

NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

www.newtonpopplefordandharpford-pc.gov.uk

Chair: Cllr. Chris Burhop
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Clerk: Paul Hayward
Plumtree
North Street
Axminster
EX13 5QF

Dear Councillor,

You are summoned to a "remotely held" Ordinary Meeting of
NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL *
taking place via the ZOOM "webinar" Platform, scheduled for
7pm on Monday 30th November 2020

** Convened and held in accordance with Clause 78 of the Coronavirus Act 2020*
ZOOM Platform - 833 7584 1723 / Access Code 399536 (waiting room enabled)
Access can be obtained to meeting via audio ONLY by dialling 0203 051 2874
Meeting will also be "livestreamed" via NPHPC Facebook page for public viewing.

All council meetings are open to members of the public and the press.
(Public Bodies[Admission to Meetings] Act 1960)
ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC.

Chair will outline rules and guidance for participation in Online (remote) meetings

Public Forum

Some reports may have been circulated beforehand and published online.

- a) Police representative report
- b) County Councillor report; Cllr. Claire Wright
- c) District Councillor report; Cllr. Val Ranger
- d) Report from Ted Swan, P3 / Footpath Warden
- e) Questions and Representations from residents / parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Popleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

Before speaking, kindly give your name and address to the Clerk.

No minutes will be produced for this part of the meeting.

To consider the following business:

- 20/105 **To consider apologies for absence and approve if accepted**
(LGA 1972 S.85 (1))
- 20/106 **Declarations of interest from members / Dispensations afforded.**
(this does not preclude the duty to declare further interests during the meeting as applicable)
Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to parish allotments at the Ordinary meeting held 22/7/2019. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as Allotment Manager.
Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interests as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.
- 20/107 **To consider any matters listed on this agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960**
- 20/108 **To consider and, if thought fit, approve the minutes of the Extraordinary Meeting held on Thursday 19th November 2020 as circulated to members.**
To consider matters arising from those minutes.
- 20/109 **Chair's announcements / Statement on ongoing CV-19 situation and to consider Council's ongoing response to, and involvement with, Community Resilience measures relating to the ongoing CV-19 situation incl. publicity.**
RFO to provide financial summary for members re: Emergency Funding
i) To consider whether to make further applications to the Local Grant Fund
- 20/110 **Planning Matters:**
- a) To consider planning applications received:**
*i) 20/2520/FUL - Brookside Cottage, Station Rd, NP. EX10 OER
Constr. two storey side/rear and single storey rear extensions*
*ii) 20/2415/FUL - La Rosetta, High Street, NP. EX10 ODW
COU from restaurant to mixed use as restaurant and takeaway.
Installation of extractor fan equipment.*
- b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)**
- c) Tree Matters (Planning);**
None advised.
- d) Planning determinations / decisions advised;**
i) 20/1084/FUL - Fen Equestrian Centre, Venn Ottery. Approved with conditions.
** Indicates where LPA decision was contrary to Council's resolved comment.*
- e) Appeals.**
None advised.
- f) Planning Correspondence received.**
None received.
- 20/111 **Financial Matters:**
- a) To consider and review Financial Reports for November 2020.**
- b) Questions to RFO from members of Council relating to the financial reports.**
- c) To consider review of 1st draft of Budget and Precept calculations and figures for financial year 2021-22; as per paperwork already circulated.**

20/112 **BUSINESS TO BE CONSIDERED:**

- a) **To consider and ratify recommended amendments to the Parish Neighbourhood Plan submission as put forward by EDDC / NHP inspector.**
- b) **To receive an update on the P3/Footpath complaint at Back Lane.**
- c) **To consider proposals for Tree Planting and Maintenance in the Parish**
Cllr. Hughes to speak.
- d) **To consider update from Climate Change Emergency Working Party;**
Cllr. Bilenkj to report.
- e) **To consider proposal for provision of a "skip" amenity at the allotment site to enable disposal of waste materials accumulated thereat.**
Clerk to advise tentative costs for this amenity to be met from allotment budget
- f) **To consider suggestion from member of the public that Council explore the potential of creating a 2nd allotment site off Back Lane for parish amenity.**
- g) **To consider Council's formal policy for responding to consultations received by the Clerk from external bodies.**
- h) **To consider Council's response to Clyst Valley Regional Park consultation doc.**
- i) **To consider matters pertaining to Venn Ottery Village Green and amenities.**
 - 1) *Costings for 2nd gateway access at SW corner of the village green*
 - 2) *Clerk to seek direction from members as to recommendations from earlier tree report*
 - 3) *To consider proceeding with bridge replacement project; to discuss proposed materials / design etc*

20/113 **Correspondence received - that not already circulated to members**

20/114 **Date of next Ordinary Meeting**

21st December 2020 - venue as yet undetermined, possibly to be remotely held.

20/115

This section of the meeting would not be open to the general public and broadcast via Facebook "Livestream" would be stopped at this point of the meeting. A separate Zoom invitation will be issued.

It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1960, as amended by Local Government Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

20/116 **Matters to be considered in committee session:**

This part of the meeting is not open to the public and a separate Zoom meeting ID will be issued to members of Council to allow them to consider the matters listed below as confidential business.

- a) To consider quotations for decorating contract at NP Surgery building
- b) To conclude matters pertaining to the Eco-Toilet amenity on allotment site

With no further business to consider, Chair will declare meeting closed.



Paul Hayward
Clerk to the Parish Council
23rd November 2020

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that necessary arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public. You should take all recording and photography equipment with you if the Council meeting moves into a session which is not open to the public.