

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
Half Acre
High Street
Newton Poppleford
EX10 0ED
clerk@newtonpopplefordandharpford-pc.gov.uk

Clerk: Paul Hayward
12 Charter Rd
Cloakham Lawns
Axminster
EX13 5GR

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 29th March 2021

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*
ZOOM Platform - 823 0123 7230 / Access Code 550381 (waiting room enabled)
Access can be obtained to meeting via audio ONLY by dialling 0203 051 2874
<https://us02web.zoom.us/j/82301237230?pwd=dnZac0lQenJZSC9TcENLYXM5a3BBUT09>

Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

20/159 To consider apologies for absence and approve if accepted
(LGA 1972 S.85 (1))

- 20/160 **Declarations of interest from members / Dispensations afforded.**
(this does not preclude the duty to declare further interests during the meeting as applicable)
Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.
Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
- 20/161 **To consider request from Cllr. Lorna Dalton for a dispensation pertaining to allotment matters to remain in effect until May 2023 in respect of personal and pecuniary interests (Cllr. Dalton being an allotment tenant).**
- 20/162 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- 20/163 **To consider and, if thought fit, approve the minutes of the Extraordinary Meeting held on Monday 11th March 2021 as circulated to members.**
To consider matters arising from those minutes.
- 20/164 **To consider matters arising from the minutes of the Ordinary Meeting held on Monday 22nd February 2021 as circulated to members.**
(Consideration of these 'matters arising' was deferred from the EOM 11th March)
- 20/165 **To consider and review the minutes & recommendations of the Finance Comm. Meeting held on Thursday 18th March 2021 as circulated to members.**
To consider matters arising from those minutes.
- 20/166 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**
- 20/167 **To consider the Casual Vacancy for the Newton Poppleford ward seat (which can be filled by co-option) and to receive nominations for co-option as submitted.**
- 20/168 **To consider matters pertaining to Newton Poppleford and Harpford Neighbourhood Plan**
i) To note date of parish referendum on the Neighbourhood Plan - 6th May 2021
ii) To consider expenditure on publicity and promotion of the referendum
iii) To make any necessary arrangements for the referendum as required
- 20/169 **To consider matters pertaining to road safety in the parish, particularly;**
i) Pedestrian safety on High Street / A3052;
ii) To consider speed reduction measures in parish
iii) Update from DCC H/Ways on delays to re-marking works on Four Elms Hill

20/170 **Planning Matters:**

a) To consider planning applications received:

i) 20/2365/FUL - Little Northmostown Barn, Northmostown. EX10 ONL
Conversion barn into 2 no. holiday lets and COU of agricultural land for siting of shepherd hut for holiday accommodation purposes (amended plans)

(Parish Council previously considered this application and resolved to NOT support)

ii) 21/0448/FUL - Bowhayes Farm, Venn Ottery, EX11 1RY
Installation of 2 no. glamping pods for use as holiday accommodation

(Applicant is a serving member of this smaller authority - Cllr. Hughes)

iii) 21/0585/FUL - Hoppins Farm, Southerton, EX11 1SD
Installation of menage, hardstanding and track, siting of stables, and assoc. storage facilities for private use (partly retrospective).

iv) 21/0619/LBC - Little Thatch, Higher Way, Harpford, EX10 0NJ
Re-render part of front (S) gable elevation and side (E) elevation and re-plaster internal fireplace walls of sitting room.

v) 21/0681/FUL - Otter Dell, Harpford, EX10 0NH
Amendments to detached garage to form ancillary annexe.

vi) 21/0695/FUL - Highfield, Higher Way, Harpford, EX10 0NJ
Extend existing ridge line to half hip, raise existing gable with half hip and dormers to improve first floor rooms, alterations to windows.

vii) 21/0765/FUL - Melody Cottage, Burrow, NP. EX10 0BP
Construction of single storey extension.

viii) 21/0816/FUL - 2 Burrow Close, Burrow, NP. EX10 0BS
Construction of single storey side and rear extensions.

ix) 21/0818/FUL - Summerhay, Venn Ottery Rd., NP. EX10 0BU
Proposed extension to front of existing garage, incl. canopy to entrance of studio

b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)

c) Tree Matters (Planning);

i) To note exception notification to TPO 87/0012 - Hillsbrook, High Street, NP.

d) Planning determinations / decisions advised;

i) 21/0427/FUL - 3 Down Close, NP. EX10 0JD - Approval (std time limit)

ii) 21/0528/CPL - 3 Littledown Nurseries, NP. EX10 0BE - CPE Approval

** Indicates where LPA decision was contrary to Council's resolved comment.*

e) Appeals.

None advised.

f) Planning Correspondence received.

None advised.

g) To note and respond to planning consultations received.

Devon Waste Plan Consultation (via DCC) - deadline for submission 14/4/2021

20/171 **Financial Matters:**

- a) To consider and review Financial Reports for March 2021
(as per schedule circulated to members and published online)
- b) To consider payments for approval for March 2021
(as per schedule circulated to members and published online)
- c) Questions to RFO from members of Council relating to the financial reports.
- d) To note arrangements for End of Year Audit and Governance Return.
- e) To consider and review Financial Year 2020/21 out-turn reports (to end Q4)

20/172 **BUSINESS TO BE CONSIDERED:**

- a) **To consider update from Clerk as to the arrangements likely to be necessary for the legal and Covid19 compliant hosting of Council meetings after 6/5/2021 and to consider whether to bring forward Council's Annual Meeting to 3/5/2021.**
- b) **To consider arrangements for the hosting of the Annual Parish Meeting (currently scheduled for Monday 26th April)**
- c) **To review current Committee structure, and membership, and to consider any revisions / amendments as members feel necessary or appropriate.**
- d) **To consider update from Climate Change Emergency Working Party;**
- e) **To consider the Parish Council's response to the EDDC Community Asset Transfer Policy (draft) Consultation; Clerk to present if members so agree.**
(deadline for consultation response - 25th April 2021)
- f) **To consider suggestion from parishioner that the Council participate in the CPRE "Best Kept Devon Churchyard" competition 2021.**
- g) **To consider request from parishioner for improvements to the access to Footpath ONE off School Lane (handrail / support rail)**
- h) **To receive update on play and sports amenity projects and to consider next steps to take projects forward:**
 - i) *Replacement MUGA project at Back Lane Playing Field site (funded by s106)*
 - ii) *Update on Turner Close Play Area improvement project (EDDC owned)*

20/173 **Correspondence received - that not already circulated to members**

20/174 **Date of next Ordinary Meeting**

26th April 2021 - 7pm - venue as yet undecided, possibly to be remotely held.

20/175

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

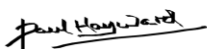
20/176 **Matters to be considered in committee session:**

This part of the meeting is not open to the public or press to allow members to consider the matters listed below in confidential session. The meeting "Livestream" will be stopped at this point.

- i) *To consider update on matters pertaining to allotment eco-toilet and assets*
- ii) *To consider matters pertaining allotment tenancies (complaint received)*
- iii) *To consider matters pertaining to proposed access at SW corner of Venn Ottery Village Green (following site visit between interested parties recently)*

See 20/162 - Members may decide to consider matters hereat in accordance with the legislation referred to above.

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
23rd March 2021

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.