

NPHPC Cashbook Summary 2018/19
(including earmarked reserves)

Opening Bank Balances 1/4/18	£78,180.51	
Plus, Income receipts	<u>£27,837.35</u>	Auto-Cell
	<u>£106,017.86</u>	
Less, payments previously approved	<u>£4,387.67</u>	Auto-Cell
Balance as already approved:	<u>£101,630.19</u>	A
Less, payments <u>to be approved</u>	<u>£8,302.71</u>	B
Expenditure for year to date:	<u>£12,690.38</u>	
Actual Balance as per cash book figures	<u>£93,327.48</u>	C (A - B)

Represented by: (see Bank reconciliations)		
Natwest Bank Plc - Current Account (APR18)	£1,362.10	
Lloyds Bank Plc - Treasurers Account (APR18)	<u>£98,874.31</u>	
Balance as per statements (APR18)	<u>£100,236.41</u>	Recon.
Plus, Receipts not yet reconciled	£2,059.06	
Plus, any pre-payments made:		
Cash Assets held by Council	<u>£102,295.47</u>	
Less, Cheques not yet cleared	-£665.28	
Less, Payments not yet approved (B)	-£8,302.71	B
	<u>£93,327.48</u>	C

Earmarked reserves as at (30/04/18)

Rev:	<i>(revised as per Fin.Comm. resolution 8.5.18)</i>	Spend By:	
	Venn Ottery Village Green	£5,000.00	n/a
	NPHPC Car Park Re-surfacing	£10,500.00	n/a
	NPHPC Neighbourhood Plan	£1,766.00	n/a
£5,171.06	Parishes Together D&D 2016/17	£1,905.20	30/09/2018
	Parishes Together AED 17/18	£2,706.96	28/02/2019
	Community Events Fund	£2,143.00	n/a
	Election Costs Reserve Fund	£1,500.00	n/a
£7,000.00	WC Refurbishment Fund	£22,000.00	n/a
	DCC HCMEF	£912.00	30/06/2018
£459.43	Western Power Tree Grant	£500.00	31/12/2018
£3,000.00	Allotment Reserve	£538.60	n/a
£3,000.00	Play Equipment Sinking Fund	£3,000.00	n/a
£3,000.00	MUGA Improvement Sinking Fund	£3,000.00	n/a
£500.00	IT capital fund	£500.00	n/a
	NPHPC CIL receipts Fund (NWB)	£1,362.10	5 years f. 2017
	Sub-Total: Earmarked reserves	<u>£57,333.86</u>	D

Non-earmarked reserves (30/04/18)

£21,250.00	General Reserves	£21,250.00	
£450.00	P3 Working Reserves	£450.00	
	Sub-Total: Non-earmarked reserves	<u>£21,700.00</u>	E
	Total NPHPC reserves	<u>£79,033.86</u>	F (D + E)
	Available working funds:	<u>£14,293.62</u>	G (C - F)

Paul Hayward, RFO 30/04/2018

Clr. H Jeffery (Chair) 30/04/2018

Hall Hire	Grants paid	S.137 Grants	Loan Pymnts	Parish Events	CRWS	P/Togeth.	P3 Exp.	NHP Exp.	Capital Projects	VAT Incrrd	MNTH Total
			£901.16		£37.48					£192.46	£4,387.67 Apr-18
						£4,110.50				£1,086.70	£8,302.71 May-18
											£0.00 Jun-18
											£0.00 Jul-18
											£0.00 Aug-18
											£0.00 Sep-18
											£0.00 Oct-18
											£0.00 Nov-18
											£0.00 Dec-18
											£0.00 Jan-19
											£0.00 Feb-19
											£0.00 Mar-19
£0.00	£0.00	£0.00	£901.16	£0.00	£37.48	£4,110.50	£0.00	£0.00	£0.00	£1,279.16	£12,690.38
Hall Hire	Grants paid	S.137 Grants	Loan Pymnts	Parish Events	CRWS	P/Togeth.	P3 Exp.	NHP Exp.	Capital Projects	VAT Incrrd	£12,690.38

B

Staff Costs £1,849.08 A
 Loan Repayment £901.16 B
 Other Expenditure £9,940.14 C

£12,690.38

Annual Summary of Newton Poppleford and Harford Parish Council accounts cashbook 2018/19

