

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop  
Half Acre  
High Street  
Newton Poppleford EX10 0ED

Clerk: Jacqui Baldwin  
c/o The Pavilion  
Back Lane  
Newton Poppleford EX10 0EZ

[clerk@newtonpopplefordandharpford-pc.gov.uk](mailto:clerk@newtonpopplefordandharpford-pc.gov.uk)

Dear Councillor,

You are summoned to an Ordinary Meeting of  
**Newton Poppleford and Harpford Parish Council**  
taking place at The Pavilion, Back Lane, Newton Poppleford  
at 7pm on Monday, 19<sup>th</sup> December 2022

All council meetings are open to the public and the press: Public Bodies (Admission to Meetings) Act 1960  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**

**Chair will outline Fire Regulations and Evacuation Procedure**

## Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) District Councillor report: Cllr. Chris Burhop
- d) Report from Ted Swan, Parish Footpath Warden
- e) Report from the Allotment Management Committee
- f) Report from the Climate Change Group
- g) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

## To consider the following business:

22/086	<b>To consider apologies for absence and approve if accepted</b> (LGA 1972 S.85(1))
22/087	<b>Declarations of interest from members / Dispensations afforded</b> (this does not preclude the duty to declare further interests during the meeting as applicable)  All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.  Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.

		Cllr. Tillotson was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.
22/088		<b>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 22/101</b>
22/089		<b>To consider and, if thought fit, approve the Minutes of the Council’s Ordinary Meeting held on 28<sup>th</sup> November 2022 as previously circulated to members.</b> To consider any Matters Arising from those Minutes: a) Webbers meadow footbridge repairs b) Venn Ottery footbridge installation c) Higher Way, Harpford road closure d) Confirmation of outcome of complaint investigation
22/090		<b>To review the Minutes of the Council’s Finance Committee meeting held on 12<sup>th</sup> December 2022 as previously circulated to members.</b> a) To review and ratify the recommendations of the Finance Committee regarding the Budget and Precept demand for the financial year 2023-24.
22/091		<b>Correspondence received:</b>
22/092		<b>Chair’s announcements:</b>
22/093		<b>To consider matters pertaining to highways, speed reduction measures and road safety in the Parish:</b> a) Community Speedwatch signage
22/094		<b>To consider matters pertaining to footpaths and public rights of way in the Parish:</b>
22/095		<b>Planning Matters:</b> a) <b>To consider planning applications received prior to publication:</b> <b>22/2276/FUL – Hillsbrook, High Street, NP</b> Removal of part of wall to create parking space <b>22/2651/LBC – Berkeley Cottage, Exeter Road, NP</b> Conversion of garage/car port to accommodation b) <b>To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)</b> c) <b>Planning determinations/decisions advised</b> <b>22/3308/RES – Waterleat development</b> d) <b>Planning correspondence received</b> e) <b>To note and respond to planning consultations received</b> Review of EDDC’s draft Local Plan – consultation ends 15 <sup>th</sup> January 2023 f) <b>To consider Council’s Neighbourhood Plan ‘Monitoring Report’</b> No change since previous meeting g) <b>Tree Matters:</b> Imposition of 22/0030/TPO – ‘Minors’ Venn Ottery
22/096		<b>Financial Matters:</b> a) To consider and review Financial Reports to end November 2022 as per documents previously circulated to members and published on-line b) To note December payments approved by the Finance Committee as per documents circulated to members and published on-line. c) Questions to RFO from members of Council relating to the financial reports.
22/097		<b>BUSINESS TO BE CONSIDERED:</b>
	A	<b>To discuss EDDC notification of Community Assets Transfer Procedure as previously circulated</b>
	B	<b>To receive an update on the MUGA project and plans for its use and hire</b>
	C	<b>To consider the parish celebration of the Coronation in May 2023</b>

22/098	<b>To consider matters viewed as urgent by presiding Chair for discussion only.</b>
22/099	<b>Date of next Ordinary Meeting</b> Monday, 30 <sup>th</sup> January 2023 at The Pavilion, Back Lane, Newton Poppleford
22/100	<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>
22/101	<b>Matters to be considered in committee session:</b> <ul style="list-style-type: none"> <li>a) Matters pertaining to the Surgery Building, Robert Way, Newton Poppleford</li> <li>b) To consider payment of Parish Honorariums (under S137 of the Local Government Act) to persons providing services to the parish in recognition of the costs incurred in the execution of their duties.</li> </ul>

With no further business to consider, the Chair will declare the meeting closed.



**Jacqui Baldwin, Clerk to the Parish Council, 14<sup>th</sup> December 2022**

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.