

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
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Clerk: Paul Hayward
Plumtree
North Street
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EX13 5QF

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 24th August 2020

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*
ZOOM Platform - 871 4480 7507 / Access Code 989 589 (waiting room enabled)
Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

20/082 **To consider apologies for absence and approve if accepted**
(LGA 1972 S.85 (1))

20/083 **Declarations of interest from members / Dispensations afforded.**

(this does not preclude the duty to declare further interests during the meeting as applicable)

Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.

Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.

20/084 **To consider and, if thought fit, approve the minutes of the Ordinary Meeting held on Monday 27th July 2020 as circulated to members.**
To consider matters arising from those minutes.

20/085 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**
RFO to provide financial summary for members re: Emergency Funding

20/086 **Planning Matters:**

a) To consider planning applications received:

i) 20/1501/FUL - 26 Glebelands, NP. EX10 OHB

Extension and alterations incl. slate roofs, timber cladding and render finish

ii) 20/1507/FUL - Summerhay, Venn Ottery Rd, NP. EX10 OBU

Constr. first floor extension, and provision of additional side facing windows

iii) 20/1510/FUL - Highfield, Higher Way, Harpford. EX10 ONJ

Constr. dormer windows to front and rear, raising of roof and veranda

(revision to previously submitted application 20/0784/FUL)

iv) 20/1596/VAR - 1 The Bank, High Street, NP. EX10 OUZ

Removal of condition 7 (retention of right of way) RES 7/37/79/C0416/116

Council has a vested interest in this application as right of way relates to Council property.

v) 20/1738/FUL - Fairview, Littledown Lane, NP. EX10 OBG

Replacement roof and frames to existing conservatory.

b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)

c) Tree Matters (Planning);

20/1645/TRE - Ottersfield, Millmoor Lane, NP.

Beech Tree; pruning and crown reduction of approx. 4 metres

d) Planning determinations / decisions advised;

None advised

e) Appeals.

20/0471/FUL - Holmleigh, Back Lane, NP.

Appeal lodged to Secretary of State.

f) Planning Correspondence received.

To note proposed works under WWU easement on Webbers Meadow

20/087 **Financial Matters:**

- a) To consider and review Financial Reports for August 2020.
- b) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for August 2020
- c) Questions to RFO from members of Council relating to the financial reports.
- d) To consider payments made under delegated powers by Chair / Clerk.
- e) To consider affording delegated powers to Chair and RFO to make payments as necessary for September 2020 when Council does not ordinarily meet.
- f) To consider internal transfers between Council's accounts
- g) To consider potential for creation of a Parish Lottery

20/088 **BUSINESS TO BE CONSIDERED:**

- a) **To consider replacement of damaged benches in Play Area and on Webbers Meadow.**
- b) **To consider proposal from Cllr. Hughes for the creation of an Amenity & Public Space Committee; membership yet to be confirmed:**
 - i) *To consider proposals for Tree Planting and Maintenance in the Parish*
Cllr. Hughes to speak.
- c) **To consider update from Climate Change Emergency Working Party;**
Cllr. Bilenkyj to report.
- d) **To consider purchase of an additional VAS mounting pole for Burrow area and a second VAS unit to allow concurrent speed monitoring in the parish.**
- e) **To consider revisions to the draft Grounds Maintenance Tender schedule as per details previously circulated to members for review.**
- f) **To consider Council's response to recent correspondence from Clinton Devon Estates regarding community project funding sought by the Parish Council.**
- g) **To consider update with regards to the "Red Bridge" at Harpford; repairs and potential replacement of the same.**
- h) **To receive update on proposed Cemetery wall repairs**
- i) **To receive update on proposed MUGA refurbishment**
- j) **To consider matters pertaining to Venn Ottery Village Green and amenities.**

20/089 **Correspondence received - that not already circulated to members**

Correspondence received pertaining to allotment matters.

20/090 **Date of next Ordinary Meeting**

26th October 2020 - venue as yet undetermined, possibly to be remotely held.

There is no meeting of the Parish Council scheduled for September 2020.

20/091

This section of the meeting would not be open to the general public and broadcast via Facebook "Livestream" would be stopped at this point of the meeting. A separate Zoom invitation will be issued.

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

20/092 **Matters to be considered in committee session:**

This part of the meeting is not open to the public and a separate Zoom meeting ID will be issued to members of Council to allow them to consider the matters listed below as confidential business.

- a) To consider matters pertaining to Newton Poppleford Allotment tenancies
- b) To consider matters pertaining to employee remuneration and performance review.
- c) To consider matters pertaining to the WC facility in Roberts Way (re: Covid-19)

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
18th August 2020

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.