Month:	Income (see Receipts Tab)									Expenditure (see Category Tabs)						
	Precept	Cemetery	Allotm.	Surgery	NPPFF	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.
Apr-18	£21,250.00	£140.00	£589.50			£3,464.00	£303.75	£31.04		£961.23	£486.24	£284.11		£138.00	£477.27	£909.72
May-18			£90.00			£1,969.06				£887.85		£59.49	£59.49	£65.00	£710.68	£1,323.00
Jun-18																
Jul-18																
Aug-18																
Sep-18																
Oct-18																
Nov-18																
Dec-18																
Jan-19																
Feb-19																
Mar-19																
	£21,250.00	£140.00	£679.50	£0.00	£0.00	£5,433.06	£303.75	£31.04	£0.00	£1,849.08	£486.24	£343.60	£59.49	£203.00	£1,187.95	£2,232.72
	Precept	Cemetery	Allotm.	Surgery	PAV	Grants In	CIL/S.106	Other	VAT recv.	Staff Costs	Admin.	Cemet.	Allotm.	Surgery	WC	Parish Maint.

Precept £21,250.00 A
 Other Receipts £6,587.35 B

£27,837.35

A

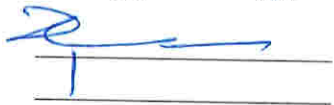
£27,837.35

Newton Poppleford and Harpford Parish Council

Payments to be approved & ratified by Council at May 2018 ORD meeting

Chq. Date	Cheque #	Invoice Folio	Coding	Payee:	Gross Value	Net Value	Recoverable VAT	Supplier:	Invoice Date	representing:	RECON#
21/05/2018	SO	18/014	SURG	Cleaning Contractor	£65.00	£65.00				Surgery Cleaning Contract MAY2018	
21/05/2018	DD	18/015	STAFF	NEST Pensions	£59.01	£59.01				Clerk NEST pension (Emplr & Employee)	
21/05/2018	Online	18/016	WC	KMC (M Constantinou)	£673.50	£673.50				WC cleaning 1/5/18 to 31/5/18 & Adnl.	
21/05/2018	Online	18/017	MAINT	Arccas (Midlands) Ltd	£1,587.60	£1,323.00	£264.60			Grounds maintenance invoices x 18	
21/05/2018	Online	18/018	P/TOGETH	MEDISAVE	£4,932.60	£4,110.50	£822.10			Parish Together Expenditure (grant funded)	
21/05/2018	Online	18/019	STAFF	Paul Hayward	£792.44	£792.44				Staff Pay Period 2 - 18/19	
21/05/2018	Online	18/020	STAFF	HMRC	£36.40	£36.40				NI for May 2018	
21/05/2018	Online	18/021	WC	South West Water	£37.18	£37.18				Water Supply WC N.Popp	
21/05/2018	Online	18/022	ALLOT/CEM	South West Water	£118.98	£118.98				Water Supply Allot & Cem.(VO)	
21/05/2018	Online	18/023									

£8,302.71	£7,216.01	£1,086.70	£8,302.71
Gross Value	Net Value	Recoverable VAT	

Paul Hayward, RFO  21/05/2018
Auth. Signatory _____ 21/05/2018

Payments Made under Clerks / Chairmans Delegated Authority (ex-VAT)

To:	In respect of:	Value:	Date:	Cost Centre:

Paul Hayward, RFO  21/05/2018
Auth. Signatory _____ 21/05/2018

Bank Reconciliation Report for NEWTON POPPLEFORD PARISH COUNCIL

Balance as per bank statement No.	494	dated	30/04/2018	NWB	£1,362.10
Balance as per bank statement No.	Online p/o	dated	30/04/2018	LLYDS	£98,874.31
				TOTAL	£100,236.41

Less, any unpresented cheque already issued and approved:

Cheque No.	50	£665.28	for:	EDDC Dog Bin Emptying
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	
			for:	

Total: **£665.28**

Plus, any payments received not yet reconciled £0.00

Reconciled Bank Statement 30/04/2018 (date) **£99,571.13** (A)

The net balance shown reconciles to the Cash Book (receipts and payments) as follows:

Cash Book			
Opening Balance:		£78,180.51	
Add: Receipts	ADD	£25,778.29	
Less: payments approved	LESS	£4,387.67	
Current / Closing Balance:		£99,571.13	(B)

Don't forget to circulate redacted bank statement(s) to corroborate!

(B) Closing / Current Balance as per Cash Book must equal A above and Section 1 Box 8 on Annual Return

Prepared By : Paul Hayward, Clerk and RFO, Newton Poppleford and Harpford Parish Council

Sign 14/5/18 Date

Approved By: _____ Sign _____ Date