matters pertaining to highways, speed reduction measures and road safety in the Parish: a) Wig Wag signage b) 20mph Speed Limit Programme – third tranche 2024-25 c) Pedestrian Safety
23/089		To consider matters pertaining to footpaths and public rights of way in the Parish: a) Red Bridge b) Footbridge at Dotton
23/090		Planning Matters:
		a) To consider planning applications received prior to publication: 22/1812/FUL – Podbury’s Cottage, Harpford – revised plans
		b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)
		c) Planning determinations/decisions advised: 23/2607/PIP – decision scheduled for 26 th January 2024
		d) To consider Council’s Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting
		e) Tree Matters: Venn Ottery Village Green
23/091		Financial Matters:
		a) To consider and review Financial Reports to end December 2023 as per documents previously circulated to members and published on-line. b) To consider and, if thought fit, approve payments for January as per documents previously circulated to members and published on-line. c) Questions to RFO from members of Council relating to the financial reports.
23/092		BUSINESS TO BE CONSIDERED:
	A	To review Council’s position in relation to the former Surgery building and determine future actions:
	B	To receive an update on refurbishment proposals and costs from the Public WC Working Party:
	C	To consider matters relating to the Multi-Use Games Area:

		<ul style="list-style-type: none"> a) Official Re-Opening 10th February 2024 b) Bookings c) Floodlights d) Maintenance
	D	To consider a request received from the Otter Trail Group that this Council should “seek to ensure that EDDC adopts a policy of allocating future CIL/S106 funding generated by planning approvals towards the Otter Trail.”
	E	To consider all alternative venues available for the holding of Council meetings in rotation to better provide access to members of the wider public and to reach out to the smaller districts within the Parish such as Harpford, Venn Ottery and Southerton:
	F	To receive an update of Council’s Action List 2024-27:
	G	To receive and note the annual reminder of Councillor’s obligations and duties in respect of NALC Legal Topic Note 30 (Defamation):
23/093		To consider matters viewed as urgent by presiding Chair for discussion only:
23/094		Date of next Ordinary Meeting: Monday, 26 th February 2024 at The Pavilion, Back Lane, Newton Poppleford
23/095		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
23/096		Matters to be considered in committee session: <ul style="list-style-type: none"> a) To ratify the implementation of a recommendation from the Policies and Personnel Committee in respect of the Clerk’s remuneration

With no further business to consider, the Chair will declare the meeting closed.



Jacqui Baldwin, Clerk to the Parish Council, 23rd January 2024

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.