

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Susan P Tribble
22 Lower Farthings
Newton Poppleford
EX10 0HE

Clerk: Jacqui Baldwin
c/o The Pavilion
Back Lane
Newton Poppleford EX10 0EZ

clerk@newtonpopplefordandharpford-pc.gov.uk

Dear Councillor,

You are summoned to an Ordinary Meeting of **Newton Poppleford and Harpford Parish Council** taking place at The Pavilion, Back Lane, Newton Poppleford at 8pm on Monday, 29th April 2024 (immediately following the Annual Parish Meeting)

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC
ALL MEETINGS ARE RECORDED BY COUNCIL

To consider the following business:

23/123	To consider apologies for absence and approve if accepted (LGA 1972 S.85(1))
23/124	Declarations of interest from members / Dispensations afforded (this does not preclude the duty to declare further interests during the meeting as applicable) All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity. Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Annual Meeting of Council held on 22 nd May 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant. Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held on 27 th June 2023. This dispensation applies until May 2027 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
23/125	To consider any matters listed on this Agenda that Councillors believe should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960.
23/126	To consider and, if thought fit, approve the Minutes of the Council's Ordinary Meeting held on 19th March 2024 as previously circulated to members. To consider any Matters Arising from those Minutes:
23/127	To consider and review the Minutes of the Council's Finance Committee meeting held on 22nd April 2024 as previously circulated to members. To consider any matters arising from those Minutes not dealt with elsewhere on this Agenda: a) MUGA maintenance b) Increase in Allotment rental charges
23/128	Correspondence received: a) Exmouth & District Community Transport b) Otter Trail Group
23/129	Planning Matters: a) To consider planning applications received prior to publication: 24/0422/FUL – The Gardens, High Street. NP 24/0449/FUL – Peshurst, High Street, NP 24/0512/FUL – Woodentop, Littledown Lane, NP 24/0641/FUL – Land at Back Lane, NP

		b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)
		c) Planning determinations/decisions advised: 23/1067/FUL - Swallowfield Cottage, NP - Application withdrawn 24/0255/FUL - Waterleat, NP - Application withdrawn 24/0316/FUL - Fen Equestrian, Venn Ottery - Application withdrawn 24/0455/FUL - Parsons Close, NP - Approved with conditions 22/2779/PIP - Land at Down Close, NP - Appeal dismissed
		d) Planning correspondence received:
		e) To note and respond to planning consultations received:
		f) To consider Council's Neighbourhood Plan Monitoring Report: Update circulated to Councillors in advance of the meeting.
23/130		Financial Matters:
		a) To ratify April payments as approved by the Finance Committee as per documents circulated to members and published on-line. b) To consider and review Financial Year 2023/24 Reports as previously circulated to members and published on-line. c) To deal with matters pertaining to the End of Year Audit and Governance Return: i) To review and approve the Fixed Asset Register as at 31 st March 2024 as recommended by the Finance Committee. ii) To review and approve Internal Financial Controls as recommended by the Finance Committee. d) To note Reserve Funds and virements for the Financial Year 2024/25. e) Questions to RFO from members of Council relating to these financial reports.
23/131		BUSINESS TO BE CONSIDERED:
	A	To review extant Traffic Regulation Orders and consider whether to make a request for additions and/or revisions
	B	To note the contents of the Annual RoSPA Play Safety Inspection Report.
	C	To consider a recommendation from the Finance Committee that Council instruct a specialist property barrister to provide written advice on matters pertaining to the former surgery building:
	D	To consider entering into a Licence Agreement with DCC for the planting and maintenance of the grass bank in School Lane.
	F	To discuss matters pertaining to the Public WC in School Lane Car Park.
23/132		To consider matters viewed as urgent by presiding Chair for discussion only:
23/133		Date of next Ordinary Meeting and Annual Meeting of Council Monday, 20 th May 2024 at The Pavilion, Back Lane, Newton Poppleford immediately following the Annual Meeting of Council.
23/134		It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
23/135		Matters to be considered in committee session:

With no further business to consider, the Chair will declare the meeting closed.



Jacquie Baldwin, Clerk to the Parish Council, 23rd April 2024

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.