

# NEWTON POPPLEFORD AND HARPFORD PARISH COUNCIL

Chair: Cllr. Chris Burhop  
Half Acre  
High Street  
Newton Poppleford EX10 0ED

Clerk: Jacqui Baldwin  
c/o The Pavilion  
Back Lane  
Newton Poppleford EX10 0EZ

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Dear Councillor,

You are summoned to an Ordinary Meeting of  
**Newton Poppleford and Harpford Parish Council**  
taking place at The Pavilion, Back Lane, Newton Poppleford  
at 7pm on Monday, 22<sup>nd</sup> August 2022

All council meetings are open to the public and the press  
Public Bodies (Admission to Meetings) Act 1960  
**ALL MEETINGS MAY BE RECORDED BY MEMBERS OF THE PUBLIC**

Chair will outline Fire Regulations, evacuation procedure and any current Covid-19 Compliance Guidance

## Public Forum

Some reports may have been circulated beforehand and published on-line

- a) Neighbourhood Policing report
- b) County Councillor report: Cllr. Jessica Bailey
- c) Report from Ted Swan, Parish Footpath Warden
- d) Report from the Climate Change Group, Mrs. Gill Cameron-Webb
- e) Report from the Allotment Management Committee
- f) Questions and representations from residents/parishioners

This provides an opportunity for members of the public (who are not usually permitted to speak during the council meeting, other than on Planning Applications or by special invitation of the Chair) to participate before the meeting by asking questions, highlighting matters of concern or making representations regarding Newton Poppleford and Harpford parish. No decisions can be taken on matters raised during this part of the meeting unless the subject is already an item on the published agenda.

## To consider the following business:

22/039	<b>To consider apologies for absence and approve if accepted</b> (LGA 1972 S.85(1))
22/040	<b>Declarations of interest from members / Dispensations afforded</b> (this does not preclude the duty to declare further interests during the meeting as applicable)
	All members present are, by definition, members of the NPPFF Trustee Board and declare a personal interest in that capacity.  Cllr. Hughes was afforded a dispensation to discuss and vote upon matters pertaining to trees at the Ordinary Meeting held 18/05/2020. This dispensation applies until May 2023 (unless rescinded prior to that date) and

	<p>is afforded in respect of his personal and disclosable pecuniary interest as owner of Bowhayes Trees Limited, Bowhayes Farm, Venn Ottery.</p> <p>Cllr. Dalton was afforded a dispensation to discuss and vote upon matters pertaining to Parish allotments at the Ordinary Meeting held 29/3/2021. This dispensation applies until May 2023 (unless rescinded prior to that date) and is afforded in respect of her personal and disclosable pecuniary interests as an allotment tenant.</p>
22/041	<b>To consider any matters listed on this Agenda that Councillors consider should be dealt with as confidential business as per the provisions of The Public Bodies (Admission to Meetings) Act 1960 – see Agenda item 22/051</b>
22/042	<p><b>To consider and, if thought fit, approve the Minutes of the Council’s Ordinary Meeting held on 25<sup>th</sup> July 2022 as previously circulated to members.</b></p> <p>To consider any Matters Arising from those Minutes:</p> <ol style="list-style-type: none"> <li>a) Webbers meadow footbridge repairs</li> <li>b) First Aid Training – 13<sup>th</sup> September 2022</li> <li>c) Stagecoach bus service changes</li> <li>d) Burrow bus stops</li> <li>e) Picnic benches Webbers Meadow</li> </ol>
22/043	<p><b>Correspondence received:</b></p> <ol style="list-style-type: none"> <li>a) Climate Change Group – Winter Tree Planting</li> <li>b) Request for memorial tree – Lower Way, Harpford</li> <li>c) Road conditions/water leak – Burrow to Hunger Hill</li> </ol>
22/044	<b>Chair’s announcements</b>
22/045	<b>To consider matters pertaining to highways, speeding and road safety in the Parish:</b>
22/046	<b>Planning Matters:</b>
	<b>a) To consider planning applications received prior to publication:</b> 22/1762/FUL – 13 School Lane, Newton Poppleford
	<b>b) To consider planning applications received after agenda publication (subject to circulation prior to the Ordinary meeting on separate agenda)</b>
	<b>c) Planning determinations/decisions advised</b>
	<b>d) Planning correspondence received</b>
	i) Notification of Strategic Planning Committee meeting 6 <sup>th</sup> September 2022
	<b>e) To note and respond to planning consultations received</b>
	<b>f) To consider Council’s Neighbourhood Plan ‘Monitoring Report’</b> Report update circulated to members of Council prior to the meeting
	<b>g) To note applications which will be considered at a forthcoming meeting of the EDDC Planning Committee on 30<sup>th</sup> August and to decide whether the Parish Council wishes to make further representation.</b>
22/047	<b>Financial Matters:</b>
	<ol style="list-style-type: none"> <li>a) To consider and review Financial Reports for August 2022 as per documents previously circulated to members and published on-line</li> <li>b) To note August payments approved by the Finance Committee as per documents circulated to members and published on-line.</li> <li>c) Questions to RFO from members of Council relating to the financial reports.</li> </ol>
22/048	<b>BUSINESS TO BE CONSIDERED:</b>
	<b>A To consider matters pertaining to EDDC representation</b>
	<b>B To consider matters pertaining to the Public WC in Newton Poppleford</b>
	<b>C To receive an update on Venn Ottery stream clearance and footbridge installation</b>
	<b>D To receive an update on the MUGA project</b>
22/049	<b>Date of next Ordinary Meeting</b>

	Monday, 24 <sup>th</sup> October 2022 at The Pavilion, Back Lane, Newton Poppleford
22/050	<b>It is proposed that, under the provisions of the Public Bodies (Admission to Meetings) Act 1972, the public (including the press) be excluded from the meeting as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.</b>
22/051	<b>Matters to be considered in committee session:</b> a) Matters pertaining to the Surgery Building, Robert Way, Newton Poppleford

With no further business to consider, the Chair will declare the meeting closed.



**Jacqui Baldwin, Clerk to the Parish Council, 16<sup>th</sup> August 2022**

Under the Openness of Local Government Bodies Regulations 2014, members of the public are now permitted to take photographs, video and audio record the proceedings and report on all Council meetings (including on social media). No prior notification is needed but it would be helpful if you could let the Clerk or Chair know beforehand if you wish to film or record so that arrangements can be made to provide reasonable facilities for you to undertake such activity. This permission does not extend to parts of meetings which are not open to the public and you will be required to remove all recording equipment prior to the Council entering committee session.