

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

[www.newtonpopplefordandharpford-pc.gov.uk](http://www.newtonpopplefordandharpford-pc.gov.uk)

**Chair:** Cllr. Chris Burhop  
Half Acre  
High Street  
Newton Poppleford  
EX10 0ED  
[clerk@newtonpopplefordandharpford-pc.gov.uk](mailto:clerk@newtonpopplefordandharpford-pc.gov.uk)

**Clerk:** Paul Hayward  
Plumtree  
North Street  
Axminster  
EX13 5QF

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of  
**NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL \***  
taking place via the ZOOM "webinar" Platform, scheduled for  
**7pm on Monday 25th January 2021**

*\* Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*  
**ZOOM Platform - 819 1709 4754 / Access Code 992779 (waiting room enabled)**  
**Access can be obtained to meeting via audio ONLY by dialling 0203 051 2874**  
Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.  
(Public Bodies[Admission to Meetings] Act 1960)  
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

**Chair will outline rules and guidance for participation in Online (remote) meetings**

## Public Forum

*Some reports may have been circulated beforehand and published online.*

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public ( who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair ) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

*Before speaking, kindly give your name and address to the Clerk.*

No minutes will be produced for this part of the meeting.

To consider the following business:

20/131 **To consider apologies for absence and approve if accepted**  
(LGA 1972 S.85 (1))

- 20/132 **Declarations of interest from members / Dispensations afforded.**  
(this does not preclude the duty to declare further interests during the meeting as applicable)  
*Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.*  
*Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.*
- 20/133 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- 20/134 **To consider and, if thought fit, approve the minutes of the Ordinary Meeting held on Monday 21st December 2020 as circulated to members.**  
*To consider matters arising from those minutes.*
- 20/135 **To consider and review the minutes of the Finance Committee Meeting held on Thursday 14th January 2021 as circulated to members.**  
*To consider matters arising from those minutes.*
- 20/136 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**  
*RFO to provide financial summary for members re: Emergency Funding*
- 20/137 **To consider matters pertaining to road safety in the parish, particularly;**  
*i) Pedestrian safety on High Street / A3052*  
*ii) Road markings and safety hazards on School Lane & Millmoor Vale*  
*iii) Speed reduction measures in parish*  
*iv) Delays to re-marking works on Four Elms Hill*
- 20/138 **Planning Matters:**
- a) To consider planning applications received:**  
*i) 20/2901/FUL - Grange Farm, NP. EX10 OBY*  
*Change of Use (COU) from agricultural to equestrian and constr. of menage*
- b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)**
- c) Tree Matters (Planning);**  
*None advised.*
- d) Planning determinations / decisions advised;**  
*None advised.*  
*\* Indicates where LPA decision was contrary to Council's resolved comment.*
- e) Appeals.**  
*None advised.*
- f) Planning Correspondence received.**  
*To note receipt of EDDC Local Plan Review Consultation and to agree response.*

20/139 **Financial Matters:**

- a) To consider and review Financial Reports for January 2021  
*(as per schedule circulated to members and published online)*
- b) i) To consider payments for approval for January 2021  
*(as per schedule circulated to members and published online)*  
ii) To ratify amended payments for December 2020 in light of Direct Debits claimed
- c) Questions to RFO from members of Council relating to the financial reports.
- d) To consider review of 2020-21 budget monitor (as published)

20/140 **BUSINESS TO BE CONSIDERED:**

- a) **To consider request from parishioner for provision of an additional road salt grit bin store in (lower) King Alfred Way; cost £173 net (incl. salt contents)**  
*(Recycled materials & green colour to recognise visual impact in AONB)*
- b) **To receive an update on the P3/Footpath complaint at Back Lane.**
- c) **To consider and, if thought appropriate, to approve meeting dates for the Ordinary meetings of the Parish Council 2021 (currently held remotely).**
- d) **To consider update from Climate Change Emergency Working Party;**
  - i) *To consider tree planting projects within parish area*
  - ii) *To consider potential for wildflower meadow planting as per recent OVA offer Cllr. Bilenkyj to present the report.*
- e) **To receive and note the annual reminder of Councillor's obligations and duties in respect of NALC Legal Topic Note 30 (Defamation)**

20/141 **Correspondence received - that not already circulated to members**

20/142 **Date of next Ordinary Meeting**

22nd February 2021 - venue as yet undetermined, possibly to be remotely held.

20/143

*This section of the meeting would not be open to the general public and broadcast via Facebook "Livestream" would be stopped at this point of the meeting. A separate Zoom invitation will be issued.*

*It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.*

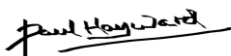
20/144 **Matters to be considered in committee session:**

**This part of the meeting is not open to the public and a separate Zoom meeting ID will be issued to members of Council to allow them to consider the matters listed below as confidential business.**

- i) To consider update on matters pertaining to allotment and facilities thereat.

*See 20/133 - Members may decide to consider matters hereat in accordance with the legislation referred to above.*

**With no further business to consider, Chair will declare meeting closed.**



**Paul Hayward**  
Clerk to the Parish Council  
19th January 2021

*Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.*