

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
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Clerk: Paul Hayward
Plumtree
North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 27th July 2020

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*
ZOOM Platform - 848 9920 0314 / Access Code *** (contact Clerk above for code)**
Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

20/070 **To consider apologies for absence and approve if accepted**
(LGA 1972 S.85 (1))

- 20/071 **Declarations of interest from members / Dispensations afforded.**
(this does not preclude the duty to declare further interests during the meeting as applicable)
Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.
Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
- 20/072 **To consider minutes of Council's Ordinary meeting held 29th June 2020 as previously circulated and previously approved at EOM on 10th July 2020.**
To consider matters arising from those minutes.
- 20/073 **To consider and, if thought fit, approve the minutes of the Extraordinary Meeting held on Friday 10th July 2020 as circulated to members beforehand.**
To consider matters arising from those minutes.
- 20/074 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**
RFO to provide financial summary for members re: Emergency Funding
- 20/075 **Planning Matters:**
- a) To consider planning applications received:**
 - i) 20/1501/FUL - 26 Glebelands, NP. EX10 OHB
Extension and alterations incl. slate roofs, timber cladding and render finish*
 - b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)**
 - c) Tree Matters (Planning);**
None advised
 - d) Planning determinations / decisions advised;**
 - 20/1057/FUL - Warren House, Exmouth Rd. APPROVED WITH CONDITIONS*
 - 20/0927/FUL - Peek House, Harpford. APPROVAL - S.T.L.*
 - 20/0903/FUL - Rostrevor Cottage, Burrow. APPROVAL S.T.L.*
 - 20/0784/FUL - Highfield, Higher Way, Harpford. REFUSAL*
 - 20/0670/FUL - Parsons Barn, NP. WITHDRAWN*
 - 20/0557/FUL - Land south of Knapps Lane, Harpford. REFUSAL*
 - 20/0471/FUL - Holmleigh, Back Lane, NP. REFUSAL (see below)*
 - e) Appeals.**
 - 20/0471/FUL - Holmleigh, Back Lane, NP.
Appeal lodged to Secretary of State.*
 - f) Planning Correspondence received.**
GESP update from EDDC (Cllr. Ranger may wish to speak)

20/076 **Financial Matters:**

- a) To consider and review Financial Reports for July 2020.
- b) To consider and, if thought fit, approve Accounts for Payment as previously circulated to members for July 2020
- c) Questions to RFO from members of Council relating to the financial reports.
- d) To consider Internal Auditor Report for AGAR submission 2019/20.
- e) To consider and, if thought fit, approve the Annual Governance Statement for the Parish Council for financial year 19/20 for submission to External Auditor as per requirements of Annual Governance and Audit Regulations (AGAR-3)
- f) To consider and, if thought fit, approve the Annual Accounting Statement for the Parish Council for financial year 19/20 for submission to External Auditor as per requirements of Annual Governance and Audit Regulations (AGAR-3)
- g) To note the timescales for the Notice of the Exercising of Public Rights from 1st September 2020 to 12th October 2020.

20/077 **BUSINESS TO BE CONSIDERED:**

- a) **To consider Councils response (and proposed actions) to Devon County Council's consultation - "Doing What Matters"**
- b) **To consider proposal from Cllr. Hughes for the creation of an Amenity & Public Space Committee; membership yet to be confirmed: Cllr. Hughes to speak.**
- c) **To consider update from Climate Change Emergency Working Party; Cllr. Bilenkyj to report.**
- d) **To consider formal response to the Neighbourhood Plan examiner as suggested by the NHP Steering Group committee in conjunction with EDDC.**
- e) **To consider revisions to the draft Grounds Maintenance Tender schedule as per details previously circulated to members for review.**

20/078 **Correspondence received - that not already circulated to members**

20/079 **Date of next Ordinary Meeting**

24th August 2020 - venue as yet undetermined, possibly to be remotely held.

20/080

This section of the meeting would not be open to the general public and broadcast via Facebook "Livestream" would be stopped at this point of the meeting. A separate Zoom invitation may be issued.

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

20/081 **Matters to be considered in committee session:**

This part of the meeting is not open to the public and a separate Zoom meeting ID will be issued to members of Council to allow them to consider the matters listed below as confidential business.

- a) To consider matters pertaining to Newton Poppleford Allotment tenancies
- b) To consider matters pertaining to land east of property know as No.1, The Bank, NP. (which currently provides access to St. Luke's Cemetery)
- c) To consider matters pertaining to the planned refurbishment of the WC amenity.
- d) To consider matters pertaining to the planned re-opening of the WC amenity in relation to regulations and guidance associated with Coronavirus situation.

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
21st July 2020

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.