

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
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Newton Poppleford
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Clerk: Paul Hayward
Plumtree
North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 22nd February 2021

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*
ZOOM Platform - 857 7230 4183 / Access Code 446769 (waiting room enabled)
Access can be obtained to meeting via audio ONLY by dialling 0203 051 2874

<https://us02web.zoom.us/j/85772304183?pwd=VkpGeDc0bm8wYUk2UTAvcEQ4d0FPUT09>

Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

20/145 To consider apologies for absence and approve if accepted
(LGA 1972 S.85 (1))

- 20/146 **Declarations of interest from members / Dispensations afforded.**
(this does not preclude the duty to declare further interests during the meeting as applicable)
Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.
Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
- 20/147 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- 20/148 **To consider and, if thought fit, approve the minutes of the Ordinary Meeting held on Monday 25th January 2021 as circulated to members.**
To consider matters arising from those minutes.
- 20/149 **To consider and review the minutes & recommendations of the Finance Comm. Meeting held on Thursday 18th February 2021 as circulated to members.**
To consider matters arising from those minutes.
- 20/150 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**
RFO to provide financial summary for members re: Emergency Funding
- 20/151 **To consider matters pertaining to road safety in the parish, particularly;**
i) Pedestrian safety on High Street / A3052; update on recent DCC correspondence
ii) To consider additional speed reduction measures in parish
 - a) Community Speedwatch Project*
 - b) Street-lighting improvements / alterations*
 - c) On street parking and impact on other road users / pedestrians**iii) Delays to re-marking works on Four Elms Hill; update from DCC H/Ways*
- 20/152 **Planning Matters:**
a) To consider planning applications received:
i) 21/0187/FUL - 26 Glebelands, NP. EX10 OHB
Proposed extension and alterations incl. slate roof, timber cladding and render
(Previous application 20/1501/FUL refers)
ii) 21/0408/FUL - Highfield , Higher Way, Harpford, EX10 ONJ
Construction of replacement garage / store
iii) 21/0355/CPL - 64 King Alfred Way, NP. EX10 ODG
Certificate of Lawfulness for the construction of a conservatory
b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)
c) Tree Matters (Planning);
None advised.
d) Planning determinations / decisions advised;
i) 20/2415/FUL - La Rosetta - High Street. NP. - Approval with conditions
ii) 20/2420/FUL - 9 Hazel Close, NP. EX10 ODJ - Approval (std time limit)
iii) 20/2520/FUL - Brookside Cottage, Station Rd. NP. - Approval with conditions
* Indicates where LPA decision was contrary to Council's resolved comment.
e) Appeals.
None advised.
f) Planning Correspondence received.
To note receipt of correspondence from Western Power Distribution relating to proposed Permitted Development at Millmoor Lane, Newton Poppleford
g) To note and respond to planning consultations received.
Initial EDDC Local Plan Review Consultation; to agree and formulate response.

20/153 **Financial Matters:**

- a) To consider and review Financial Reports for February 2021
(as per schedule circulated to members and published online)
- b) To consider payments for approval for February 2021
(as per schedule circulated to members and published online)
- c) Questions to RFO from members of Council relating to the financial reports.

20/154 **BUSINESS TO BE CONSIDERED:**

- a) **To consider report from Clerk as to the arrangements likely to be necessary for the legal and Covid19 compliant hosting of Council meetings after 6/5/2021**
- b) **To consider request for the installation of a sign on Council's land adjacent to St. Luke's Cemetery to identify "The East Devon Way"; Nil cost to Council.**
- c) **i) To consider the Casual Vacancy for the Harpford ward seat (which can not be filled by co-option) and must therefore be contested in May 2021:**
ii) To consider the Casual Vacancy for the Newton Poppleford ward seat (which can be filled by co-option) and to consider timing for such a co-option.
- d) **To consider update from Climate Change Emergency Working Party;**
 - i) To consider tree planting projects within parish area*
 - ii) To consider proposals for wildflower meadow planting within the parish.*
 - iii) To consider options for the long-term future of Venn Ottery Village Green*

20/155 **Correspondence received - that not already circulated to members**

20/156 **Date of next Ordinary Meeting**

29th March 2021 - 7pm - venue as yet undecided, possibly to be remotely held.

20/157

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

20/158 **Matters to be considered in committee session:**

This part of the meeting is not open to the public or press to allow members to consider the matters listed below in confidential session. The meeting "Livestream" will be stopped at this point.

- i) To consider update on matters pertaining to allotment and facilities thereat.*
- ii) To consider matters pertaining to Newton Poppleford Surgery (provision of service)*

See 20/147 - Members may decide to consider matters hereat in accordance with the legislation referred to above.

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
15th February 2021

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.